

Oracle Banking Digital Experience

Core – Corporate Admin User Manual
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Core – Corporate Admin User Manual

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1. Preface

1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

1.4 Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual.

Introduction provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Pre-requisites for the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure.
- If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Release 18.1.0.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

2. Transaction Host Integration Matrix

Legends

NH	No Host Interface Required.
✓	Pre integrated Host interface available.
✗	Pre integrated Host interface not available.

Sr No.	Transaction Name / Function Name	FCR 11.7.0.0.0	UBS 12.3.0.0.0 , 12.4.0.0.0, 14.0.0.0.0
1	Corporate Administrator Dashboards	NH	NH
2	Limits Definition		
	Limits Definition - View	NH	NH
	Limits Definition - Create	NH	NH
	Limits Definition - Delete Limit	NH	NH
3	Limits Package Management		
	Limit Package Management - View	NH	NH
	Limit Package Management - Create	NH	NH
	Limit Package Management - Edit	NH	NH
	Limit Package Management - Delete	NH	NH
4	Party Preferences		
	Party Preferences- View	NH	NH
5	User Management	✓	✓
6	Party Account Access		
	Party Account Access - Create	✓	✓
	Party Account Access- View	✓	✓
	Party Account Access - Edit	✓	✓
	Party Account Access - Delete	NH	NH

Sr No.	Transaction Name / Function Name	FCR 11.7.0.0.0	UBS 12.3.0.0.0 , 12.4.0.0.0, 14.0.0.0.0
7	User Account Access		
	User Account Access - Create	✓	✓
	User Account Access- View	✓	✓
	User Account Access - Edit	✓	✓
	User Account Access - Delete	NH	NH
8	Party to Party Linkage		
	Party to Party Linkage- View	✓	✓
9	User Group Management		
	User Groups - Summary	NH	NH
	User Groups - Create	NH	NH
	User Groups - View	NH	NH
	User Groups - Edit Group	NH	NH
10	Approvals		
10.1	Workflow Management		
	Workflow Management – Summary	NH	NH
	Workflow Management - Create	NH	NH
	Workflow Management - View	NH	NH
	Workflow Management - Edit	NH	NH
10.2	Approval Rules		
	Approval Rules – Summary	NH	NH
	Approval Rules – Create	NH	NH
	Approval Rules – View	NH	NH
	Approval Rules - Edit	NH	NH
	Approval Rules - Delete	NH	NH
11	Alerts Subscription	NH	NH
12	File Upload Maintenance		

Sr No.	Transaction Name / Function Name	FCR 11.7.0.0.0	UBS 12.3.0.0.0 , 12.4.0.0.0, 14.0.0.0.0
	File Identifier Maintenance - Summary	NH	NH
	File Identifier Maintenance - Create	NH	NH
	File Identifier Maintenance - Edit	NH	NH
13	User File Identifier Mapping		
	User File Identifier Mapping - User Interface Details	NH	NH
	User File Identifier Mapping - Create	NH	NH
	User File Identifier Mapping – Edit	NH	NH
14	Mailbox – Alerts (Summary and Details)	NH	NH
14.1	Notifications	NH	NH
15	Reports		
15.1	Report Generation	NH	NH
15.2	View Scheduled Reports	NH	NH
15.3	Edit Schedule Reports	NH	NH
15.4	My Reports	NH	NH
	My Reports - Adhoc	NH	NH
	My Reports - Schedule	NH	NH
16	User Report Mapping		
	User Report Mapping - Create	NH	NH
	User Report Mapping - Edit	NH	NH
17	Session Summary	NH	NH
18	Audit Log	NH	NH
19	My Profile	NH	NH
20	Security Settings		
	Change Password	NH	NH
	Set Security Questions	NH	NH

3. Corporate Administrator

In large corporate organizations, there is a need to have user(s) with an admin role to carry out certain administrative functionalities for the corporate party.

Such delegated user with an administrator role will have restricted scope over these administration functionalities and scope will be restricted to manage the corporate to which they belong.

Following administrative functions are extended for Corporate Administrator.

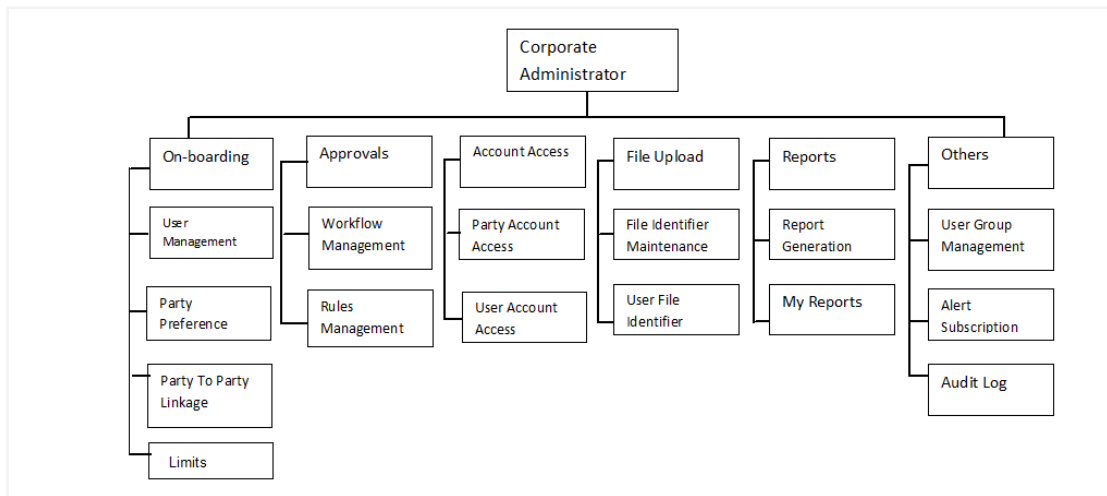
- User Management
- Party Preferences
- Approval Workflow Maintenance
- Approval Rules Maintenance
- Account Access
- Alerts Subscription
- File Upload
- Transaction Limit Maintenance
- Reports Generation and Mapping

[Home](#)

4. Corporate Administrator Dashboard

Corporate Administrator Maker's role involves the maintenances which are mainly required for day to day maintenances like onboarding the users on Digital Platform and providing them the account and transactions access, approval related maintenances etc.

Summary



Corporate Admin Dashboard – Overview

The Corporate Administrator dashboard comprises of

- Quick Links
- Other Options accessed via Toggle Menu
- Activity Log

Maker

Quick Links

Onboarding	Approvals	Account Access	File Upload
User Management	Workflow Management	Party Account Access	File Identifier Maintenance
Party Preferences	Rules Management	User Account Access	User File Identifier Mapping

Activity Log (1)

Date	Description	Party Name	Reference No	Status
24 Dec 12:41 PM	Update UserFI Mapping	Raytheon Incorporation	24120DD0C7F8	Processed








Page 1 of 1 (1 of 1 items)

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Dashboard Overview















Icons

Following icons are present on the corporate administrator dashboard:

-  : Clicking this icon takes you to the dashboard.
-  : Clicking this icon takes you to the Mailbox screen.
-  : Click this icon to search the transactions.
-  : Click this icon to log out from the application.
-  : Click the toggle menu to access the transactions.
-  : Click this icon to open the section in a new window.
-  : Click this icon to search the transactions that are performed on a particular date. It has two fields **From** and **To**, you can select the start and end date to search the transaction.

Menus

Following menus are present on the maker's dashboard:

-  **Onboarding** : Click this menu to manage users.
 -  **Approvals** : Click this menu to access Approval related transactions.
 -  **Limits** : Click this menu to manage limits.
 -  **Account Access** : Click this menu to set up account access rules on the transactions.
 -  **File Upload** : Click this menu to create a file identifier and map it to the user.
 -  **Reports** : Click this menu to generate reports and view the generated reports.
 -  **Others** : (User Group Management, Alert Subscription, Audit Log)
 -  **Mail Box** : Click this menu to view the Mails, Alerts and Notifications.
 -  **My Profile** : Click this icon to view the profile of the logged in user.
 -  **Session Summary** : Click to view the login details like start date and time, end date and time, Channel and IP address of the last sessions of the logged in user.
 -  **ATM/Branch Locator** : Click to view the address and location of the ATMs and the branches of the Bank.
 -  **Security Settings** : Click here for security settings.
 -  **Help** : Click this menu to launch the online help.
 -  **About** : Click this menu to view the information about the application like version number, copyright etc.
-

Quick Links

Onboarding

(a) User Management

The Corporate Administrator can search and view users, create users, modify and delete users. He can reset passwords of the users. Administrator can lock / unlock a user, through this option.

(b) Party Preferences

Party Preferences maintenance enables the Corporate Administrator to view the corporate entities requirements. Corporate Administrators can view the preferences set for a corporate party by accessing the Party Preferences screen.

Approvals

(a) Workflow Management

Approval workflows are created to support requirements where multiple levels of approval are required in a specific sequence for a transaction/maintenance. Each workflow can be configured to have up to five levels of approval with a specific user or a user group configured at each level.

The Corporate Administrator can search and view approval workflows maintained and create new workflows. As part of creating workflows, Administrator can add various levels of approvals and map users or user groups to each level. Administrator can also modify workflows maintained.

(b) Rule Management

The Corporate Administrator can set up rules for approvals. Applying a rule makes the requirement for an approval more customized. For instance, through this screen, the corporate administrator can create a rule, so that all admin maintenances initiated by a certain user-group, always require approval.

Account Access

(a) Party Account Access

Corporate Administrator can set up account and transaction access rules at the corporate party level. The corporate administrator can provide access to accounts held by the party with the bank as available in the core banking system. Corporate Administrator maker can search & view own accounts & transactions mapped, as well as those of linked parties. Administrator can create, modify and delete mapping.

(b) User Account Access

Using this option the Corporate Administrator can set up account and transaction access for user(s) of the corporate party. This maintenance can be done only after the Party Account Access is setup for the party of the user(s). Corporate Administrator maker can search & view own accounts & transactions mapped to a user. Administrator can create, modify and delete mapping of a user to an account / transaction.

File Upload

(a) File Identifier Maintenance

The Corporate Administrator – Maker, can create file identifiers (FI) for a corporate entity. A File Identifier is always mapped to a specific single file template. Maintenance permits configuration of corporate preferences like approval type (file level/ record level) for a particular type of file. This is a pre-requisite for the File Uploads functionality, for a corporate.

(b) User File Identifier Mapping

Through this option the Corporate Administrator – Maker, can map a file identifier to a user to grant access rights to the user, for this specific file type. This maintenance enables a user to upload a specific file, approve the uploaded file and view its status. The Corporate Administrator maker can map / un-map an FI to a User. Further, an administrator can enable or disable the sensitive data check. This is a pre-requisite maintenance, for the File Uploads functionality, for a corporate.

Options accessible only via Toggle Menu

Onboarding

Party to Party Linkage

Party to Party linkage is required by medium and large corporate if the user(s) of the parent company need to access accounts of the subsidiary companies. The Corporate Administrator can view the parties already linked to the parent party ID.

Limits

(a) Limit Definition

Limits are defined by the bank to set up amount and duration based restrictions on the transactions that can be carried out by the user.

As part of Limits Definition maintenance, the Corporate Administrator can define:

- **Transaction Limits:** It is the initiation limit with minimum and maximum amount, defined typically for a user with role 'Maker'.
- **Cumulative Limits:** It is the collective transaction amount limit for all the transactions that can be performed during a day and maximum **number of transactions in a day**.

This Option allows the Corporate Administrator to search and view limits, create limits and edit / delete existing limits.

(b) Limits Package

As part of the Limits Package definition, the created limits can be mapped to relevant transactions and/or roles.

The Limits Packages once created can be associated at User Level.

This Option allows the Corporate Administrator to search and view Limit Package, create a new Limit Package, and edit / delete existing Limit Package.

Reports

(a) Report Generation

Using this option, the Corporate Administrator, can generate various adhoc and scheduled banking reports. Application provides an option to generate and schedule reports using Oracle Business Intelligence (BI) Publisher and / or by using an internal application.

(b) My Reports

On accessing 'My Reports' menu, the Corporate Administrator, can view the last 10 reports generated with the respective report status. He can choose to search a specific report using the search criteria or can opt to view/ download detailed report.

(c) User Report Mapping

The user report mapping maintenance allows the Corporate Administrator to map the report or set of reports to a specific corporate user. The corporate users can generate and view the reports of which they have an access to.

Corporate Administrator searches a corporate user based and view the reports mapped to him, administrator can also un-map the reports from specific corporate user so that access of the specific report/ s can be removed to that corporate user.

Y

Others**(a) User Group Management**

The Corporate Administrator can create User Groups with two or more users. Administrator can search and views already maintained groups and also update them. The maintained user groups are used for further maintenances like – User Group Subject Mapping or while creating approval rules.

e

(b) Alert Subscription

The Corporate Administrator can subscribe users to non-mandatory alerts, through this option. The Corporate Administrator processes the subscription request, received from users of his party (for non- mandatory alerts).

r

(c) Audit Log

The Corporate Administrator can search and view the Audit Log for the transactions initiated by the users of the corporate party.

Note:

- 1) If the setup requires an approval workflow, it will be initiated. Once approved by the required number of approvers, the maintenance will be effective.
- 2) If the setup does not require an approval workflow or is self / auto approved, the maintenance will come into effect on saving & confirming.

(a) Corporate Activity Log

In the Corporate activity log, the Corporate Administrator, can view the activities of a user done regards to a corporate maintenances. The following fields are displayed.

- Date: Date of the maintenance
- Description: Description of the maintenance
- Party Name: Party Name
- Reference Number: Reference Number of the maintenance.
- Status: Status of the maintenance

Activity Log (1)

1		0		
Corporate		Admin		
Date	Description	Party Name	Reference No	Status
24 Dec 12:41 PM	Update UserFI Mapping	Raytheon Incorporation	24120DD0C7F8	Processed

Page 1 of 1 (1 of 1 items) | < > 1 >

Click on Reference no. will navigate the user to the transaction journey page wherein he can view the transaction details, current status of the transaction whether it is initiated / approved or processed.

Transaction Journey

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Transaction Journey

Transaction Name

This section displays the name of the transaction for which the transaction is being viewed

Transaction Journey

This section displays the status of transactions that has been initiated by the maker. Transaction journey displays the status as:

- Initiation
- Approval
- Completion

1. Click **Back** to navigate to the **Dashboard**.

[Home](#)

5. Limits Definition

Limits are defined by the bank to set up amount and duration based restrictions on the transactions that can be carried out by the user.

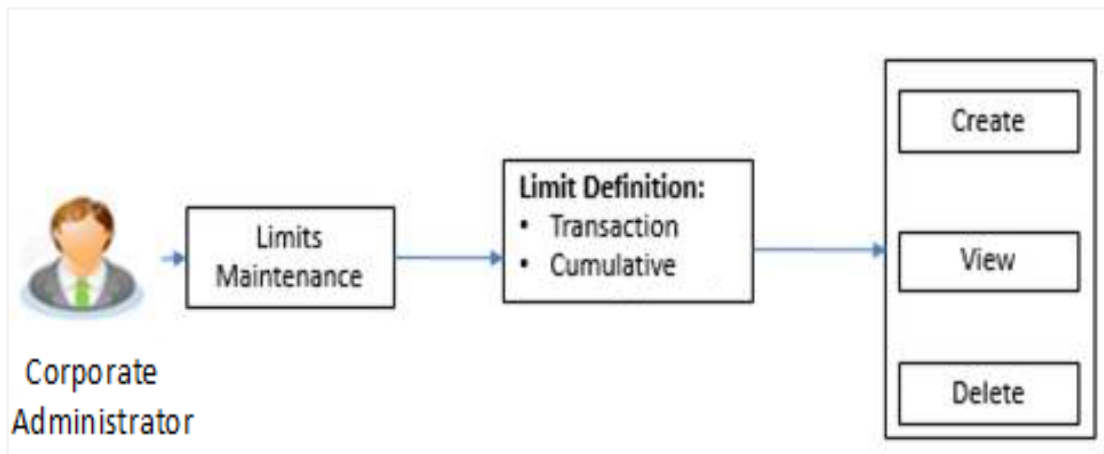
As part of limits definition maintenance, following limits can be defined:

- Transaction: It is the initiation limit with minimum and maximum amount defined typically for a user with role 'Maker'
- Cumulative: It is the collective transaction amount limit for all the transactions that can be performed during a day and maximum number of transaction in a day

Pre-Requisites

- Transaction access is provided to Corporate Administrator.
- Approval rule set up for Corporate Administrator to perform the actions.

Workflow



Features supported in application

Using this option Corporate Administrator can perform the following actions:

- Search/ View Limits
- Create Limit
- Delete Limits

How to reach here:

Corporate Administration Dashboard > Toggle menu > Limits > Limits Definition

5.1 Limits Definition - View

Using this option, Administrator can search for particular limit based on different search parameters. The search results displays a limit list based on different search filters selected.

If the search parameters are not specified, records of all the limits maintained in the application are displayed.

To search and view limits:

1. In the **Limits Definition** screen, enter the search parameters and click **Search**. The **Limits Definition** screen with search results appears based on the searched criteria.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the search process.

Limits Definition - Search

The screenshot displays the 'Limits Definition' search interface. At the top, there is a 'Create' button. Below it are input fields for 'Limit Code' and 'Limit Description', and radio buttons for 'Limit Type' (Transaction and Cumulative). There are 'Search', 'Clear', and 'Cancel' buttons. The search results are shown in a table below:

Limit Code	Limit Description	Limit Type
Lim111	LIM111AX	Transaction
Lim110	LIM110AX	Cumulative

At the bottom of the table, there is a pagination control showing 'Page 1 of 1 (1-2 of 2 items)' and navigation arrows.

Field Description

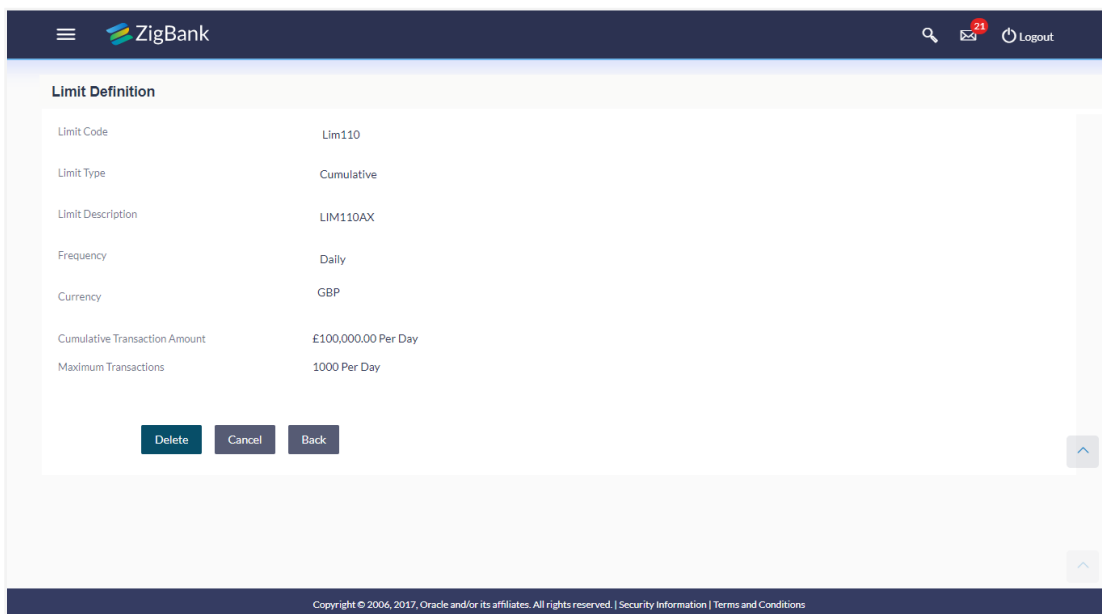
Field Name	Description
Limit Code	Name of the limit with unique identifier.
Limit Description	Description of the limit.
Limit Type	The limit type of limit. The limit type are: <ul style="list-style-type: none"> • Transaction – It is the initiation limit with minimum and maximum amount • Cumulative – It is a duration based limit with maximum amount and number of transactions for a day

Search Results

Field Name	Description
Limit Code	Name of the limit with unique identifier.
Limit Description	Description of the limit.
Limit Type	The limit type of limit. The limit type are: <ul style="list-style-type: none"> • Transaction – It is the initiation limit with minimum and maximum amount • Cumulative – It is a duration based limit with max amount and number of transactions for a day

2. Click the **Limit Code** of the record for which you want to view the details. The **Limits Definition -View** screen appears.

Limits Definition - View



3. Click **Delete** to delete the limit.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction and navigate back to dashboard.

5.2 Limits Definition - Create

Using this option, Corporate Administrator can create a limit as required.

To create a transaction limit:

1. In the **Limits Definition** screen, click **Create**. The **Limits Definition - Create** screen with **Transaction** tab appears.

Limits Definition - Transaction - Create

The screenshot shows the 'Limit Definition - Transaction - Create' form in the ZigBank system. The form is titled 'Limit Definition' and has a 'Transaction' tab selected. The fields are as follows:

- Limit Type:** Transaction (selected), Cumulative
- Limit Code:** LIMIT021
- Limit Description:** Limit for Payments
- Currency:** GBP
- Minimum Amount:** £100.00
- Maximum Amount:** £100,000.00

At the bottom of the form, there are three buttons: Save, Cancel, and Back.

Field Description

Field Name	Description
Limit Type	The type of limit. The limit type for selection are: <ul style="list-style-type: none"> • Transaction – It is the initiation limit with minimum and maximum amount • Cumulative – It is a duration based limit with maximum amount and number of transactions for a day
Limit Code	The name of the limit with unique identifier.
Limit Description	Description of the limit.
Currency	The currency to be set for the limit.
Minimum Amount	The minimum amount for a transaction in local currency.

Field Name	Description
Maximum Amount	The maximum amount for a transaction in local currency.

2. In the **Transaction** tab screen, enter the code in the **Limit Code** field.
3. In the **Limit Description** field, enter the description of the limit.
4. From the **Currency** field, select the appropriate currency for the limits.
5. In the **Minimum Amount** and **Minimum Amount** field, enter the minimum and maximum amount for a transaction in local currency.
6. Click **Save** to save the created limit.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to cancel the transaction and navigate back to dashboard.
7. The **Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details.
The user will be navigated back to the create screen.
OR
Click **Cancel** to cancel the transaction.
8. The success message of transaction submission appears.
Click **OK** to complete the transaction.

Limits Definition - Cumulative - Create

The screenshot shows the 'Limit Definition - Create' form in the ZigBank interface. The form is titled 'Limit Definition' and 'Create'. It has two tabs: 'Transaction' and 'Cumulative', with 'Cumulative' selected. The form fields are as follows:

- Limit Type:** Transaction, Cumulative (selected)
- Limit Code:** Lim110
- Limit Description:** LIM110AX
- Frequency:** Daily (selected), Monthly
- Currency:** GBP
- Cumulative Transaction Amount:** £100,000.00 Per Day
- Maximum Transactions:** 1000 Per Day

Buttons for Save, Cancel, and Back are located at the bottom of the form.

Field Description

Field Name	Description
Limit Type	The type of limit. The limit type for selection are: <ul style="list-style-type: none"> • Transaction – It is the initiation limit with minimum and maximum amount • Cumulative – It is a duration based limit with maximum amount and number of transactions for a day
Limit Code	The name of the limit with unique identifier.
Limit Description	Description of the limit.
Frequency	The specific duration for which the limits can be utilized and available. The options are: <ul style="list-style-type: none"> •Daily •Monthly
Currency	The currency to be set for the limit.
Cumulative Transaction Amount	The collective amount in local currency for transactions that can be performed in a day.
Maximum Transactions	The maximum number of transactions that can be performed per day.

To create a cumulative limit:

1. Click the **Cumulative** tab. The **Limits Definition - Create** screen with **Cumulative** tab appears.
2. Enter the relevant information in **Limit Code** and **Limit Description** field.
3. From the **Frequency** field, select the appropriate duration for the limits.
4. From the **Currency** field, select the appropriate currency for the limits.
5. In the **Cumulative Transaction Amount** field, enter the collective amount of transaction in local currency.
6. In the **Maximum Transactions** field, enter the value for maximum number of transactions.
7. Click **Save** to save the created limit.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to cancel the transaction and navigate back to dashboard.
8. The **Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details.

The user will be navigated back to the create screen.

OR

Click **Cancel** to cancel the transaction.

- The success message of transaction submission appears.
Click **OK** to complete the transaction.

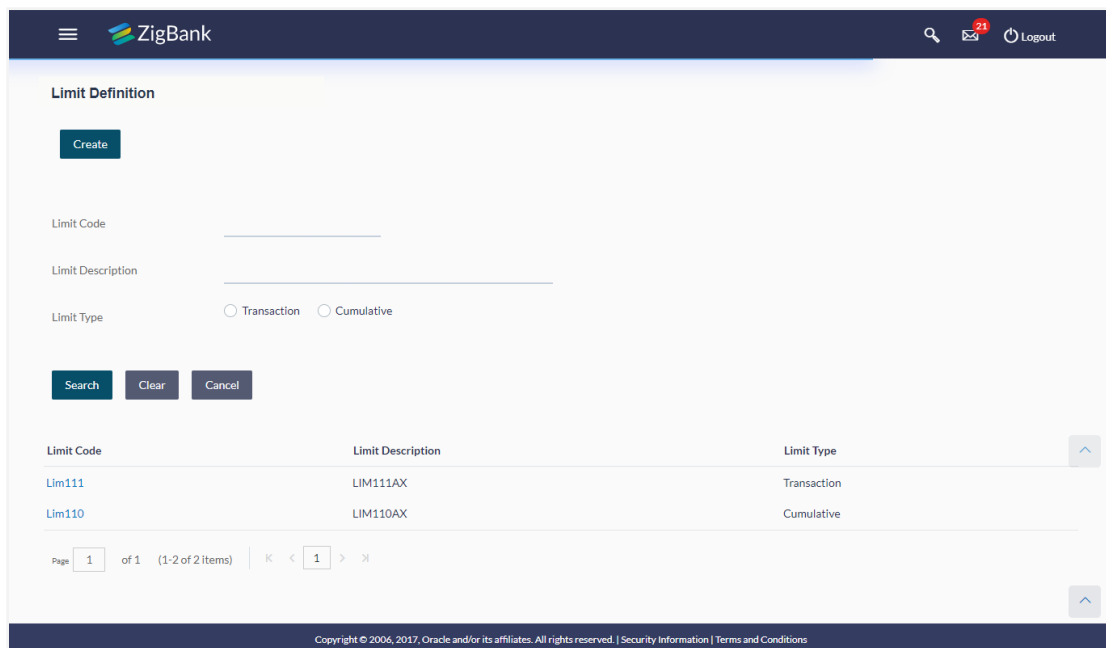
5.3 Limits Definition - Delete Limit

Using this option, Corporate Administrator can update a created limit. The limit update allows only deleting the limit; all the other fields are non-editable.

To delete a limit:

- In the **Limits Definition** screen, enter the search parameters and click **Search**. The **Limits Definition** screen with search results appears based on the searched criteria.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the search process.

Limits Definition - Search



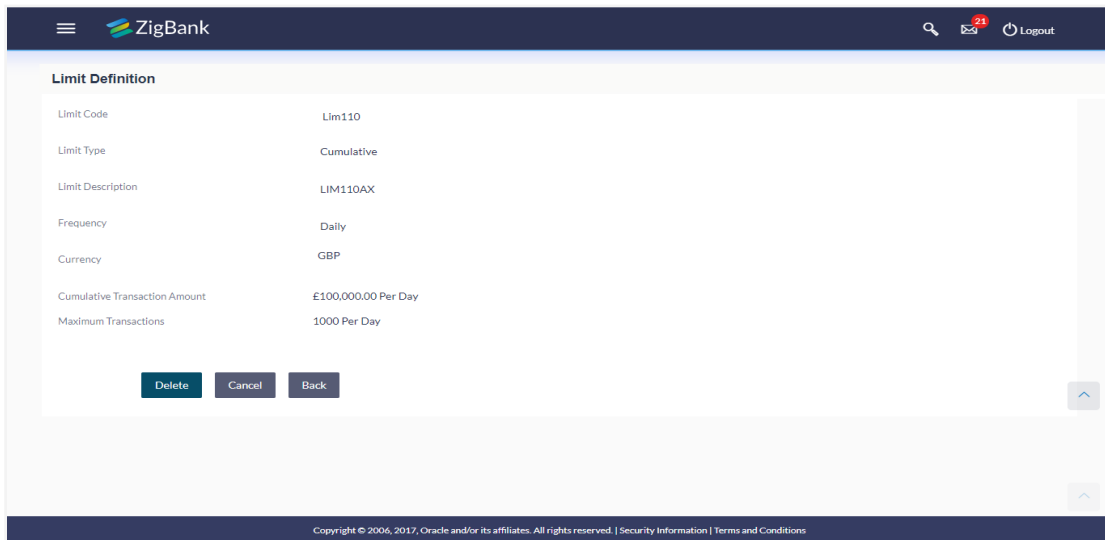
The screenshot displays the 'Limits Definition - Search' interface. At the top, there is a navigation bar with the ZigBank logo and a search icon. Below the navigation bar, the 'Limit Definition' section contains a 'Create' button and input fields for 'Limit Code', 'Limit Description', and 'Limit Type' (with radio buttons for 'Transaction' and 'Cumulative'). There are also 'Search', 'Clear', and 'Cancel' buttons. Below the form is a table with the following data:

Limit Code	Limit Description	Limit Type
Lim111	LIM111AX	Transaction
Lim110	LIM110AX	Cumulative

At the bottom of the table, there is a pagination control showing 'Page 1 of 1 (1-2 of 2 items)' and navigation arrows.

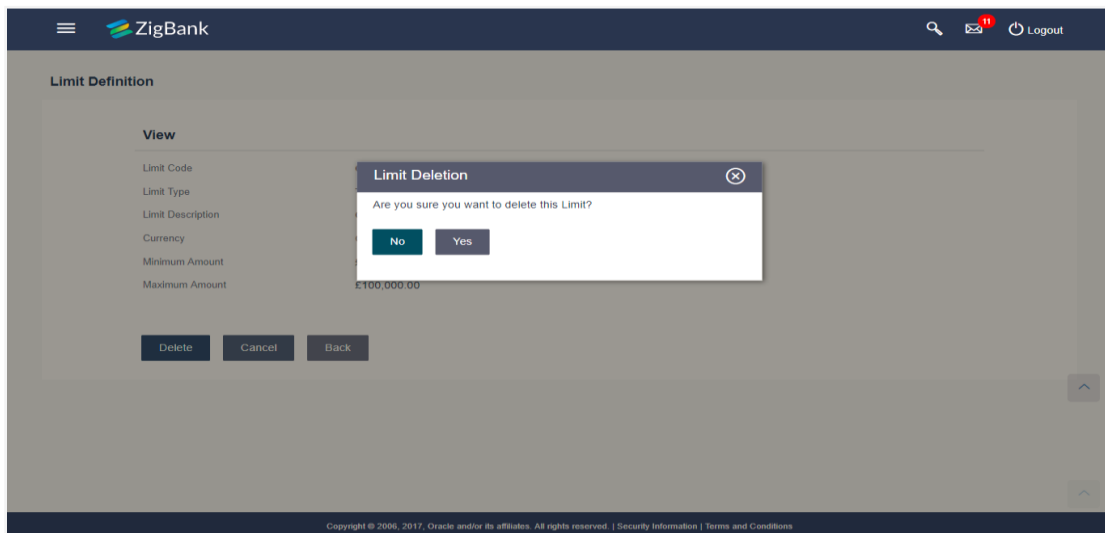
- Click the **Limit Code** of the record for which you want to view the details. The **Limits Definition -View** screen appears.

Limits Definition - View



3. Click **Delete**. The **Delete Warning** message appears.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction and navigate back to dashboard.

Delete Limit



4. Click **Yes** to confirm the deletion.
OR
Click **No** to cancel the deletion process.
5. The success message of transaction submission appears.
Click **OK** to complete the transaction.

[Home](#)

6. Limits Package Management

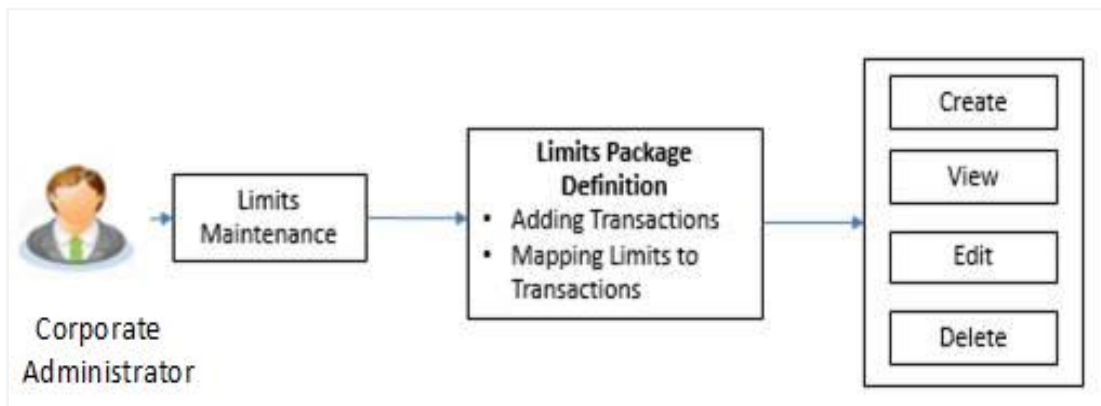
As part of the limits package definition, the created limits can be mapped to relevant transactions and/or roles.

The limits packages once created can be associated at User Level.

Prerequisites:

Required Limits (i.e. Transaction/ Cumulative) should be defined for association to transactions in limits package

Workflow



Features supported in application

The administrator can perform the following actions:

- Search/ View Limit Package
- Create Limit Package
- Edit Limit Package
- Delete Limit Package

How to reach here:

Administration Dashboard > Limit Package > Limit Package Management

6.1 Limit Package Management - View

Using this option, Corporate Administrator can search for particular limit package based on different search parameters. The search results displays a list or particular limit package based on different search filters selected.

If the search parameters are not specified, records of all the packages maintained in the application are displayed.

To search and view limit package:

1. In the **Limit Package Management** screen, click **Search**. The **Limit Package Management** screen with search results appears based on the searched criteria.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the search process.

Limit Package Management - Search

Limit Package Management

Limit Package Code

Limit Package Description

[Search](#) [Cancel](#) [Clear](#)

Limit Package Code	Limit Package Description	No. of Transactions Mapped
DCLIM011	DCLIM011	1

Page of 1 (1 of 1 items) | [K](#) < > [X](#)

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Field Description

Field Name	Description
------------	-------------

Limit Package Code	The unique code of the limit package.
---------------------------	---------------------------------------

Limit Package Description	Description of the limit package.
----------------------------------	-----------------------------------

Search Results

Limit Package Code	The unique code of the limit package.
---------------------------	---------------------------------------

Limit Package Description	Description of the limit package.
----------------------------------	-----------------------------------

No. of Transactions Mapped	Number of transaction mapped to the limit package.
-----------------------------------	--

- Click the **Limit Package Code** of the record for which you want to view the details. The **Limits Package Management - View** screen appears.

Limit Package Management - View

The screenshot shows the 'Limits Management' interface. At the top, there is a navigation bar with the ZigBank logo and a 'Logout' button. Below the navigation bar, the page title 'Limits Management' is displayed. The main content area is divided into two sections: 'View' and 'Transactions & Limits'. The 'View' section contains a table with the following data:

Limit Package Code	DCLIM011
Limit Package Description	DCLIM011
Role	001147
Currency	GBP

The 'Transactions & Limits' section contains a table with the following data:

Transaction Name	Self Transfer
Effective Date	14 Nov 2017
Cumulative Limit Daily	Lim110 - LIM110AX
Transaction Limit	Lim111 - LIM111AX

At the bottom of the main content area, there are four buttons: 'Delete', 'Edit', 'Back', and 'Cancel'. The footer of the page contains the copyright information: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Limit Package Code	The unique code of the limit package.
Limit Package Description	Description of the limit package.
Role	The limit is applicable to specific party or role (s).
Currency	The currency to be set for the limit package.
Transaction and Limits	
Transaction Name	Name of the transaction that is mapped to the limit package.
Effective Date	The date from which the limit package is effective for the transaction.
Cumulative Limit Daily	The cumulative limit set for the specific transaction for daily basis. It displays the limit name and description along with the cumulative transaction amount and transaction count.
Cumulative Limit Monthly	The cumulative limit set for the specific transaction for monthly basis. It displays the limit name and description along with the cumulative transaction amount and transaction count.

Field Name	Description
Transaction Limit	The transaction limit set for the specific transaction. It displays the limit name and description along with the minimum and maximum transaction amount set for the specific transaction.

- Click **Edit** to edit the limit package.
OR
Click **Delete** to delete the limit.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

6.2 Limit Package Management - Create

Using this option, Corporate Administrator can create a limit package based on the details given as per the fields.

To create a limit package:

- In the **Limit Package Management** screen, click **Create**. The **Limit Package Management - Create** screen appears.

Limit Package Management - Create

The screenshot shows the 'Limit Package Management - Create' interface. It features a dark blue header with the ZigBank logo and navigation icons. The main content area is titled 'Limits Management' and contains a 'Create' section with the following fields:

- Limit Package Code: DCLIM011
- Limit Package Description: DCLIM011
- Currency: GBP

Below this is the 'Transactions & Limits' section with the following fields:

- Transaction Name: Internal Transfer
- Effective Date: 10 Nov 2017
- Cumulative Limit Daily: Lim110 - LIM110AX
- Cumulative Limit Monthly: Select Limit
- Transaction Limit: Lim111 - LIM111AX


At the bottom of the form, there are three buttons: 'Add Transaction', 'Save', and 'Cancel'. The footer of the page contains the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Limit Package Code	The unique code of the limit package.
Limit Package Description	Description of the limit package.
Available To Role	The limit is applicable to specific party or role.
Currency	The currency to be set for the limit package.
Transaction and Limits	
Transaction Name	The transaction name, to assign the limits to it.
Effective Date	The effective date of the limit package, for the selected transaction.
Cumulative Limit Daily	The cumulative limit set for the specific transaction for daily basis.
Cumulative Limit Monthly	The cumulative limit set for the specific transaction for monthly basis.
Transaction Limit	The transaction limit set for the selected transaction.

2. In the **Limit Package Code** field, enter the code for the limit package.
3. In the **Limit Package Description** field, enter the description of the limit package.
4. From **Available To Role** list, select the appropriate role.
5. In the **Transaction and Limits** section, select the name of the transaction and effective date of the limit package.
6. From the **Cumulative Limit, Transaction Limit** lists, select the appropriate limits.
7. Click **Add Transaction** and repeat the steps 5 and 6, if you want to assign limits for more transactions.
8. Click **Save** to save the limit package.
OR
Click **Cancel** to cancel the transaction.
9. The **Confirm** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details.
The user will be navigated back to the create screen.
OR
Click **Cancel** to cancel the transaction.

- The success message of transaction submission appears.
Click **OK** to complete the transaction.

Note: You can click  to delete a transaction limit of a transaction.

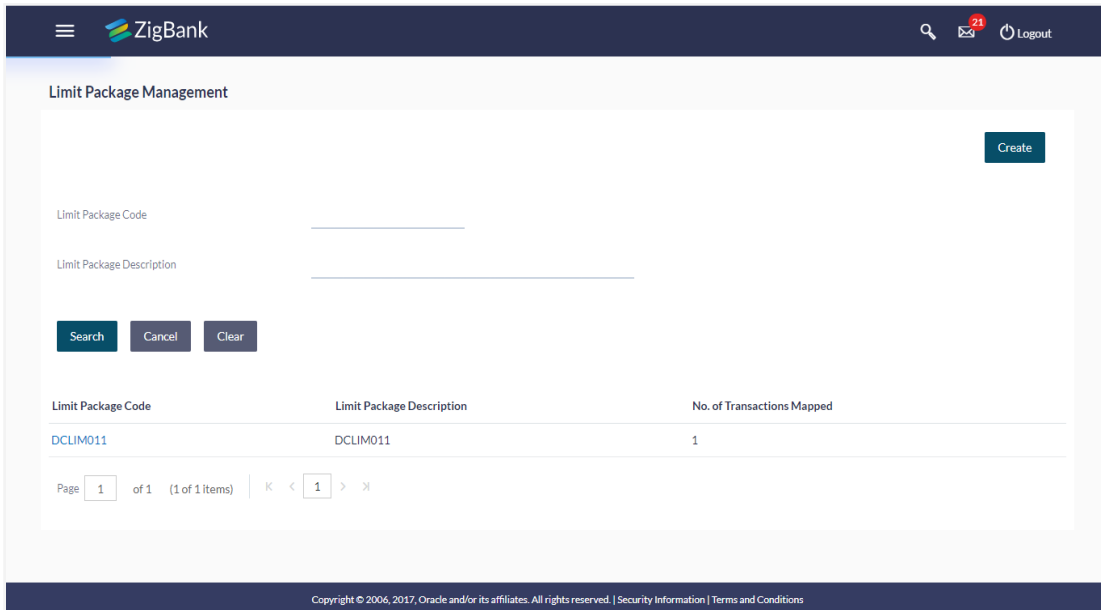
6.3 Limit Package Management - Edit

Using this option, Corporate Administrator can update or edit a limit package.

To edit a limit package:

- In the **Limit Package Management** screen, click Search. The **Limits Package Management** screen with search results appears based on the searched criteria.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the search process.

Limit Package Management - Search



The screenshot displays the 'Limit Package Management' search interface. At the top, there is a navigation bar with the ZigBank logo and a 'Logout' button. Below the navigation bar, the title 'Limit Package Management' is shown. On the right side, there is a 'Create' button. The main area contains two input fields: 'Limit Package Code' and 'Limit Package Description'. Below these fields are three buttons: 'Search', 'Cancel', and 'Clear'. A table below the buttons shows the search results. The table has three columns: 'Limit Package Code', 'Limit Package Description', and 'No. of Transactions Mapped'. The table contains one row with the following data: 'DCLIM011', 'DCLIM011', and '1'. At the bottom of the table, there is a pagination control showing 'Page 1 of 1 (1 of 1 Items)' and navigation arrows.

Limit Package Code	Limit Package Description	No. of Transactions Mapped
DCLIM011	DCLIM011	1

- Click the **Limit Package Code** of the record for which you want to view the details. The **Limits Management-View** screen appears.

Limit Package Management - View

Limits Management

View

Limit Package Code	DCLIM011
Limit Package Description	DCLIM011
Role	001147
Currency	GBP

Transactions & Limits

Transaction Name	Self Transfer
Effective Date	14 Nov 2017
Cumulative Limit Daily	Lim110 - LIM110AX
Transaction Limit	Lim111 - LIM111AX

Buttons: Delete, Edit, Back, Cancel

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3. Click **Edit**. The **Limit Package Management - Edit** screen appears.

Limit Package Management - Edit

Limits Management

Edit


Limit Package Code	DCLIM011
Limit Package Description	DCLIM011
Currency	GBP

Transactions & Limits

Transaction Name	Self Transfer
Effective Date	14 Nov 2017
Expiry Date	31 Dec 2017
Cumulative Limit Daily	Lim110 - LIM110AX
Transaction Limit	Lim111 - LIM111AX

Buttons: Add Transaction, Update, Cancel

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4. Edit the required details, e.g. cumulative and/ or transaction limit.
5. Click **Add Transaction**, if you want to add a new transaction.
OR
click  to delete an existing transaction.
6. Click **Update** to save the changes made to the limit package.
OR
Click **Cancel** to cancel the transaction.
7. The **Confirm** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details.
OR
Click **Cancel** to cancel the transaction.
8. The success message of transaction submission appears.
Click **OK** to complete the transaction.

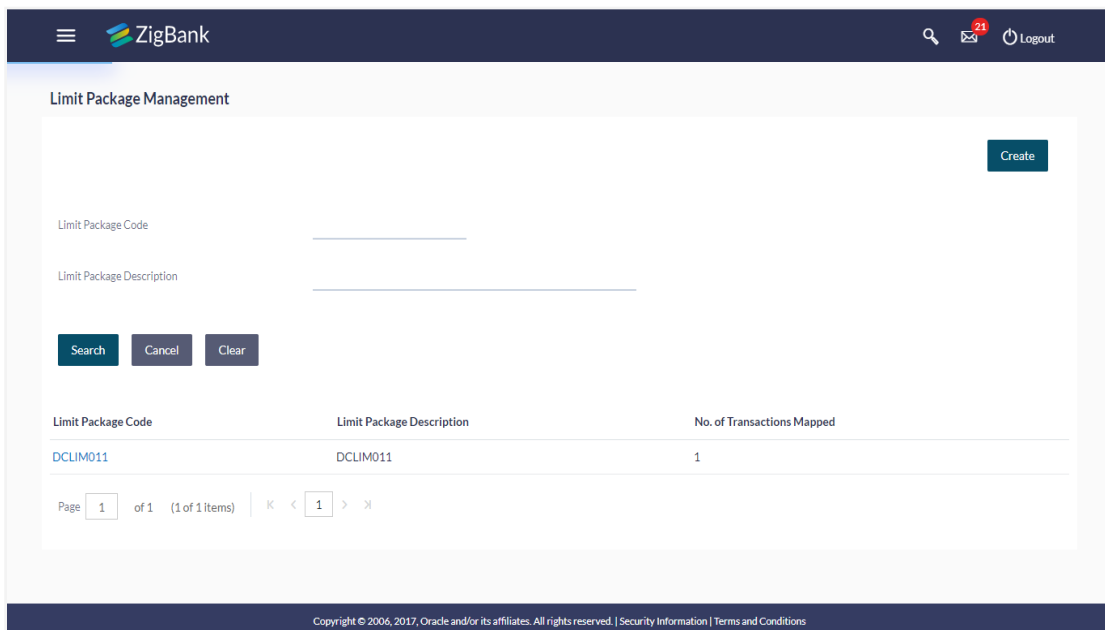
6.4 Limit Package Management - Delete

Using this option, Corporate Administrator can delete a limit package.

To delete a limit package:

1. In the **Limit Package Management** screen, click Search. The **Limits Package Management** screen with search results appears based on the searched criteria.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the search process.

Limit Package Management - Search



The screenshot displays the 'Limit Package Management' search interface. At the top, there is a navigation bar with the ZigBank logo and a search icon. Below the navigation bar, the main content area is titled 'Limit Package Management' and features a 'Create' button in the top right corner. The search section includes two input fields: 'Limit Package Code' and 'Limit Package Description'. Below these fields are three buttons: 'Search', 'Cancel', and 'Clear'. The search results are displayed in a table with the following columns: 'Limit Package Code', 'Limit Package Description', and 'No. of Transactions Mapped'. The table contains one entry: 'DCLIM011' for both the code and description, with a value of '1' for the number of transactions mapped. At the bottom of the table, there is a pagination control showing 'Page 1 of 1 (1 of 1 items)' and navigation arrows. The footer of the page contains the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

- Click the **Limit Package Code** of the record for which you want to view the details. The **Limits Package Management-View** screen appears.

Limit Package Management - View

Limits Management

View

Limit Package Code	DCLIM011
Limit Package Description	DCLIM011
Role	001147
Currency	GBP

Transactions & Limits

Transaction Name	Self Transfer
Effective Date	14 Nov 2017
Cumulative Limit Daily	Lim110 - LIM110AX
Transaction Limit	Lim111 - LIM111AX

Buttons: Delete, Edit, Back, Cancel

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- Click **Delete**. The **Delete Warning** message appears.

Delete Limit Package

Limits Management

View

Limit Package Code	DCLIM011
Limit Package Description	DCLIM011
Role	001147
Currency	GBP

Transactions & Limits

Transaction Name	Self Transfer
Effective Date	14 Nov 2017
Expiry Date	31 Dec 2017
Cumulative Limit Daily	Lim110 - LIM110AX
Transaction Limit	Lim111 - LIM111AX

Buttons: Delete, Edit, Back, Cancel

Limit package deletion

Are you sure you want to delete?

Buttons: Confirm, Cancel

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4. Click **Confirm** to confirm the deletion.
OR
Click **Cancel** to cancel the deletion process.
5. The success message of transaction submission appears.
Click **OK** to complete the transaction.

FAQs

1. Can I delete transaction and/ or cumulative limits against a transaction in limit package?

No, existing limits against a transaction cannot be deleted; it can only be edited if effective date is starting from a future date.

2. Am unable to delete a limit through limit maintenance?

There is a possibility that the limit that you are trying to delete is associated in the limit package against a transaction(s).

3. Am unable to delete limits package through limit maintenance?

There is a possibility that the limit package that you are trying to delete is associated with a user.

4. As part of edit, what can I update in the limits package maintenance?

You can edit the transaction and/ or cumulative limits against the transaction. You can delete the transaction(s) from the limits package and/or you can also add new transaction(s) as part of the limits package?

5. Have created/ edited/ deleted Limits and/ or Limits package but it is not reflecting in the system even after a successful maintenance save message?

There is a possibility that the maintenance is saved but the status is 'Pending Approval'. For the maintenance, if there is an approval required then the changes will reflect only once the approver(s) approve the submitted request. If the setup does not require an approval workflow or is self / auto approved, then the same will reflect immediately.

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7. Party Preferences

Party Preferences maintenance enables the Bank Administrator to define certain parameter values as per the corporate requirements. This maintenance is done only for corporate type of parties and is not applicable for retail type of parties.

Parameter values maintained against a corporate party defines the system behavior for the following:

- Cumulative daily limits per transaction for the corporate party
- User Transaction Limits Transaction limits for the users
- Type of Approval flow applicable
- Channel Access Preferences
- Availability of Corporate Administrator facility

Corporate Administrators can only view the preferences set for a corporate party by accessing the Party Preferences screen. User does not have the rights to maintain or edit the party preferences

Prerequisites

- Party preference is maintained by the Bank administrator
- Corporate Administrator is maintained for a party
- Transaction access is provided to Corporate Administrator

Features Supported In Application

Party Preference maintenance available for Corporate Administrator users in the application includes;

- View Party Preferences

How to reach here:

Corporate Administrator Dashboard > Toggle menu > OnBoarding > Party Preferences
OR

Corporate Administrator Dashboard > Quick Links > OnBoarding > Party Preferences

7.1 Party Preferences - View

Corporate Administrator logs into the system and navigates to the Party Preferences screen.

System displays the preferences maintained for the Party linked to the Corporate Administrator. Corporate administrator can view the details but cannot edit anything in the screen.

Party Preferences

Party Preferences

View

Party ID: 000814
Party Name: NATRAJ INDUSTRIES

Details

Cumulative Daily Limits

User Limits: No Limit Group Selected

Grace Period: 3 Days

Approval Flow: Sequential Parallel No Approval

Channel Access: Enable Disable

Corporate Administrator Facility: Enable Disable

Accessible Roles: Maker, Checker, Viewer

Cancel

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Field Description

Field Name	Description
View	
Party ID	Party ID mapped to the logged in Corporate Administrator.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator.
Details	
Cumulative Limit	Name of the cumulative limit package mapped to the party.
User Limit	Name of the user limit package mapped to the party.

Field Name	Description
Grace Period	<p>Provision of certain period of time is made to allow user to approve the transaction after the actual due date.</p> <hr/> <p>Note: The tooltip with information will appear on dashboard in the Pending for Approvals section only when the user hovers on grace period.</p> <hr/>
Approval Flow	<p>The approval type for the party.</p> <p>The options are:</p> <ul style="list-style-type: none"> •Sequential •Parallel •No Approval
Channel Access	<p>Whether the corporate user can start transacting through channel banking.</p> <p>The options are:</p> <ul style="list-style-type: none"> •Enable : Allows corporate administrator to enable the party for application channel access •Disable: Allows corporate administrator to disable the party for application channel access
Enable for Corporate Administrator	<p>Whether the corporate has Corporate Administrator rights and can one of the user perform the administrator functionalities on behalf of Party.</p> <p>The options are:</p> <ul style="list-style-type: none"> •Enable •Disable
Accessible Roles	<p>Field lists the type of roles that will be available to the Corporate Administrator while on-boarding a user for the corporate party. Options are:</p> <ul style="list-style-type: none"> • Corporate Admin Maker – If this is selected, Corporate Administrator will be able to onboard a user in corporate admin maker role. • Corporate Admin Checker – If this is selected, Corporate Administrator will be able to onboard a user in corporate admin checker role. • Maker – If this is selected, Corporate Administrator will be able to onboard a user in corporate maker role. • Checker – If this is selected, Corporate Administrator will be able to onboard a user in corporate maker role. • Viewer – If this is selected, Corporate Administrator will be able to onboard a user in corporate viewer role.

1. Click **Cancel** to cancel the transaction and navigate back to 'Dashboard'.

FAQs

1. What is sequential type of approval flow?

Under Sequential approval flow, the approval can be done only in the sequence as mentioned in approval workflow. So, at the first level of approval, users/ user groups who are assigned to authorize only can view and approve the transaction. After the transaction is approved by level 1 user, the users/ user groups having rights for second level of approval will be able to view and authorize the transaction. The transaction is marked as approved only after the user at the last level approves/ authorizes it.

2. What is Parallel type of approval flow?

It is "Non-Sequential" type of approval flow which doesn't follow any specific sequence. Any user (who is part of the approval flow) from any approval level can pick up the transaction/maintenance and approve it. The transaction/maintenance is marked as approved if one user from each approval level (as configured) has approved/ authorized the transaction.

3. What is cumulative daily limit package?

This limit package acts as a cumulative limit for all users of a corporate party and is utilized as and when any user authorizes the transaction as a final approver. The daily limit per transaction and number of transactions allowed limit is checked and updated against the cumulative limit set. It is mandatory to assign a cumulative daily limit package to each party preference created

4. What is User limit package?

This limit package is applicable for all users of the party (Users to whom this party ID is mapped as primary Party ID). This package will be overridden by User level limits package, if defined, at User Maintenance.

5. Can Corporate Administrator view the party preference maintained for a linked party?

No, preferences can be viewed only of a primary party ID mapped to a logged in Corporate Administrator.

[Home](#)

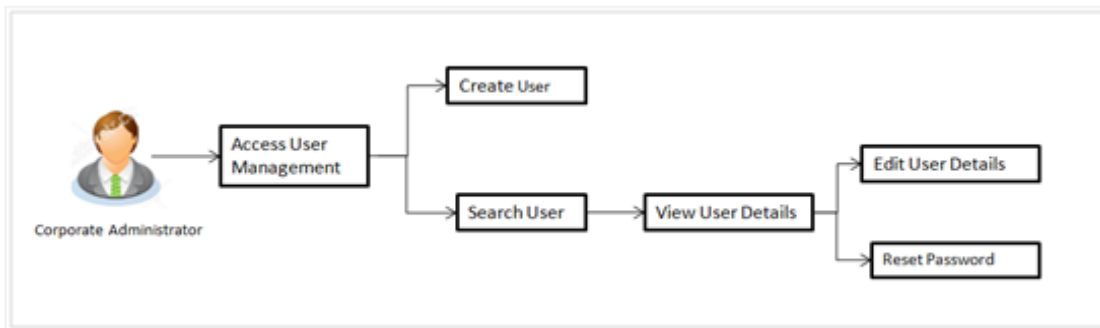
8. User Management

User Management function enables Corporate Administrator to onboard and manages users along with their login credentials for channel banking access. This module facilitates channel banking access to corporate users of a party that the Corporate Administrator belongs to.

Prerequisites:

- Application roles and child roles are maintained
- Transactions are associated with each child role
- Corporate Administrator is maintained for a party.
- Transaction (User Management) access is provided to Corporate Administrator.
- Approval rule set up for Corporate Administrator to perform the actions.

Workflow:



Features supported in application

The User Management module allows the Corporate Administrator to:

- Create User
- Search User
- Edit User

How to reach here:

Corporate Administrator Dashboard > Toggle menu > OnBoarding > User Management
OR

Corporate Administrator Dashboard > Quick Links > OnBoarding > User Management

8.1 User Management – Create User

Corporate Administrator logs into the system and navigates to the User Management screen. This function allows the administrator to create corporate type of user for a party ID mapped to administrator.

As a part of create user, administrator captures following details of user:

- Personal Information
- Contact Details
- Assign Transaction Limits
- Assign Child Roles
- Define User Status

To create a new user:

1. In the **User Management** screen, click **Create**. The **User Management - Create New User** screen appears.

User Management – Create New User

Field Description

Field Name	Description
User Type	User type is always defaulted to 'Corporate User'.
Party ID	Party ID mapped to the logged in Corporate Administrator.
Party Name	Party name of the party mapped to the logged in Corporate Administrator.

2. Click **Create** to create new corporate user. The **Create New User** screen appears.
OR

Click **Back** to go back to previous screen.
 OR
 Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

User Management – Create New User

Create New User

User Type: Corporate User

Party ID: ***981

Party Name: Raytheon Incorporation

Personal Information

User Name: ABCLcorp ✓ Available

Title: Mr

First Name: Anir

Middle Name: S

Last Name: Dsouza

Date of Birth: 09 Dec 1976

Contact Details

Email ID: anir@gmail.com

Contact Number (Mobile): 984423678

Contact Number (Landline): 916789099

Address Line 1: 12, Park Avenue, South Block

Address Line 2: Deccan Colony,

Address Line 3: D P Road, Salt lake

Address Line 4: Kolkatta

Country: India

City: kolkatta

Zip Code: 0335667

Limit & Roles

Limit: Please Select

Roles:

- Maker
- Checker
- Viewer
- CorporateAdminChecker
- CorporateAdminMaker

Save **Cancel** **Back**

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Field Description

Field Name	Description
User Type	User type is always defaulted to 'Corporate User'.
Party ID	Party ID for which the user is to be created is displayed. Party ID mapped to the logged in Corporate Administrator.
Party Name	Party Name of the party ID for which the user is to be created is displayed. Party name of Party ID mapped to the logged in Corporate Administrator.
Personal Information	
User Name	Define the name of the user (login ID) which is to be created.
Title	Title of the user. The options are: <ul style="list-style-type: none"> • Mr • Mrs • Miss • Ms • Dr • Master
First Name	Specify first name of the user.
Middle Name	Specify middle name of the user.
Last Name	Specify last name/ surname of the user.
Date of Birth	Specify date of birth of the user.
Contact Details	
Email ID	Specify an email ID of the user.
Contact Number (Mobile)	Specify mobile number of the user.
Contact Number (Land Line)	Specify phone number (land line) number of the user.
Address Line 1-4	Address of the user.

Field Name	Description
Country	Country of the user.
City	Specify city in which the user resides.
Zip Code	The postal code of the city in which the user resides.
Limits & Roles	
Limit	To map transaction limit package to the user. All the limit packages created by the Corporate Administrator will be available for mapping.
Roles	Child roles like maker, checker etc. maintained under corporate user types are listed. Multiple child roles can be mapped to the user.

3. In the **User Name** field, enter the name of the user.
4. Click **Check Availability** to check the uniqueness of the user ID. If the user ID is already used.
5. Enter the relevant information.
6. In the **Contact Details** section, enter the relevant information.
7. In the **Limits & Roles** section, select the limit to be mapped from the **Limit** list.
8. Select the roles to be mapped from the **Roles** check box.
9. Click **Save** to create the user.
OR
Click **Back** cancel the operation and to go back to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
10. The **Create New User - Review User Details** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to make the changes if any.
The user directed to the **Create New User** screen with values in editable form.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
11. The success message of **Create New User** appears along with the transaction reference number.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

8.2 User Management – Search/ View User

Using this option, Corporate Administrators can search and view details of the existing users. Administrator can search only those users who are associated with the same party ID mapped to him.

Default search is available with User Name, whereas user can be searched by provided other details also.

User Management - Search User

To search and view details of the existing users

1. Click the **More Search Options** link; screen will be displayed with additional user search criteria.

User Management – Search User - More Search Options

Field Description

Field Name	Description
------------	-------------

User Type	User type is always defaulted to 'Corporate User'.
------------------	--

Field Name	Description
------------	-------------

User Name	To search the user with the user name. Partial search is allowed.
First Name	Allows to search based on first name or given name of the user.
Last Name	Specify last name/ surname of the user. Allows to search based on last name/ surname of the user.
Email	Allows to search based on email id of the user.
Mobile Number	Allows to search based on mobile number of the user.

- Enter the search criteria, click **Search**.
The search results appear on the **User Management** screen based on the search parameters.
OR
Click **Clear** to clear the input search parameters.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

User Management - Search Results

The screenshot displays the 'User Management' interface. At the top, there's a navigation bar with the ZigBank logo and a search icon. Below the navigation bar, the 'User Management' section contains several search filters: 'User Type' (set to 'Corporate User'), 'User Name' (set to 'raytheon'), 'First Name', 'Last Name', 'Email', and 'Mobile Number'. A 'Create' button is visible in the top right. Below the filters are 'Search', 'Cancel', and 'Clear' buttons. The 'Search Results' section shows a table with one entry:

Full Name	User Name	Email / Mobile Phone	Status	Channel Access
Jack Jones	raytheonmaker	nelson.dsouza@oracle.com 9833441801	Unlocked	Granted

At the bottom of the results, it indicates 'Page 1 of 1 (1 of 1 items)' with navigation arrows.

Field Description

Field Name	Description
Search Results	
Full Name	First name and last name of the user.
User Name	User Name of the user.
Email/ Mobile Number	Email / mobile number of the user.
Status	Status of the user, Locked or Unlocked.
Channel Access	Indicates whether channel access is granted or revoked to the user.

If the search results are more than five, pagination will be enabled.

3. Click the **User Name** link to view the user details.

To view the user details:

4. In the **User Management - Search Results** section, click the **User Name** link of the record for which you want to view the details.
The **User Management - View** screen appears.

User Management – View

The screenshot displays the 'User Management - View' page for a Corporate User. The interface includes a top navigation bar with the ZigBank logo, search, and user profile icons. The main content area is titled 'User Management' and contains a 'View' section with the following details:

- User Type:** Corporate User
- Party ID:** 003766
- Party Name:** Bakers corporation

Personal Information:

- User Name:** autocorpM
- Title:** Mr
- First Name:** Automation
- Middle Name:**
- Last Name:** Maker
- Date of Birth:** 02 Feb 1990

Contact Details:

- Email ID:** john@companyname.com
- Contact Number (Mobile):** 4155550100
- Contact Number (Landline):** 41455577100
- Address Line 1:** Example Corporation, Ltd.
- Address Line 2:** 401 Island Parkway
- Address Line 3:** Redwood Shores, CA 94065
- Address Line 4:**
- Country:** UNITED STATES
- City:** CA
- Zip Code:** 94065

Limits & Roles:

- Limit:** No Limit attached to the user
- Roles:**
 - Maker
 - Checker
 - Viewer
 - CorporateAdminChecker
 - CorporateAdminMaker

Device Registration:

- Android Devices:**
- iOS Devices:**

Push Notification:

- Android Devices:**
- iOS Devices:**


At the bottom of the form, there are buttons for 'Reset Password', 'Edit', 'Cancel', and 'Back'. A 'Download file' link is also present in the top right corner of the content area.

Field Description

Field Name	Description
User Type	User type is always defaulted to 'Corporate User'.
Party ID	Party ID mapped to the user. Party ID is defaulted to the logged in Corporate Administrator.

Field Name	Description
Party Name	Party name of Party ID mapped to the user. Party name of Party ID mapped to the logged in Corporate Administrator.
Personal Information	
User Name	Name (login ID) of the user.
Title	Title of the user. <ul style="list-style-type: none"> • Mr • Mrs • Miss • Ms • Dr • Master
First Name	First name of the user.
Middle Name	Middle name of the user.
Last Name	Last name/ surname of the user.
Date of Birth	Date of birth of the user.
Contact Details	
Email	Email id of the user.
Contact Number (Mobile)	Mobile number of the user.
Contact Number (Land Line)	Phone number (land line) number of the user.
Address Line 1-4	Address of the user.
Country	Country of the user.
City	City in which the user resides.
Zip Code	The postal code of the city in which the user resides.
Limits & Roles	
Limit	Limit package mapped to the user.

Field Name	Description
Roles	Child roles mapped to the user.
Other Details	
Android Devices	Register or deregister the android devices. If device is deregister, the user gets logged out and his alternate login gets disabled from all the android devices on which the user has installed the application.
iOS Devices	Register or deregister the iOS devices. If device is deregister, the user gets logged out and his alternate login gets disabled from all the iOS devices on which the user has installed the application.
Accessible Entity Details	
This section will only appear if the Bank has multi entity setup.	
Entity Name	Accessible Entity name associated to the user.
Party ID	Party ID associated to the user for accessible entity.
Party Name	Party name of the party associated to the user for accessible entity.
Limit	Limits package associated to the user for the accessible entity.
Roles	For the accessible entity selected/added, system will default the roles same as that of home entity of the user. The administrator cannot define separate roles for each of the entities.

- Click **Edit** to edit the user details. The **User Management - Edit User** screen appears.
OR
Click **Reset Password** to reset user's password. A warning message 'Do you want to reset the password?' is appears on the screen.
Click **Yes**, a reset password confirmation screen appears and new password gets communicated to the user on registered email address. Click **No**, the action gets canceled.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
OR
Click **Back** to cancel the operation and to go back to previous screen.
OR
Click  [Download file](#) to download the file.

8.3 User Management – Edit User

This function enables Corporate Administrator to edit the existing user details.

To edit or update user details:

1. In the **User Management - Search Results** section, click the **User Name** link of the record for which you want to edit the details.
The **User Management - View** screen appears.
2. Click **Edit**. The **User Management - Edit User** screen appears.

User Management - Edit User

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User Management

Edit User

User Type	Corporate User
Party ID	000981
Party Name	Raytheon Incorporation

Personal Information

User Name	raytheonmaker
Title	Mr ▼
First Name	JACK
Middle Name	
Last Name	Jones
Date of Birth	01 Jan 1967 📅

Contact Details

Email ID	nelson.dsouza@oracle.com
Contact Number (Mobile)	9833441801
Contact Number (Landline)	
Address Line 1	Oracle Park
Address Line 2	AnyStreet
Address Line 3	
Address Line 4	
Country	India ▼
City	Mumbai
Zip Code	890809

Limit & Roles

Limit	Please Select ▼
Roles	<input type="checkbox"/> Maker <input type="checkbox"/> Checker <input type="checkbox"/> Viewer <input type="checkbox"/> CorporateAdminChecker <input checked="" type="checkbox"/> CorporateAdminMaker

Others

Android Devices	<input type="checkbox"/>
iOS Devices	<input type="checkbox"/>

Save
Cancel
Back

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Field Description

Field Name	Description
User Type	User type is always defaulted to 'Corporate User'. This field is non-editable.
Party ID	Party ID mapped to the user. Party ID is defaulted to the logged in Corporate Administrator. This field is non-editable.
Party Name	Party name of Party ID mapped to the user. Party name of Party ID mapped to the logged in Corporate Administrator. This field is non-editable.

Personal Information

User Name	Name (login ID) of the user. This field is non-editable.
Title	Title of the user. <ul style="list-style-type: none"> • Mr • Mrs • Miss • Ms • Dr • Master
First Name	First name of the user.
Middle Name	Middle name of the user.
Last Name	Last name/ surname of the user.
Date of Birth	Date of birth of the user.
Contact Details	
Email	Email id of the user.
Contact Number (Mobile)	Mobile number of the user.
Contact Number (Land Line)	Phone number (land line) number of the user.

Field Name	Description
Address Line 1-4	Address of the user.
Country	Country of the user.
City	City in which the user resides.
Zip Code	The postal code of the city in which the user resides.
Limits & Roles	
Limit	Limit package mapped to the user.
Roles	Child roles mapped to the user.
Others	
Android Devices	Register or deregister the android devices. If device is deregister, the user gets logged out and his alternate login gets disabled from all the android devices on which the user has installed the application.
iOS Devices	Register or deregister the iOS devices. If device is deregister, the user gets logged out and his alternate login gets disabled from all the iOS devices on which the user has installed the application.

3. Edit the required details.
4. Click **Save** to save user details.
OR
Click **Back** to cancel the operation and to go back to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
5. The **User Management - Review User Details** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details.
The user is directed to **User Management - Edit User** screen with values in editable form.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
6. The success message of edit user appears along with the transaction reference number appears.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

FAQs

1. Who can create / update the user?

System administrator, bank administrator and Corporate Administrator can create or edit the users.

2. Can I edit the party id mapped to the user?

No, party ID mapped to the user cannot be edited. It is defaulted to a party id mapped to Corporate Administrator.

3. When does the system update a user status as 'locked'?

When administrator needs to temporarily block access for any user, 'Lock user' functionality can be used. Also if there are multiple unsuccessful login attempts, the user's status will get updated as 'Locked'.

4. Can I set the user name which is already used in the application?

No, uniqueness of a user ID is checked while creating or modifying a user.

5. Can one assign multiple child roles to a user?

Yes, multiple child roles can be assigned to the user. e.g. Corporate user is acting as maker of few transactions and approver of few other transactions.

6. What are the different child roles available out of box?

Following are the child role associated with corporate user role out of box.

Application Role	Child Roles
Corporate User	Maker
	Checker
	Viewer
	Corporate Admin Maker
	Corporate Admin Checker

7. Can I update the limit package associated with a user, If Yes, what will happen to the in-flight transactions?

Yes, new limit package can be mapped to a user. Limits get applied from an immediate effect if the effective date is less than or equal to current date. And if the effective date is future date, the limit package will be applied from the date available in the package.

8. If I update the child role associated to a user, what will happen to the in-flight transactions?

In case of any update of child roles mapped to the user as edit user functionality, the privileges associated with new child roles get applied to the user with an immediate effect.

So if any transaction is pending with approver for approval, user can view and approve those transactions only if checker role is mapped to him. As soon as checker role is unmapped, then user will not be able to view and approve the transactions which were pending for his approval.

9. Can a corporate administrator create a corporate user and assign multiple entities?

No, currently corporate administrator cannot create a corporate user with multiple entities.

10. If a user's User ID is locked and he/she has requested for a reset password, does the admin needs to unlock it separately ?

No, the user ID will automatically get unlocked at the time of resetting the password by Admin.

Account Access

Access management enables the Corporate Administrator to enable access of accounts of the corporate party for channel banking. With this access defined, users of the corporate party can transact on their own or linked party accounts through internet banking. They can view accounts, statements, initiate payments, upload files, and various other transactions available for corporate users.

Account access management maintenance is designed to allow and/ or restrict the corporate accounts for online access. Typically, there are multiple users from different departments who transact on behalf of the corporate using specific accounts and specific transactions

- Party Account Access
- User Account Access

9. Party Account Access

Using this option the Corporate Administrator can set up account and transaction access for the corporate party.

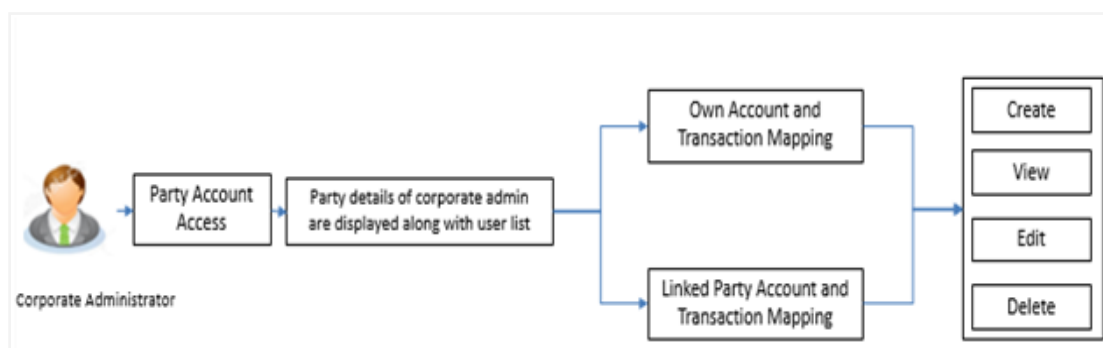
The Corporate Administrator can only provide access to the party to which the Corporate Administrator is associated to.

Corporate Administrator cannot provide access to the party to which the administrator is not associated to.

Prerequisites

- Corporate Administrator has the required rights to provide account and transaction access to the corporate party
- Party preferences should be created for the party of the user for which access is to be maintained
- Channel Access should be enabled for party of the user for which account access is to be maintained
- Account access maintenance for linked party accounts can be done once there is a party to party linkage maintained

Workflow



Features Supported In Application

This option allows the Corporate Administrator to perform the following:

- Party Account Access - Mapping (Own accounts and linked party accounts)
- Party Account Access – View (Own accounts and linked party accounts)
- Party Account Access - Edit (Own accounts and linked party accounts)
- Party Account Access - Delete (Own Accounts and linked party accounts)

How to reach here:

Corporate Administrator Dashboard > Toggle menu > Account Access > Party Account Access
 OR
 Corporate Administrator Dashboard > Quick Links > Party Account Access

9.1.1 Party Account Access - Create

The Corporate Administrator has the list of account(s) and transactions for which access needs to be provided to the corporate party.

Party Id and Party Name of the Corporate Administrator are defaulted and not allowed for input.

To provide the party with account and transaction access:

1. Navigate to the account access summary page with two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary**.
 Linked party account mapping will only be available if the party to which corporate admin is associated has Party to Party Linkage maintained.

Party Account Access

Party Account Access

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES

Own Account Mapping Summary

Account Type	Total Number of Accounts	Number of Accounts Mapped
Current & Savings	8	8
Term Deposits	24	24
Loans	1	1

Cancel

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Field Description**Field Name****Description****Party ID**

Party ID of the Corporate Administrator.

Party Name

Party name of the Corporate Administrator.

OWN ACCOUNT MAPPING SUMMARY

Field Name	Description
Account Type	All account types available under the party. The account type can be: <ul style="list-style-type: none"> • Current & Savings • Term Deposits • Loans
Total Number of Accounts	Total number of accounts available under the party.
Number of Accounts Mapped	Number of accounts mapped to the particular account type.

LINKED PARTY ACCOUNT MAPPING SUMMARY

Account Type	All account types available under the linked party. The account type can be: <ul style="list-style-type: none"> • Current & Savings • Term Deposits • Loans
Total Number of Accounts	Total number of accounts available under the linked party.
Number of Accounts Mapped	Number of accounts mapped to the particular account type.

2. If there is no mapping done for the party (own/ linked), there will be a message **No Accounts mapped for the party** with **Map**. Click **Map**. The **Party Account Access - Create** screen appears.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.
3. All the accounts held by the selected party as a relationship with the bank as available in the core banking system will be fetched and displayed in the respective categories i.e. CASA, Term Deposits and Loans.
In case of mapping of linked party accounts to the parent party, user will select the parent party as part of party search section and click **Map** against the linked party of which account access is to be provided.
4. Navigate to the specific category tab viz. CASA, Term Deposits, Loans etc., and select a global check box of **Map all accounts** to enable all the existing accounts under the selected category for channel banking (on screen, it will serve as a **Select All** function).
OR
If specific accounts are required to be given access then the user needs to select the respective check boxes preceding the account number.

5. To map new accounts, select appropriate option from **Map Accounts** field;
Select **Auto** if you wish to allow access to all future CASA/ Term Deposit/ Loans accounts.
OR
Select **Manual** if you wish to explicitly map new accounts and transactions.
6. The cookie message appears at the bottom of the category tab indicating the administrator that account mapping for other category tabs can be done by visiting the respective tabs.

Party Account Access – Account Mapping (Own Account Mapping) - Create

Create

Party ID: ***814
Party Name: NATRAJ INDUSTRIES

Account Mapping

Current & Savings | Term Deposit | Loans

New Accounts

Map Accounts ?

Existing Accounts

Map All Accounts

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140053	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

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Party Account Access - Account Mapping (Linked Account Mapping) - Create

The screenshot displays the 'Party Account Access - Create' interface. At the top, the ZigBank logo is visible. The page title is 'Party Account Access'. Below this, there is a 'Create' section with two columns of information: Parent Party ID (***814) and Parent Party Name (NATRAJ INDUSTRIES) on the left, and Linked Party ID (000874) and Linked Party Name (Globex Corporation) on the right. A right-pointing arrow is between the two columns.

Below the 'Create' section is the 'Linked Party Account Mapping' section. It has three tabs: 'Current & Savings', 'Term Deposit', and 'Loans'. The 'Current & Savings' tab is selected. Under this tab, there is a 'New Accounts' section with a 'Map Accounts' dropdown and two buttons: 'Auto' and 'Manual'. Below that is an 'Existing Accounts' section with a checked checkbox for 'Map All Accounts' and a table of accounts.

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008740028	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740039	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740048	USD	Savings Account - Regular	ACTIVE

At the bottom of the mapping section, there is a note: 'Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs'. Below this are three buttons: 'Next', 'Cancel', and 'Back'.

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- Click **Next**. The **Party Account Access - Create** (Transaction Mapping) screen appears.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.

Party Account Access – Transaction- Account Mapping (Own Account Mapping) - Create

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Party Account Access

Create

Party ID: ***814
Party Name: NATRAJ INDUSTRIES

Transaction Mapping

Current & Savings | Term Deposit | Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008140031 <input checked="" type="checkbox"/> Map All Transactions <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <input checked="" type="checkbox"/> Payments Inquiries	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> Stop/Unblock Cheque <input checked="" type="checkbox"/> Request Demand Deposit Statement <input checked="" type="checkbox"/> PeerToPeer Transfer <input checked="" type="checkbox"/> Instruction Cancellation <input checked="" type="checkbox"/> International Payout <input checked="" type="checkbox"/> Domestic Payment <input checked="" type="checkbox"/> TD Top UP <input checked="" type="checkbox"/> CASA Inquiries			
<input checked="" type="checkbox"/> AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140053	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

Save
Cancel
Back

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Party Account Access – Transaction- Account Mapping (Linked Account) - Create

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Party Account Access

Create

Parent Party ID Parent Party Name	***814 NATRAJ INDUSTRIES	>	Linked Party ID Linked Party Name	000874 Globex Corporation
--------------------------------------	-----------------------------	---	--------------------------------------	------------------------------

Transaction Mapping for Linked Party Accounts

Current & Savings

Term Deposit

Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008740028 <input checked="" type="checkbox"/> Map All Transactions <div style="margin-left: 15px;"> <input checked="" type="checkbox"/> Loans <div style="margin-left: 15px;"><input checked="" type="checkbox"/> Loan Settlement</div> <input checked="" type="checkbox"/> CASA <div style="margin-left: 15px;"> <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <div style="margin-left: 15px;"><input checked="" type="checkbox"/> Letter Of Credit Create</div> <input checked="" type="checkbox"/> Payments <div style="margin-left: 15px;"> <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer </div> <input checked="" type="checkbox"/> File Upload <div style="margin-left: 15px;"> <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment </div> <input checked="" type="checkbox"/> Term Deposits <div style="margin-left: 15px;"><input checked="" type="checkbox"/> New Deposit</div> <input checked="" type="checkbox"/> All Inquiry Transactions <div style="margin-left: 15px;"><input checked="" type="checkbox"/> Payments Inquiries</div> </div> </div>	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740039	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740048	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs ⓧ

Save
Cancel
Back

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8. To map the transactions to the account, click against the particular account number to view the transaction mapping.
9. Select the respective check boxes preceding the transaction to be mapped.
OR
Select **Map All Transactions**, if you want to map all the transactions to all accounts.
10. Click **Save** to save the changes.
OR

- Click **Cancel** to cancel the transaction.
 OR
 Click **Back** to navigate to the previous screen.
11. The **Party Account Access - Review** screen appears. Verify the details, and click **Confirm**.
 OR
 Click **Edit** to edit the transaction.
 OR
 Click **Cancel** to cancel the transaction.
12. The screen with success message appears. Click **OK** to complete the transaction.
 After following above steps the summary of mapped accounts and transactions available for party.

9.1.2 Party Account Access - View

The Corporate Administrator can view the list of account(s) and transactions for which access has been provided to the corporate party.

Party Id and Party Name of the Corporate Administrator are defaulted and not allowed for input. User list of the corporate party is displayed with details like user ID, user name and mapping details.

To view the party account and transaction access:

1. Navigate to the account access summary page with two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary**.
 Linked party account mapping will only be available if the party to which corporate admin is associated has Party to Party Linkage maintained.

Party Account Access - Summary

Party Account Access

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES

Own Account Mapping Summary

Account Type	Total Number of Accounts	Number of Accounts Mapped
Current & Savings	8	8
Term Deposits	24	24
Loans	1	1

Linked Party Account Mapping Summary

Globex Corporation

Account Type	Total Number of Accounts	Number of Accounts Mapped
Current & Savings	4	4
Term Deposits	2	2
Loans	2	2

Cancel

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Field Description

Field Name	Description
Party ID	Party ID of the Corporate Administrator.
Party Name	Party name of the Corporate Administrator.

Own Account Mapping Summary

Click the [Account Type](#) link to view the respective mapping details.

Account Type	All account types available under the party. The account type can be: <ul style="list-style-type: none"> • Current & Savings • Term Deposits • Loans
---------------------	--

Total Number of Accounts	Total number of accounts available under the party.
---------------------------------	---

Number of Accounts Mapped	Number of accounts mapped to the particular account type.
----------------------------------	---

Linked Party Account Mapping Summary

Click the [Account Type](#) link to view the respective mapping details.

Account Type	All account types available under the linked party. The account type can be: <ul style="list-style-type: none"> • Current & Savings • Term Deposits • Loans
---------------------	--

Total Number of Accounts	Total number of accounts available under the linked party.
---------------------------------	--

Number of Accounts Mapped	Number of accounts mapped to the particular account type.
----------------------------------	---

2. Click the [Account Type](#) link i.e. CASA / TD / Loans in the summary details for the party. The **Party Account Access - View** screen displaying the account mapping for an accounts appear.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

Party Account Access - View (Own Account Mapping Summary)

The screenshot shows the 'Party Account Access' page for 'NATRAJ INDUSTRIES'. It includes a 'View' section with Party ID and Name, an 'Account Mapping' section with tabs for 'Current & Savings', 'Term Deposit', and 'Loans', and a table of 'Existing Accounts'.

View

Party ID: ***814
Party Name: NATRAJ INDUSTRIES

Account Mapping

Current & Savings | Term Deposit | Loans

New Accounts
Map Accounts: Auto | Manual

Existing Accounts
 Map All Accounts

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140053	USD	Savings Account - Regular	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

Buttons: Edit, Next, Cancel, Delete, Back

Party Account Access - View (Linked Party Account Mapping Summary)

The screenshot shows the 'Party Account Access' page for 'NATRAJ INDUSTRIES' with a linked party 'Globex Corporation'. It includes a 'View' section with Parent and Linked Party details, a 'Linked Party Account Mapping' section with tabs for 'Current & Savings', 'Term Deposit', and 'Loans', and a table of 'Existing Accounts'.

View

Parent Party ID: ***814
Parent Party Name: NATRAJ INDUSTRIES

Linked Party ID: 000874
Linked Party Name: Globex Corporation

Linked Party Account Mapping

Current & Savings | Term Deposit | Loans

New Accounts
Map Accounts: Auto | Manual

Existing Accounts
 Map All Accounts

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008740028	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740048	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740039	USD	Savings Account - Regular	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

Buttons: Edit, Next, Cancel, Delete, Back

Field Description

Field Name	Description
------------	-------------

Party ID	Party ID of the Corporate Administrator.
-----------------	--

Party Name	Party name of the Corporate Administrator.
-------------------	--

CASA/ Term Deposits/ Loans

New Accounts

Map Accounts	Mapping of the accounts.
---------------------	--------------------------

The options can be:

- Auto: gives default access to the all future newly added accounts and transactions of the party as soon as the account is opened.
- Manual: gives specific access to future accounts. This is to explicitly map new accounts and transactions if access needs to be provided.

Existing Accounts

Map All Accounts	Mapping all the existing accounts under the selected category to enable for channel banking.
-------------------------	--

Account Number	List of account numbers present in a particular account type.
-----------------------	---

Currency	Account currency.
-----------------	-------------------

Product Name	Name of the product available under the party.
---------------------	--

Account Status	Status of the account access for the party
-----------------------	--

3. Click **Account Type** i.e. CASA/ TD/ Loan, all the accounts held by the selected party as a relationship with the bank as available in the core banking system will be fetched and displayed in the respective categories i.e. CASA, Term Deposits and Loans. In case of mapping of linked party accounts to the parent party, select on the account type in the linked party summary section.
4. Navigate to the specific category tab viz. CASA, Term Deposits, Loans etc., the administrator can view both the accounts for which access has been provided and the ones for which access is not provided. Can also view the selection done for New Accounts mapping i.e. Auto/ Manual.
5. The cookie message appears at the bottom of the category tab indicating the administrator that account mapping for other category tabs can be done by visiting the respective tabs.
6. Click **Next**. The **Party Account Access – View** screen for account selected and transactions enabled for the selected account appears.

OR
 Click **Cancel** to cancel the transaction.
 OR
 Click **Back** to navigate to the previous screen.

Party Account Access - Transaction- Own Account Mapping- View

Party Account Access

View

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES

Transaction Mapping

Current & Savings | Term Deposit | Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> Map All Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loans <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <ul style="list-style-type: none"> <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <ul style="list-style-type: none"> <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> CASA Inquiries 			
<input checked="" type="checkbox"/> AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140053	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

Edit **Cancel** **Back**

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Party Account Access - Transaction- Account Mapping (Linked Account Mapping) - View

The screenshot displays the 'Party Account Access' interface. At the top, there is a navigation bar with the ZigBank logo and a search icon. Below the navigation bar, the 'Party Account Access' section is visible. The 'View' section shows the parent party ID (***814 NATRAJ INDUSTRIES) and the linked party ID (000874 Globex Corporation). The 'Transaction Mapping for Linked Party Accounts' section is active, showing a table of accounts with columns for Account Number, Currency, Product Name, and Account Status. The first account, AT30008740028, is expanded to show a list of transaction types with checkboxes for mapping. The 'Edit' button is highlighted in blue.

View

Parent Party ID: ***814
Parent Party Name: NATRAJ INDUSTRIES

Linked Party ID: 000874
Linked Party Name: Globex Corporation

Transaction Mapping for Linked Party Accounts

Current & Savings | Term Deposit | Loans


Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008740028	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> Map All Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loans <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <ul style="list-style-type: none"> <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <ul style="list-style-type: none"> <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> CASA Inquiries 			
<input checked="" type="checkbox"/> AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740048	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740039	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

Edit Cancel Back

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7. Click  against the particular account number to view the mapped transactions.
OR
Click **Edit** to update transaction mapping.

OR
Click **Cancel** to cancel the transaction.

8. Click **Edit** to update the **Party Account Access** account mapping for new accounts and existing accounts.

OR
Click **Cancel** to cancel the transaction.

OR
Click **Back** to navigate to the previous screen.

9.1.3 Party Account Access – Edit

The Corporate Administrator has the list of account(s) and transactions for which access details needs to be edited for the corporate party.

Party Id and Party Name of the Corporate Administrator are defaulted and not allowed for input.

To edit account and transaction access for the party:

1. Navigate to the account access summary page with two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary**.
Linked party account mapping will only be available if the party to which corporate admin is associated has Party to Party Linkage maintained.
2. Click the **Account Type** link i.e. CASA / TD / Loans in the summary details for the party. The **Party Account Access - View** screen displaying the account mapping for an accounts appear.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.
3. In case of mapping of linked party accounts to the parent party, select on the account type in the linked party summary section.
4. Navigate to the specific category tab viz. CASA, Term Deposits, Loans etc., the administrator can view both the accounts for which access has been provided and the ones for which access is not provided.
5. Click **Edit**. The **Party Account Access - Edit** screen appears.
This enables the selection and de-selection option against the accounts and also allow changing the map accounts from Auto to Manual and vice-versa.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.
6. Click **Account Type** for which you want to edit the mapping of the accounts.
7. The cookie message displayed indicating the administrator that account mapping for other category tabs can be viewed by visiting the respective tabs.

Party Account Access - Account Mapping (Own Account Mapping) - Edit

ZigBank

🔍
✉️
🔌
Logout

Party Account Access

Edit

Party ID: ***814

Party Name: NATRAJ INDUSTRIES

Account Mapping

Current & Savings
Term Deposit
Loans

New Accounts

Map Accounts ?

Auto
Manual

Existing Accounts

Map All Accounts

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140053	USD	Savings Account - Regular	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

Next
Cancel
Back

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Party Account Access – Account Mapping (Linked Account Mapping) - Edit

Party Account Access

Edit

Parent Party ID: ***814
Parent Party Name: NATRAJ INDUSTRIES

Linked Party ID: 000874
Linked Party Name: Globex Corporation

Linked Party Account Mapping

Current & Savings | Term Deposit | Loans

New Accounts

Map Accounts ?


Existing Accounts

Map All Accounts

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008740028	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740048	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740039	USD	Savings Account - Regular	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

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8. To map the new accounts, select appropriate option from **Map Accounts** field;
Select **Auto** if you wish to allow access to all future CASA/ Term Deposit/ Loans accounts.
OR
Select **Manual** if you wish to allow specific access to all future CASA/ Term Deposit/ Loans accounts.
9. Select the respective check boxes preceding the **Account Number** to be mapped.
OR
Select **Map All Accounts**, if you want to map all the account numbers.
10. Click **Next**. The **Party Account Access - Edit** screen with mapped transaction - account appears.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.
11. To map the transactions to the account, click  against the particular account number to view the transaction mapping.
12. Select the respective check boxes preceding the transaction to be mapped.
OR
Select **Map All Transactions**, if you want to map all the transactions to all accounts.

Party Account Access - Transaction- Account Mapping (Own Account Mapping) - Edit

☰ ZigBank
🔍 2 Logout

Party Account Access

Edit

Party ID: ***814
Party Name: NATRAJ INDUSTRIES

Transaction Mapping

Current & Savings | Term Deposit | Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008140020 <input checked="" type="checkbox"/> Map All Transactions <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <input checked="" type="checkbox"/> CASA Inquiries	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140053	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

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Party Account Access - Transaction- Account Mapping (Linked Account) - Edit

☰ ZigBank
🔍 2 Logout

Party Account Access

Edit

Parent Party ID Parent Party Name	***814 NATRAJ INDUSTRIES	>	Linked Party ID Linked Party Name	000874 Globex Corporation
--------------------------------------	-----------------------------	---	--------------------------------------	------------------------------

Transaction Mapping for Linked Party Accounts

Current & Savings
 Term Deposit
 Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008740028 <input checked="" type="checkbox"/> Map All Transactions <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <input checked="" type="checkbox"/> CASA Inquiries	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740017 <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <input checked="" type="checkbox"/> CASA Inquiries	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740048 <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <input checked="" type="checkbox"/> CASA Inquiries	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740039 <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <input checked="" type="checkbox"/> CASA Inquiries	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

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13. Click **Save** to save the changes.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.

14. The **Party Account Access - Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to edit the transaction.
OR
Click **Cancel** to cancel the transaction.
15. The screen with success message appears. Click **OK** to complete the transaction.

9.1.4 Party Account Access – Delete

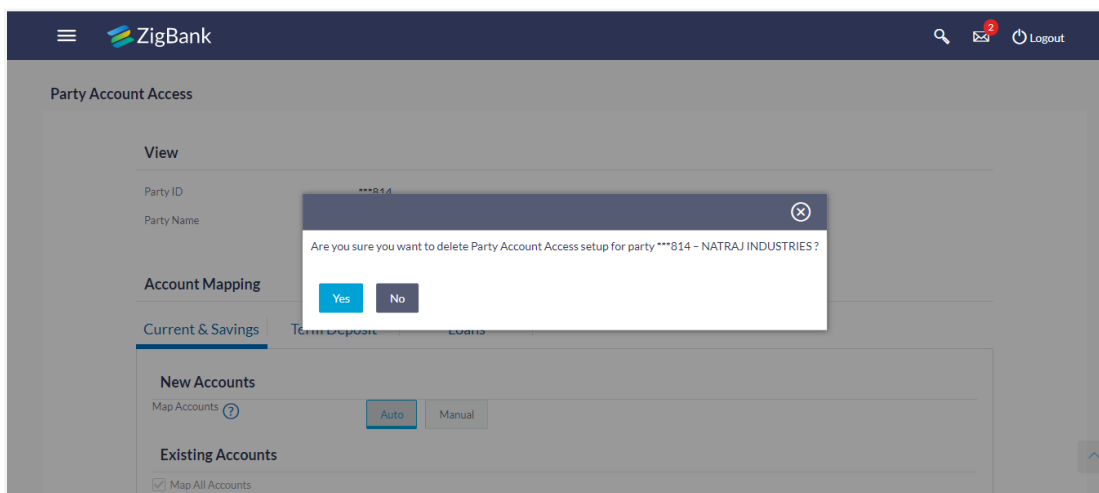
The Corporate Administrator will have the provision to delete access for the corporate party.

As part of this option, own account mapping and/ or linked party account mapping can be deleted for the party.

To delete account and transaction access for the party:

1. Navigate to the account access summary page with two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary**.
Linked party account mapping will only be available if the party to which corporate admin is associated has Party to Party Linkage maintained.
2. Click the **Account Type** link i.e. CASA / TD / Loans in the summary details for the party. The **Party Account Access - View** screen displaying the account mapping for an accounts appear.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.
3. In case of mapping of linked party accounts to the parent party, select on the account type in the linked party summary section.
4. Navigate to the specific category tab viz. CASA, Term Deposits, Loans etc., the administrator can view both the accounts for which access has been provided and the ones for which access is not provided.
5. Click **Delete**. The application prompt the administrator with a delete confirmation message with an option of **Yes / No**.
6. Click **Yes** to proceed with the deletion request.
It will navigate to confirmation page with a success message and the status.
OR
Click **No** if you do wish to proceed with deletion.
7. The success message and the status appear. Click **OK** to complete the transaction.

Party Account Access - Delete



8. Click **Yes** to continue.
OR
Click **No** to cancel the deletion process.
9. The screen with success message appears. Click **OK** to complete the transaction.

FAQs

1. Is it necessary to setup Party Account Access Management before setting up User Account Access?

Yes. The party account access management setup must be done before the user level mapping of accounts and transactions.

2. What is the significance of Auto and Manual option in 'Map Accounts'?

This feature allows the Corporate Administrator to configure access policies for accounts and associated transactions which may get added subsequently in the future.

Auto: Gives access to the newly added accounts and transactions of the party as soon as the account is opened. This option can be selected whenever Corporate Administrator wishes to provide access by default

Manual: Denies the newly added accounts and transactions by default. This is to ensure that access to accounts and transactions is provided only upon receiving specific instructions

3. Party Account Access has not been maintained for the user for Own or Linked party, still there is no 'Map' button available?

It is possible that the channel access and/or party preferences has not been maintained for the corporate party.

There will be an appropriate message provided to the user below the party details. Before proceeding with account access, corporate admin can co-ordinate with bank admin to get 'Party Preferences' screen and/or channel access maintained for the party.

4. Will Party Account Access – Deletion for a party (Own/Linked) lead to automatic deletion of User Account Access?

Yes. Deletion of account access for a party will lead to automatic deletion of access for the users of the corporate party.

5. If I remove access of account(s) and transaction(s) for my party, will it lead to automatic access removal for the users

Yes. Access removal at party level for an account and/or transaction will automatically remove access at user level of the corporate party.

6. Have mapped/edited/deleted party account access but it is not reflecting in the system even after a successful maintenance save message?

There is a possibility that the maintenance is saved but the status is 'Pending Approval'. For the maintenance, if there is an approval required then the changes will reflect only once the approver(s) approve the submitted request.

If the setup does not require an approval workflow or is self / auto approved, then the same will reflect immediately.

[Home](#)

10. User Account Access

Using this option the Corporate Administrator can set up account and transaction access for user(s) of the corporate party.

The Corporate Administrator can only provide access to the users of party to which the Corporate Administrator is associated to.

Corporate Administrator cannot provide access to the users of the party to which the administrator is not associated to.

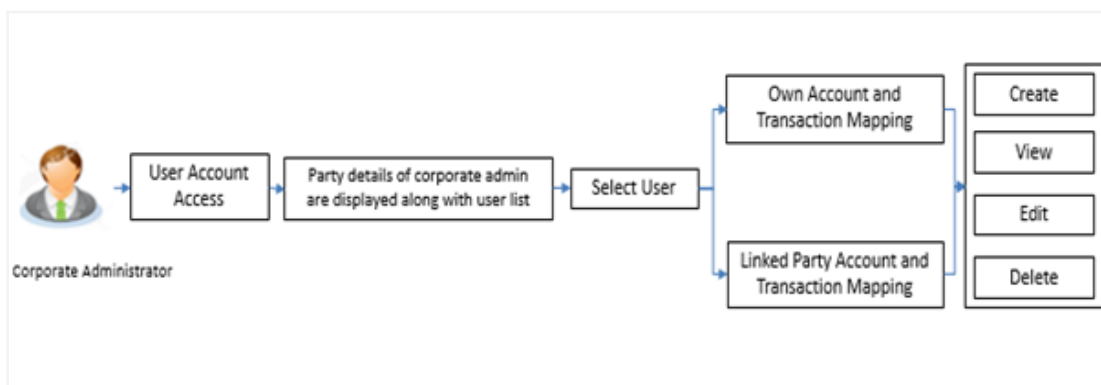
User account access for users of a corporate party can be done only after Party Account Access is setup for the party.

The user level mapping of accounts and transactions must be done in order to provide access to the accounts for performing transactions to the specific user. If this step is not followed, the corresponding user will not be able to view any accounts on the dashboard screen or at the individual transactions.

Pre-requisites

- Corporate Administrator has the required rights to provide account access to the users of the corporate party
- Account Access should be maintained for the party of the user for which access is to be maintained
- Account Access for the party should be maintained for linked party accounts if the user needs access to linked party accounts
- Party preferences should be created for the party of the user for which access is to be maintained
- Channel Access should be enabled for party of the user for which account access is to be maintained

Workflow



Features Supported In Application

This option allows the Corporate Administrator to:

- User Account Access - Mapping (Own accounts and linked party accounts)
- User Account Access - View (Own accounts and linked party accounts)

- User Account Access - Edit (Own accounts and linked party accounts)
- User Account Access - Delete (Own Accounts and linked party accounts)

How to reach here:

Corporate Administrator Dashboard > Toggle menu > Account Access > User Account Access
OR

Corporate Administrator Dashboard > Quick Links > User Account Access

User Account Access

User Account Access

Party ID: ***814
Party Name: NATRAJ INDUSTRIES

Search Results

Initials	User ID	Contact Details	Mapping
MG	ajauth1 MustufaGari	nelson.dsouza@oracle.com 9833441801	✓
DR	ajauth2 DyaneshwarRaskar	nelson.dsouza@oracle.com 9833441801	✓
WD	ajauth3 WilsonDsouza	nelson.dsouza@oracle.com 9833441801	✓
AD	advait_natraj AdvaitDighe	advait.dighe@oracle.com 9967437787	✗
AJ	ajauth AshokJain	ashok.jain@oracle.com 9967184057	✗
AD	ajauth4 AllisonDsouza	nelson.dsouza@oracle.com 9833441801	✗
JD	ajauth5 JohnsonDsouza	nelson.dsouza@oracle.com 9833441801	✗
ND	ndcamaker NelsonDsouza	nelson.dsouza@oracle.com 9833441801	✗
JD	ndcamaker1 JohnsonDsouza	nelson.dsouza@oracle.com 9833441801	✗
ND	ndcorpdmaker NelsonDsouza	nelson.dsouza@oracle.com 9833441801	✗
MM	NIMaker1 Maker 1Maker	nelson.dsouza@oracle.com 9833441801	✗
SP	sagar0002@test.com SagarPatange	sagar0002@test.com 9998880002	✗

Cancel

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Field Description

Field Name **Description**

Party ID Party ID of the Corporate Administrator.

Party Name Party name of the Corporate Administrator.

Field Name	Description
------------	-------------



Search Results

Initials The initials of the user ID.

User ID The user ID of the user.

Contact Details The email id and mobile number of the user.

Mapping The given party has granted access to the user or not.

-  : denotes the user account is mapped.
 -  : denotes the mapping of user account is not yet done.
-

10.1.1 User Account Access - Create

The Corporate Administrator has the list of account(s) and transactions for which access needs to be provided to the user(s) of the corporate party. Party Id and Party Name of the Corporate Administrator are defaulted and not allowed for input. User list of the corporate party is displayed with details like user ID, user name and mapping details.

To provide the user with account and transaction access:

1. In the **User Account Access** screen, click the **User Id** link, of the record for which you want to create the user account transaction mapping. The **User Account Access** screen with two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary** appears.

Linked party account mapping will only be available if the party to which Corporate Administrator is associated has Party to Party Linkage maintained.

OR

Click **Cancel** to cancel the transaction.

User Account Access – Summary

The screenshot shows the 'User Account Access' summary page in the ZigBank interface. At the top, there is a navigation bar with the ZigBank logo, a search icon, a notification icon with a red '2', and a 'Logout' button. Below the navigation bar, the page title 'User Account Access' is displayed. The main content area is divided into several sections:

- User Details:** A table showing Party ID (**814), Party Name (NATRAJ INDUSTRIES), User ID (ndcamaker), and User Name (Nelson Dsouza).
- Own Account Mapping Summary:** A section indicating 'No Accounts mapped to the user' with a blue 'Map' button.
- Linked Party Account Mapping Summary:** A section for 'Globex Corporation' indicating 'No Accounts mapped to the user for this linked party' with a blue 'Map' button.
- Buttons:** A grey 'Cancel' button is located at the bottom left of the main content area.
- Footer:** A dark blue footer bar contains the text 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Party ID	Party ID of the Corporate Administrator.
Party Name	Party name of the Corporate Administrator.
User ID	User ID of the selected user.
User Name	User name of the selected user.
Account Type	All account types available under the party. The account type can be: <ul style="list-style-type: none"> • Current & Savings • Term Deposits • Loans

Total Number of Accounts Total number of accounts available under the party.

Number of Accounts Mapped Number of accounts mapped to the particular account type.

LINKED PARTY ACCOUNT MAPPING SUMMARY

Click the [Account Type link](#) to view the respective mapping details.

2. If there is no mapping done for the user for a party (own/ linked), there will be a message 'No Accounts mapped for the party' with Map. If the access for the party to which the user

belongs to is not done, then there will be no Map button. Click **Map**. The **User Account Access - Create** screen appears.

OR

Click **Back** to navigate to the previous screen.

OR

Click **Cancel** to cancel the transaction.

User Account Access - Account Mapping (Own Account Mapping) - Create

Create

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES
 User ID: ndcamaker
 User Name: Nelson Dsouza

Account Mapping

Current & Savings | Term Deposit | Loans

Apply Party Level Changes Automatically
 Map All Accounts

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140053	USD	Savings Account - Regular	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

Next **Cancel** **Back**

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Field Description

Field Name

Description

Create

Party ID

Party ID of the Corporate Administrator.

Party Name

Party name of the Corporate Administrator.

Field Name	Description
User ID	User ID of the selected user.
User Name	User name of the selected user.
Account Mapping	
CASA/ Term Deposits/ Loans	
Apply Party Level Changes Automatically	This indicates any party level change will automatically apply to the users of the party.
Map All Accounts	Mapping all the existing accounts under the selected category to enable for channel banking.
Account Number	List of account numbers present in a particular account type.
Currency	Account currency.
Product Name	Name of the product available under the party.
Account Status	Status of the account access for the party.

User Account Access - Account Mapping (Linked Account Mapping) - Create

The screenshot displays the 'Create' form for 'User Account Access - Account Mapping (Linked Account Mapping)'. It includes the following sections:

- Parent Party Information:** Parent Party ID: ***814, Parent Party Name: NATRAJ INDUSTRIES.
- Linked Party Information:** Linked Party ID: 000874, Linked Party Name: Globex Corporation.
- User Information:** User ID: ndcamaker, User Name: Nelson Dsouza.
- Linked Party Account Mapping:**
 - Current & Savings (selected), Term Deposit, Loans.
 - Checkboxes: Apply Party Level Changes Automatically, Map All Accounts.
 - Table of linked accounts:

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008740028	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740048	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740039	USD	Savings Account - Regular	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

Buttons: Next, Cancel, Back

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3. All the accounts held by the selected party as a relationship with the bank as available in the core banking system will be fetched and displayed in the respective categories i.e. CASA, Term Deposits and Loans.
In case of mapping of linked party accounts to the user, Corporate Administrator will select the user and click **Map** against the linked party of which account access is to be provided.
4. Navigate to the specific category tab viz. CASA, Term Deposits, Loans etc., and select a global check box of **Map all accounts** to enable all the existing accounts under the selected category for channel banking (on screen, it will serve as a **Select All** function).
OR
If specific accounts are required to be given access to the user, then the Corporate Administrator needs to select the respective check boxes preceding the account number.
5. Select **Apply Party Level Changes Automatically** to automatically apply the party changes.
6. The cookie message appears indicating the administrator that account mapping for other category tabs can be done by visiting the respective tabs.
7. Click **Next**. The **User Account Access - Create** screen with mapped transactions appears.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

User Account Access - Transaction- Account Mapping (Own Account Mapping) - Create

☰ ZigBank
🔍 2 Logout

User Account Access

Create

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES
 User ID: ndcamaker
 User Name: Nelson Dsouza

Transaction Mapping

Current & Savings | Term Deposit | Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008140064 <input checked="" type="checkbox"/> Map All Transactions <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> All Inquiry Transactions	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> Stop/Unblock Cheque <input checked="" type="checkbox"/> Request Demand Deposit Statement <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Domestic Payment <input checked="" type="checkbox"/> Self Transfer <input checked="" type="checkbox"/> Domestic Draft <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> TD Top UP			
<input checked="" type="checkbox"/> Peer To Peer Transfer <input checked="" type="checkbox"/> Instruction Cancellation <input checked="" type="checkbox"/> International Payout <input checked="" type="checkbox"/> Domestic Payment			
<input checked="" type="checkbox"/> AT30008140075 <input checked="" type="checkbox"/> AT30008140020 <input checked="" type="checkbox"/> AT30008140031 <input checked="" type="checkbox"/> AT30008140018 <input checked="" type="checkbox"/> AT30008140086 <input checked="" type="checkbox"/> AT30008140042 <input checked="" type="checkbox"/> AT30008140053	GBP	ISLAMIC_SAVIN Savings Account - Regular Savings Account - Regular Savings Account - Regular ISLAMIC_SAVIN Savings Account - Regular Savings Account - Regular	ACTIVE ACTIVE ACTIVE ACTIVE ACTIVE ACTIVE ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

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Field Description

Field Name	Description
Create	
Party ID	Party ID of the Corporate Administrator.
Party Name	Party name of the Corporate Administrator.
User ID	User ID of the selected user.
User Name	User name of the selected user.
Account Mapping	
CASA/ Term Deposits/ Loans	
Apply Party Level Changes Automatically	User will get access to accounts that are allowed/ disallowed at the party level.
Map All Transactions to All Accounts	Mapping all the transactions to all the existing accounts.
Account Number	List of account numbers present in a particular account type.
Currency	Account currency.
Product Name	Name of the product.
Account Status	Status of the account access for the party

User Account Access - Transaction - Account Mapping (Linked Account) - Create

☰
ZigBank
🔍
📧 2
🔌 Logout

User Account Access

Create

Parent Party ID Parent Party Name	**814 NATRAJ INDUSTRIES	➤	Linked Party ID Linked Party Name	000874 Globex Corporation
User ID User Name	ndcamaker Nelson Dsouza			

Transaction Mapping for Linked Party Accounts

Current & Savings
 Term Deposit
 Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008740028 <input checked="" type="checkbox"/> Map All Transactions <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Stop/Unblock Cheque <input checked="" type="checkbox"/> Request Demand Deposit Statement <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> Domestic Payment <input checked="" type="checkbox"/> PeerToPeer Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Self Transfer <input checked="" type="checkbox"/> Instruction Cancellation <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> Domestic Draft <input checked="" type="checkbox"/> International Payout <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> Domestic Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> TD Top UP <input checked="" type="checkbox"/> All Inquiry Transactions <input checked="" type="checkbox"/> CASA Inquiries	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740048	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740039	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

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8. To map the transactions to the account, click against the particular account number to view and update the mapping.
9. Select the respective check boxes preceding the transaction to be mapped.
OR
Select **Map All Transactions**, if you want to map all the transactions to all accounts.
10. Select **Apply Party Level Changes Automatically** to automatically apply the party changes.

11. Click **Save**.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.
12. The **User Account Access - Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to edit the mapping.
OR
Click **Cancel** to cancel the transaction.
13. The screen with success message appears. Click **OK** to complete the transaction.

10.1.2 User Account Access – View

The Corporate Administrator can view the list of account(s) and transactions for which access has been provided to the user.

Party Id and Party Name of the Corporate Administrator are defaulted and not allowed for input. User list of the corporate party is displayed with details like user ID, user name and mapping details.

To view the party account and transaction access:

1. In the **User Account Access** screen, click the **User Id** link, of the record for which you want to create the user account transaction mapping. The **User Account Access** screen with two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary** appears.
Linked party account mapping will only be available if the party to which Corporate Administrator is associated has Party to Party Linkage maintained.
OR
Click **Cancel** to cancel the transaction.

User Account Access – View

User Account Access

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES
 User ID: ndcamaker
 User Name: Nelson Dsouza

Own Account Mapping Summary

Account Type	Total Number of Accounts	Number of Accounts Mapped
Current & Savings	8	8
Term Deposits	24	0
Loans	1	0

Linked Party Account Mapping Summary

Globex Corporation

Account Type	Total Number of Accounts	Number of Accounts Mapped
Current & Savings	4	4
Term Deposits	2	0
Loans	2	0

Cancel

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Field Description

Field Name	Description
Party ID	Party ID of the Corporate Administrator.
Party Name	Party name of the Corporate Administrator.
User ID	User ID of the user of selected party.
User Name	User name of the user of selected party.
Own Account Mapping Summary	
Click Account Type to view the respective mapping details.	
Account Type	All account types available under the party. The account type can be: <ul style="list-style-type: none"> • Current & Savings • Term Deposits • Loans
Total Number of Accounts	Total number of accounts available under the party.

Field Name	Description
------------	-------------

Number of Accounts Mapped	Number of accounts mapped to the particular account type.
----------------------------------	---

Linked Party Account Mapping Summary

Click **Account Type** to view the respective mapping details.

2. Click the **Account Type** i.e. CASA / TD / Loans in the summary details for the party. The **User Account Access - View** screen displays the account mapping for the user.

User Account Access – View (Account Mapping Summary)

The screenshot shows the 'User Account Access' view in the ZigBank system. It displays user details and a list of mapped accounts.

User Account Access

View

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES
 User ID: ndcamaker
 User Name: Nelson Dsouza

Account Mapping

Current & Savings | Term Deposit | Loans

Apply Party Level Changes Automatically
 Map All Accounts

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140053	USD	Savings Account - Regular	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

[Edit](#) [Next](#) [Cancel](#) [Delete](#) [Back](#)

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Field Description

Field Name	Description
------------	-------------

Party ID	Party ID of the Corporate Administrator.
-----------------	--

Field Name	Description
Party Name	Party name of the Corporate Administrator.
User ID	User ID of the selected user.
User Name	User name of the selected user.
Account Mapping	
CASA/ Term Deposits/ Loans	
Apply Party Level Changes Automatically	This indicates any party level change will automatically apply to the users of the party.
Map All Accounts	Mapping all the existing accounts under the selected category to enable for channel banking.
Account Number	List of account numbers present in a particular account type.
Currency	Account currency.
Product Name	Name of the product available under the party.
Account Status	Status of the account access for the party.

User Account Access – View (Linked Party Account Mapping Summary)

The screenshot displays the 'User Account Access' interface for Party ID ***814. The party name is NATRAJ INDUSTRIES, the user is ndcamaker (Nelson Dsouza). Under 'Linked Party Account Mapping', the 'Current & Savings' tab is active, showing a table of accounts with columns for Account Number, Currency, Product Name, and Account Status. All accounts are marked as 'ACTIVE'.

Account Number	Currency	Product Name	Account Status
AT30008740028	GBP	Savings Account - Regular	ACTIVE
AT30008740017	GBP	Savings Account - Regular	ACTIVE
AT30008740048	USD	Savings Account - Regular	ACTIVE
AT30008740039	USD	Savings Account - Regular	ACTIVE

Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs

Buttons: Edit, Next, Cancel, Delete, Back

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3. Click **Next**. The **User Account Access- View** screen for account selected and transactions enabled for the selected account appears.
 OR
 Click **Cancel** to cancel the transaction.
 OR
 Click **Back** to navigate to the previous screen.

User Account Access - Transaction- Own Account Mapping- View

User Account Access

View

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES
 User ID: ndcamaker
 User Name: Nelson Dsouza

Transaction Mapping

Current & Savings | Term Deposit | Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> Map All Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loans <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <ul style="list-style-type: none"> <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <ul style="list-style-type: none"> <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> CASA Inquiries 			
<input checked="" type="checkbox"/> AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140053	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

Edit **Cancel** **Back**

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Field Description

Field Name	Description
View	
Party ID	Party ID of the Corporate Administrator.
Party Name	Party name of the Corporate Administrator.
User ID	User ID of the user of selected party.
User Name	User name of the user of selected party.
Transaction Mapping	
CASA/ Term Deposits/ Loans	
Map All Transactions to All Accounts	Mapping all the transactions to all the existing accounts.
Account Number	List of account numbers present in a particular account type.
Currency	Account currency.
Product Name	Name of the product available under the party.
Account Status	Status of the account access for the party.

User Account Access - Transaction- Account Mapping (Linked Account Mapping) - View

The screenshot displays the 'Party Account Access' section in the ZigBank system. It includes a 'View' section with details for the parent and linked parties, and a 'Transaction Mapping for Linked Party Accounts' section. The mapping section is currently set to 'Current & Savings' and shows a table of accounts with various transaction types mapped to them.

View

Parent Party ID	***814	Linked Party ID	000874
Parent Party Name	NATRAJ INDUSTRIES	Linked Party Name	Globex Corporation
User ID	ndcamaker		
User Name	Nelson Dsouza		

Transaction Mapping for Linked Party Accounts

Current & Savings | Term Deposit | Loans


Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008740028	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> Map All Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loans <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <ul style="list-style-type: none"> <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <ul style="list-style-type: none"> <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> CASA Inquiries 			
<input checked="" type="checkbox"/> AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740048	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740039	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

[Edit](#) [Cancel](#) [Back](#)

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4. Click  against the particular account number to view and update the mapping.
5. Select the respective check boxes preceding the transaction to be mapped.
OR
Select **Map All Transactions**, if you want to map all the transactions to all accounts.
6. Click **Next**. The **User Account Access- View** screen with transaction mapped to the account appears.

- OR
- Click **Edit** to update the User Account Access mapping.
- OR
- Click **Cancel** to cancel the transaction.
- OR
- Click **Back** to navigate to the previous screen.

User Account Access - View -Transaction Account Mapping

User Account Access

View

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES
 User ID: ndcamaker
 User Name: Nelson Dsouza

Transaction Mapping

Current & Savings | Term Deposit | Loans


Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> Map All Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loans <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <ul style="list-style-type: none"> <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <ul style="list-style-type: none"> <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> CASA Inquiries 			
AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
AT30008140020	GBP	Savings Account - Regular	ACTIVE
AT30008140031	GBP	Savings Account - Regular	ACTIVE
AT30008140018	GBP	Savings Account - Regular	ACTIVE
AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
AT30008140042	USD	Savings Account - Regular	ACTIVE
AT30008140053	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

Edit **Cancel** **Back**

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7. Click  against the particular account number to view the mapped transactions.
OR
Click **Edit** to update transaction mapping.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.

10.1.3 User Account Access – Edit

The Corporate Administrator has the list of account(s) and transactions for which access details needs to be edited for a selected user of the corporate party.

Party Id and Party Name of the Corporate Administrator are defaulted and not allowed for input. User list of the corporate party is displayed with details like user ID, user name and mapping details.

To edit account and transaction access for the user:

1. In the **User Account Access** screen, click the **User Id** link, of the record for which you want to create the user account transaction mapping. The **User Account Access** screen with two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary** appears.
Linked party account mapping will only be available if the party to which Corporate Administrator is associated has Party to Party Linkage maintained.
OR
Click **Cancel** to cancel the transaction.
2. Click the **Account Type** i.e. CASA / TD / Loans in the summary details for the party. The **User Account Access - View** screen appears.
3. In case of mapping of linked party accounts to the parent party, select on the account type in the linked party summary section.
4. Navigate to the specific category tab viz. CASA, Term Deposits, Loans etc., the administrator can view both the accounts for which access has been provided and the ones for which access is not provided.
5. Click **Edit**. The **User Account Access - Edit** screen appears.
This enables the selection and de-selection option against the accounts. There is also an option to edit check box '**Apply Party Level Changes Automatically**' to apply/ remove the party changes.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

User Account Access (Own Account Mapping) – Edit

The screenshot shows the 'User Account Access' page for 'Own Account Mapping'. At the top, there is a navigation bar with the ZigBank logo, a search icon, a notification icon with '2', and a 'Logout' button. Below the navigation bar, the page title 'User Account Access' is displayed. The main content area is divided into two sections: 'Edit' and 'Account Mapping'. The 'Edit' section contains the following information:

- Party ID: ***814
- Party Name: NATRAJ INDUSTRIES
- User ID: ndcamaker
- User Name: Nelson Dsouza

The 'Account Mapping' section has three tabs: 'Current & Savings', 'Term Deposit', and 'Loans'. The 'Current & Savings' tab is selected. It contains two checkboxes: 'Apply Party Level Changes Automatically' (checked) and 'Map All Accounts' (checked). Below these is a table with the following columns: 'Account Number', 'Currency', 'Product Name', and 'Account Status'. The table lists eight accounts, all with a checked checkbox in the first column and an 'ACTIVE' status.

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008140064	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/>	AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008140053	USD	Savings Account - Regular	ACTIVE

Below the table, there is a note: 'Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs'. At the bottom of the page, there are three buttons: 'Next', 'Cancel', and 'Back'. The footer contains the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

User Account Access (Linked Party Account Mapping) – Edit

The screenshot shows the 'User Account Access' page for 'Linked Party Account Mapping'. The layout is similar to the previous screenshot, but the 'Edit' section includes information for a linked party:

- Parent Party ID: ***814
- Parent Party Name: NATRAJ INDUSTRIES
- Linked Party ID: 000874
- Linked Party Name: Globex Corporation
- User ID: ndcamaker
- User Name: Nelson Dsouza

The 'Linked Party Account Mapping' section has three tabs: 'Current & Savings', 'Term Deposit', and 'Loans'. The 'Current & Savings' tab is selected. It contains two checkboxes: 'Apply Party Level Changes Automatically' (checked) and 'Map All Accounts' (checked). Below these is a table with the following columns: 'Account Number', 'Currency', 'Product Name', and 'Account Status'. The table lists four accounts, all with a checked checkbox in the first column and an 'ACTIVE' status.

	Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/>	AT30008740028	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740048	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/>	AT30008740039	USD	Savings Account - Regular	ACTIVE

Below the table, there is a note: 'Account Mapping for Current & Saving, Term Deposit and Loans can be viewed by visiting the respective Account Type tabs'. At the bottom of the page, there are three buttons: 'Next', 'Cancel', and 'Back'. The footer contains the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

6. Click **Account Type** for which you want to edit the mapping of the accounts.
The cookie message displayed indicating the administrator that account mapping for other category tabs can be viewed by visiting the respective tabs.
7. Select the respective check boxes preceding the **Account Number** to be mapped.
OR
Select **Map All Accounts**, if you want to map all the account numbers.
Select/ De-select check box '**Apply Party Level Changes Automatically**' to apply/ remove the party changes.
8. Click **Next**. The **User Account Access - Edit** screen with mapped account appears.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

User Account Access - Transaction- Account Mapping (Own Account Mapping)- Edit

☰ ZigBank
🔍 2 Logout

User Account Access

Edit

Party ID: ***814
 Party Name: NATRAJ INDUSTRIES
 User ID: ndcamaker
 User Name: Nelson Dsouza

Transaction Mapping

Current & Savings | Term Deposit | Loans

Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008140064 <input checked="" type="checkbox"/> Map All Transactions <input checked="" type="checkbox"/> Loans <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <input checked="" type="checkbox"/> CASA Inquiries	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140075	GBP	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140020	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140031	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140018	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140086	USD	ISLAMIC_SAVIN	ACTIVE
<input checked="" type="checkbox"/> AT30008140042	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008140053	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

Save
Cancel
Back

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User Account Access - Transaction- Account Mapping (Linked Party Account Mapping)-Edit

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🔍 2 Logout

User Account Access

Edit

Parent Party ID Parent Party Name	***814 NATRAJ INDUSTRIES	>	Linked Party ID Linked Party Name	000874 Globex Corporation
User ID User Name	ndcamaker Nelson Dsouza			

Transaction Mapping for Linked Party Accounts

Current & Savings | Term Deposit | Loans


Map All Transactions to All Accounts

Account Number	Currency	Product Name	Account Status
<input checked="" type="checkbox"/> AT30008740028	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> Map All Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loans <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Loan Settlement <input checked="" type="checkbox"/> CASA <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Cheque Book Request <input checked="" type="checkbox"/> Letter Of Credit <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Letter Of Credit Create <input checked="" type="checkbox"/> Payments <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Internal Transfer <input checked="" type="checkbox"/> International Draft <input checked="" type="checkbox"/> Bill Payment <input checked="" type="checkbox"/> External Transfer <input checked="" type="checkbox"/> File Upload <ul style="list-style-type: none"> <input checked="" type="checkbox"/> International Payment <input checked="" type="checkbox"/> Mixed Payment <input checked="" type="checkbox"/> Term Deposits <ul style="list-style-type: none"> <input checked="" type="checkbox"/> New Deposit <input checked="" type="checkbox"/> All Inquiry Transactions <ul style="list-style-type: none"> <input checked="" type="checkbox"/> CASA Inquiries 			
<input checked="" type="checkbox"/> AT30008740017	GBP	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740048	USD	Savings Account - Regular	ACTIVE
<input checked="" type="checkbox"/> AT30008740039	USD	Savings Account - Regular	ACTIVE

Transaction Mapping for each of the accounts can be viewed by visiting the respective Account Type tabs

Save
Cancel
Back

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9. Click  against the particular account number to view the mapped transactions.
10. Select the respective check boxes preceding the transaction to be mapped.
OR
Select **Map All Transactions**, if you want to map all the transactions to all accounts.

11. Click **Save** to save the changes.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.
12. The **User Account Access - Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to edit the transaction.
OR
Click **Cancel** to cancel the transaction.
13. The screen with success message appears. Click **OK** to complete the transaction.

10.1.4 User Account Access - Delete

The Corporate Administrator will have the user information for which access details needs to be deleted. As part of this option, own account mapping and/ or linked party account mapping can be deleted for a user.

Party Id and Party Name of the Corporate Administrator are defaulted and not allowed for input. User list of the corporate party is displayed with details like user ID, user name and mapping details.

To delete account and transaction access for the user:

1. In the **User Account Access** screen, click the **User Id** link, of the record for which you want to create the user account transaction mapping. The **User Account Access** screen with two sections **Own Account Mapping Summary** and **Linked Party Account Mapping Summary** appears.
Linked party account mapping will only be available if the party to which Corporate Administrator is associated has Party to Party Linkage maintained.
OR
Click **Cancel** to cancel the transaction.
2. Click the **Account Type** i.e. CASA / TD / Loans in the summary details for the party. The **User Account Access - View** screen appears.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.
3. In case of mapping of linked party accounts to the parent party, select on the account type in the linked party summary section.
4. Navigate to the specific category tab viz. CASA, Term Deposits, Loans etc., the administrator can view both the accounts for which access has been provided and the ones for which access is not provided.
5. Click **Delete** to delete the account mapping.
The application will prompt the administrator with a deletion message with an option of Yes / No.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.
6. Click **Yes** to proceed with the deletion request. It will navigate to confirmation page with a success message and the status.

OR

Click **No** if you do not wish to proceed with deletion.

7. Click **OK** to complete the transaction.

FAQs

1. **Is it necessary to setup Party Account Access Management before setting up User Account Access?**

Yes. The party account access management setup must be done before the user level mapping of accounts and transactions.

2. **User Account Access has not been maintained for the user for Own or Linked party, still there is no 'Map' button available?**

It is possible that the account access maintenance has not been done for the party to which the user belongs to. In such a case, Corporate Administrator will need to maintain account access for the party and only then proceed with User Account Access.

3. **Will Party Account Access – Deletion for a party (Own/ Linked) lead to automatic deletion of User Account Access?**

Yes. Deletion of account access for a party will lead to automatic deletion of access for the users of that party.

4. **If I remove access of account(s) and transaction(s) for a party, will it lead to automatic access removal for the users of that party?**

Yes. Access removal at party level for an account and/ or transaction will automatically remove access at user level of the corporate party.

5. **Am unable to see some of the account(s) and/ or transaction(s) for mapping as part of User Account Access that were available in Party Account Access for the party of the user?**

There is a possibility that these accounts and/or transactions have not been provided access at party level. The accounts and transactions that are unmapped at party level will not be visible at user level of the corporate party.

6. **Have mapped/ edited/ deleted user account access for a party but it is not reflecting in the system even after a successful maintenance save message?**

There is a possibility that the maintenance is saved but the status is 'Pending Approval'. For the maintenance, if there is an approval required then the changes will reflect only once the approver(s) approve the submitted request. If the setup does not require an approval workflow or is self / auto approved, then the same will reflect immediately.

[Home](#)

11. Party To Party Linkage

Party to Party linkage is required by medium and large corporates if the user(s) of the parent company needs to access accounts of the subsidiary companies.

For e.g. consider a case wherein say 'ABC Industries' is the parent company with a subsidiary company 'PQR Enterprises' and the users of ABC Industries needs to access accounts of PQR Enterprises to carry out transactions and/or inquiries.

The corporate will provide a mandate/ board resolution to the bank for creation of Party to Party linkage.

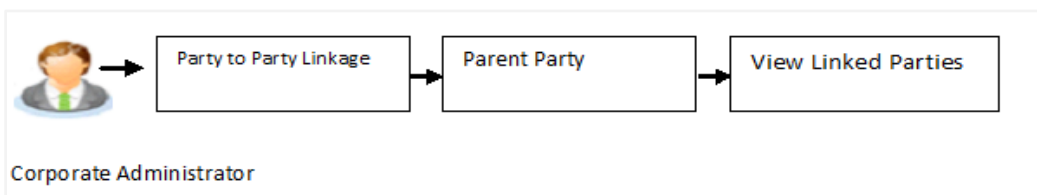
Bank Administrator will setup a Party to Party linkage by selecting the parties to be linked.

Corporate Administrators can only view party to party linkage. They do not have the rights to maintain or edit the party linkages.

Pre-Requisites

- Party preferences should be maintained for the parent as well as the party to be linked
- Channel Access should be enabled for both the parent as well as the party to be linked

Workflow



Features Supported In Application

The following options are available as part of P2P linkage maintenance

- View an existing Party to Party Linkage

How to reach here:

Corporate Administrator Dashboard > Toggle menu > OnBoarding > Party To Party Linkage

Party to Party Linkage

The screenshot shows the 'Party To Party Linkage' interface in the ZigBank application. The header includes the ZigBank logo and navigation icons. The main content area displays the following information:

Parent PartyID	***814
Parent Party Name	NATRAJ INDUSTRIES

Below the information, there are three buttons: 'Create' (highlighted in blue), 'Cancel', and 'Back'.

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Field Description

Field Name	Description
Parent Party ID	Parent party Id of the corporate user to which you want to link other party.
Parent Party Name	Name of the parent party.

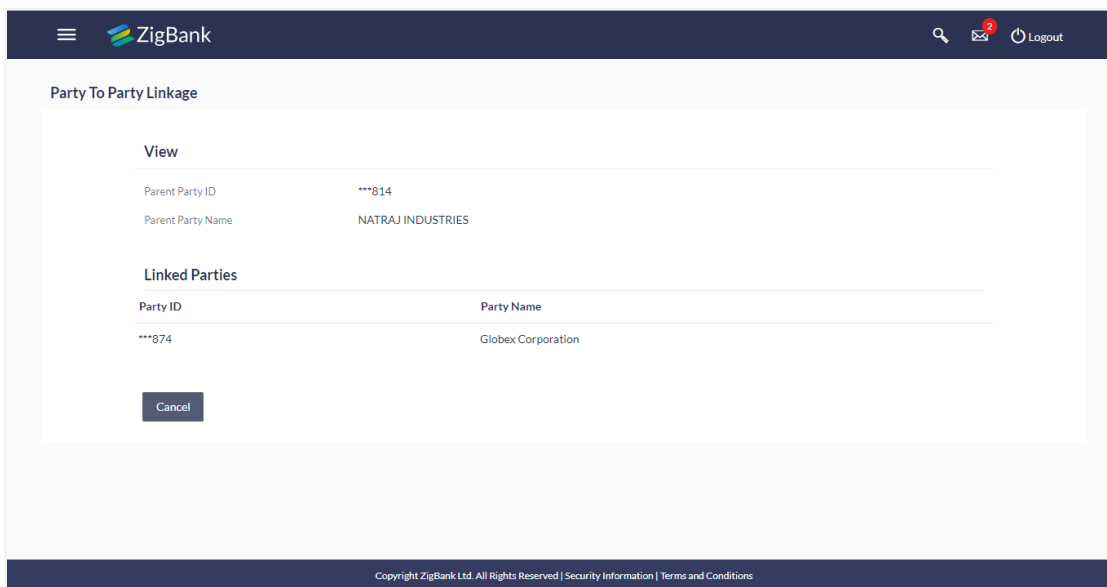
11.1 Party to Party Linkage- View

The Corporate Administrator can view the details of the linked parties to the parent party id.

To view the party to party linkage:

1. Navigate to the **Party to Party Linkage** screen.

Party to Party Linkage



2. Click **Cancel** to cancel the transaction.
The **Party To Party Linkage** screen with search results with parent party identified and list of linked parties appears.

[Home](#)

12. User Groups Management

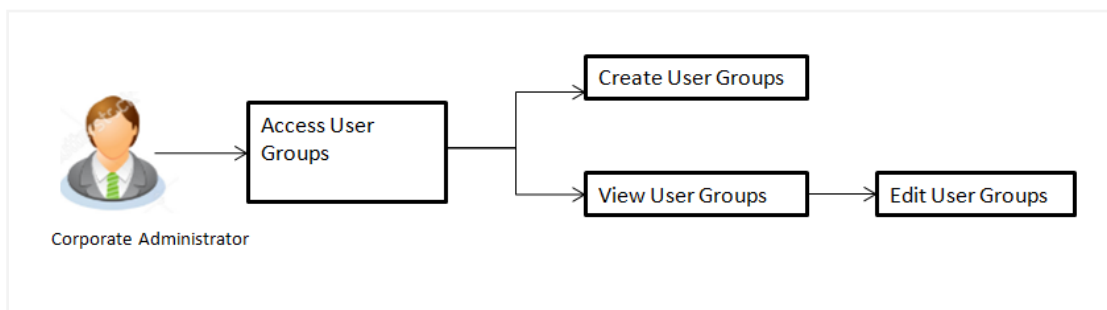
User group is a set created with multiple users to perform certain tasks/actions.

Using this option, Corporate Administrator can maintain the user groups. Only the users of party ID mapped to a Corporate Administrator can be clubbed together in the user group. User groups maintained by administrators are used while creating approval workflows and approval rules.

Prerequisites:

- Party preference is maintained and is active.
- Corporate Administrator is maintained for a party.
- Transaction access is provided to Corporate Administrator.
- Multiple corporate users are maintained under a party.
- Approval rule set up for Corporate Administrator to perform the actions.

Workflow



Features supported in application

User Group Management allows Corporate Administrator to:

- Create User Group
- View User Group
- Edit User Group

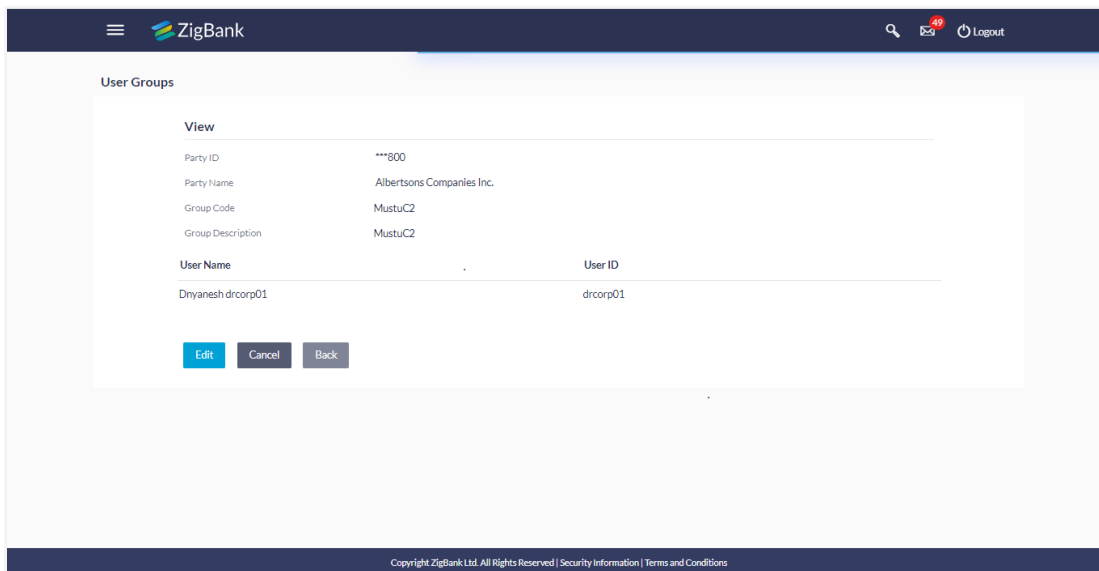
How to reach here:

Corporate Administrator Dashboard > Toggle menu > Others > User Groups Management

12.1 User Groups – Summary

Once the logged in Corporate Administrator navigates to User Group Management screen, user groups maintained (if any) under the party mapped to the user are displayed on the screen. User can opt to view the details of existing user groups or can create new user group using this screen.

User Groups



Field Description

Field Name	Description
Party ID	Party Id mapped to the logged in Corporate Administrator.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator.
Group Code	User group code. (This field will be displayed only if there are existing user groups available under a party).
Group Description	Description provided to the user group. (This field will be displayed only if there are existing user groups available under a party).
Users	Number of users available in each user group. (This field will be displayed only if there are existing user groups available under a party).

1. Click **Create** to create new User Group.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

OR

Click the **Group Code** link to view details of the selected User Group.

12.2 User Group - Create

Corporate administrator can create a new User Group for the mapped Party ID by using this option. Only the users of party ID mapped to a Corporate Administrator can be clubbed together in a User Group.

Administrator can create multiple user groups and one user can be part of multiple user groups, whereas creating a user group without any user is not allowed.

To create the user groups:

1. Click **Create**. The **User Groups - Create** screen appears.

User Group - Create

The screenshot shows the 'User Groups - Create' interface. At the top, there is a navigation bar with the ZigBank logo and a search icon. The main content area is titled 'User Groups' and contains a 'Create' form. The form has the following fields and values:


- Party ID: ***800
- Party Name: Albertsons Companies Inc.
- Group Code: GRPcd001
- Group Description: GRPcd001
- User Name: Dnyanesh drcorp172
- User ID: drcorp172

Below the User Name field, there is a 'Select User' dropdown menu. At the bottom of the form, there are three buttons: 'Save', 'Cancel', and 'Back'. The footer of the page contains the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator is displayed.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator is displayed.
Group Code	Specify User Group code.
Group Description	Specify User Group description.
User Name	User name list to select and add a user to the user group. Only the users belongs to the party will be listed.

Field Name	Description
User ID	User IDs of each user selected from user list are displayed.

2. In the **Group Code** field, enter the name of the group that is to be created.
3. In the **Group Description** field, enter the user group description.
4. From the **User Name** list, select the appropriate user.
5. Click **Add** to add the selected user in the User Group. A row displaying the details of the selected user appears.
Once added, the user name will be removed from the user drop-down to avoid duplication of users.
Click  to remove a user from the User Group.
6. Click **Save** to save the User Group. The **User Group-Create - Review** screen post necessary validations appear.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
7. Verify the details, and click **Confirm**. The User Group-Create – Confirmation screen appears.
OR
Click **Edit** to modify the changes if any.
The **User Group-Create** screen with values in editable form appears.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
8. The success message of user group creation appears along with the transaction reference number. Click **OK** to complete the transaction and navigate back to 'User Groups' screen.

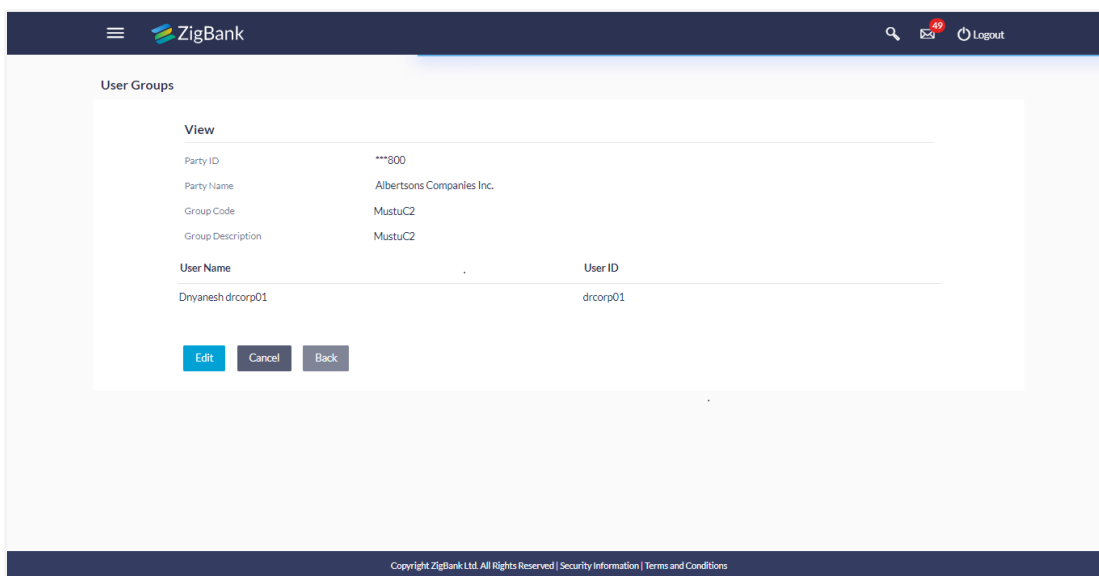
12.3 User Groups - View

On accessing 'User Group Management' menu option, summarized view of all the user groups created (if any) for the Party mapped to the Corporate Administrator is displayed on the screen. Further drill down is given on the each user group to view the details of the users who are the part of user group.

To view the user groups:

1. In the **User Groups** screen, click the **Group Code** link of the record whose details you want to view. The **User Groups - View** screen appears.

User Groups - View



Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator is displayed.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator is displayed.
Group Code	User Group code is displayed.
Group Description	User Group description is displayed.
User Name	User names of the user who is a part of the user group are displayed.
User ID	User IDs of the user who is a part of the user group are displayed.

2. Click **Edit** to edit the user group. The **User Groups - Edit** screen with values in editable form appears.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
OR
Click **Back** to go back to previous screen.

12.4 User Group – Edit

This function enables the Corporate Administrator to edit the description of existing user groups. Corporate Administrator can also add new users and remove existing users of the user group as part of this function.

A check is performed on minimum and maximum number of users allowed as a part of user group while adding or removing the users from the user group.

To edit or update a user group:

1. In the **User Groups** screen, click the **Group Code** link of the record whose details you want to view. The **User Groups - View** screen appears.
2. Click **Edit**. The **User Group - Edit** screen appears.

User Group Edit

The screenshot shows the 'User Groups - Edit' interface. At the top, there is a navigation bar with the ZigBank logo and a search icon. The main content area is titled 'User Groups' and contains an 'Edit' form. The form has the following fields:

- Party ID: ***800
- Party Name: Albertsons Companies Inc.
- Group Code: MustuC2
- Group Description: MustuC2

Below the form is a table of users:


User Name	User ID	
Dmyanesh drcorp01	drcorp01	
JOHN SMITH	jsmith12	
Ryan Smith	MustuCorp04	

At the bottom of the form, there are three buttons: 'Add' (blue), 'Save' (blue), 'Cancel' (grey), and 'Back' (grey).

Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator is displayed.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator is displayed.
Group Code	User Group code is displayed.

Field Name	Description
Group Description	User Group description is displayed.
User Name	User names of the user who is a part of the user group are displayed.
User ID	User IDs of the user who is a part of the user group are displayed.

3. In the **Group Description** field, enter the user group description.
4. From the **User Name** list, select the appropriate user.
5. Click **Add** to add the selected user in the User Group. A row displaying the details of the selected user appears.
Once added, the user name will be removed from the user drop-down to avoid duplication of users.
Click  to remove a user from the User Group.
6. Click **Save** to save the User Group. The **User Group-Create - Review** screen post necessary validations.
OR
Click **Back** to go back to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details if any.
The **User Group-Edit** screen with values in editable form appears.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
7. The success message of user group creation appears along with the transaction reference number. Click **OK** to complete the transaction and navigate back to 'Dashboard'.

[Home](#)

13. Approvals

Each of the users are assigned a particular task to perform as per their position in the hierarchy of the organization/corporate. For instance, some user(s) may be given rights to do data entry for transactions such as domestic fund transfer, draft issuance by logging in to channel banking. Transaction created by initiator in the system is routed to the appropriate authorized signatory or group of signatories for approval depending upon the rules configured. A transaction once approved by all the required approvers gets processed.

Approval Management function enables the Corporate Administrator to configure approval flows for various financial and non-financial transactions on channel banking for the linked corporate party.

Approval flow includes configuration of rules for the users with following access types:

- Maker/ Initiator – User who is a creator of the transaction.
- Authorizer/ Approver – User who authorizes the transactions created by the maker. His authorization rights are maintained by an administrator.

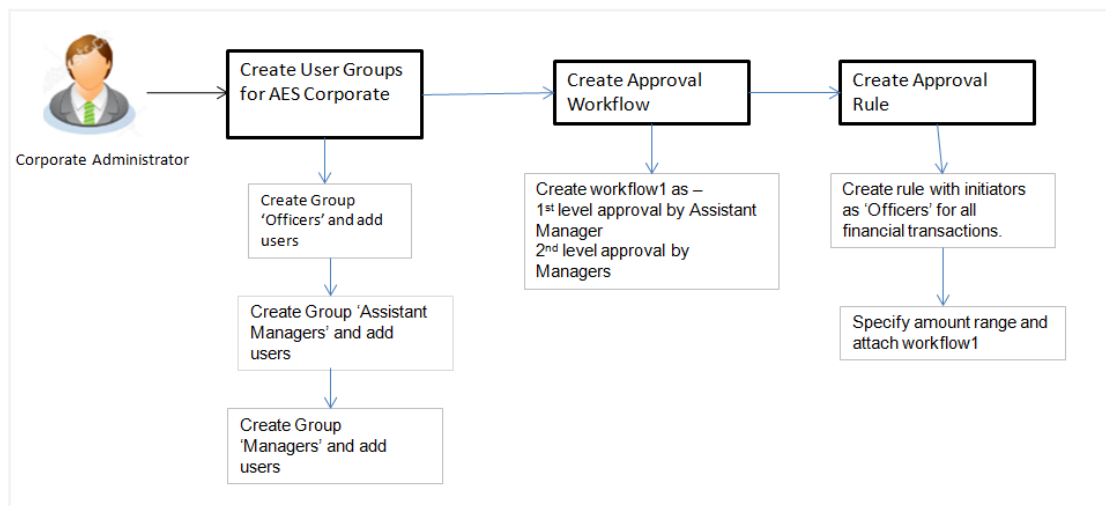
Features supported in application

Approval management supported for Corporate Administrator users in OBDX includes;

- Workflow Management
- Rule Management

Business scenario

AES Corporation wants to enable approval workflow for all financial transactions. The requirement is – All the financial transactions will be initiated by 'Officers' of the corporate. The transactions initiated by 'Officers' should be sent to 'Assistant Managers' for 1st level approval. After the transaction is approved by any one user from a group of 'Assistant Managers' then the transaction should be sent to 'Managers' for final level of approval. The transaction processing should happen only after final approval.



13.1 Workflow Management

The Approval workflow management is maintaining series of approval levels that are necessary to complete an approval flow. It is triggered when initiators initiate a transaction. As per the approval workflow maintenance, the transaction will follow the levels of approvals and complete the transaction only when one of user from all the approval levels approves the transaction.

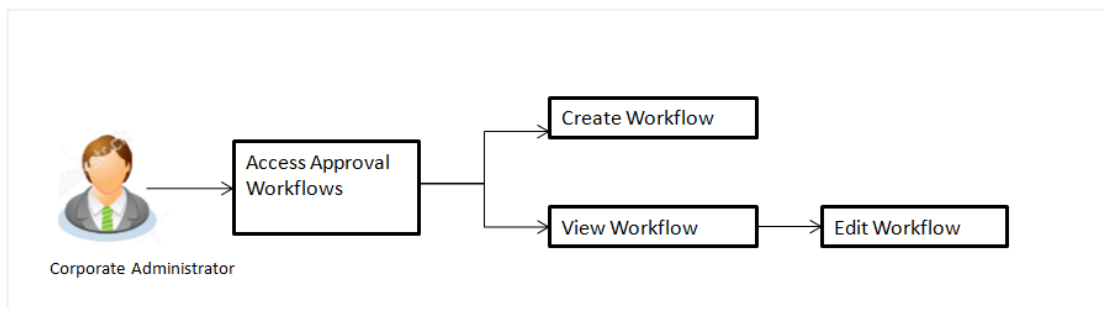
The Workflow Management allows Corporate Administrator to:

- Create Workflow Management
- View Workflow Management
- Edit Workflow Management

Prerequisites:

- Party preference is maintained
- Corporate Administrator is maintained for a party
- Transaction access is provided to Corporate Administrator
- Multiple corporate users are maintained under a party
- Approval rule set up for Corporate Administrator to perform the actions
- Necessary user groups are maintained

Workflow



How to reach here:

Corporate Administrator Dashboard > Quick Links > Approvals > Workflow Management

OR

Toggle Menu > Approvals > Workflow Management

13.1.1 Workflow Management – Summary

Corporate Administrator logs into the system and navigates to the Approval Workflow screen; workflows maintained (if any) under a party mapped to the user are displayed on the screen. User can opt to view the details of existing workflows or can create new approval workflow using this screen.

Workflow Management

Workflow Management

Party ID: ***814
Party Name: NATRAJ INDUSTRIES

[Create](#) [Cancel](#)

Workflow Code	Workflow Description	Approval Levels
000814wfc	000814wfd	1
NICAWF1	Natraj Industries Corporate Admin Workflow 1	1
NIWF11	Natraj Industries Workflow 11	2
NIWFAD1	Natraj Industries Workflow Admin 1	1
NIWFAJAUTH	Natraj Industries Workflow for AJAUTH	2
NIWFAJAUTH1	Natraj Insustries Workflow AJAUTH1	1
NIWFAJAUTH3	Natraj Industries Workflow 3	2
NIWFAJAUTH99	Natraj Industries Workflow 99	1

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Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator.
Workflow Code	Code of the already maintained approval workflow. (This field will be displayed only if there are existing approval workflows available under a party)
Workflow Description	Description of the already maintained approval workflow. (This field will be displayed only if there are existing approval workflows available under a party)
Approval levels	Number of approval levels in each workflow. This field will be displayed only if there are existing approval workflows available under a party)

1. Click **Create** to create new Approval Workflow.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
OR
Click the **Workflow Code** link to view details of the selected Approval Workflow.

13.1.2 Workflow Management - Create

Corporate Administrator can create approval workflows for the corporate users. By default, user can specify minimum one and maximum five levels of approvals as a part of workflow.

Administrator can set either an individual user or user group of a corporate as a part of each level of approval. Approval type (sequential/non-sequential/no authorization) is defined at the party preference.

To create an approval workflow:

1. Click **Create**. The **Workflow Management – Create** screen appears.


Workflow Management – Create

The screenshot shows the 'Workflow Management - Create' interface. It features a header with the ZigBank logo and navigation icons. The main content area is divided into sections: 'Create' with input fields for Party ID, Party Name, Workflow Code, and Workflow Description; 'Approval Details' with two levels of approval configuration, each allowing selection of a User or User Group; and a bottom section with 'Add', 'Save', 'Cancel', and 'Back' buttons. A footer contains copyright information.

Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator is displayed.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator is displayed.
Workflow Code	To specify the approval workflow code.
Workflow Description	To specify the approval workflow description.

Field Name	Description
Approval Details	
Approval Level	Approval levels for a user / user group. You can click Add for multi level approval process.
User / User Group	User group name or code who is a part of user group.

2. In the **Workflow Code** field, enter the workflow code.
3. In the **Workflow Description** field, enter the name of the workflow.
4. In the **Approval Details** section, from the **Level 1** field, click appropriate user / user group.
5. From the **User / User Group** list, select the approver user name.
6. Click **Add** to add the selected user/ user group at specific level of approval.
OR
Click  icon to remove specific approval level.
7. Click **Save** to save the Approval Workflow.
OR
Click **Back** to go back to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
8. The **Workflow Management – Create - Review** screen appears post necessary validations. Verify the details, and click **Confirm**.
OR
Click **Edit** to make the changes if any.
The **Workflow Management - Create** screen with values in editable form appears.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
9. The success message of saving the approval level group creation appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to the 'Dashboard'.

13.1.3 Workflow Management - View

On accessing 'Workflow Management' menu option, summarized view of all the approval workflows maintained (if any) for the party mapped to Corporate Administrator is displayed on the screen. Further drill down is given on the each workflow to view the details of the users/user groups who are the part of workflow.

To view the approval workflow:

1. In the **Workflow Management** screen, click the **Workflow Code** link, for which you want to view the details. The **Workflow Management – View** screen appears.

Workflow Management – View

The screenshot displays the 'Workflow Management - View' interface. At the top, there is a navigation bar with the ZigBank logo and a 'Logout' button. The main content area is titled 'Workflow Management' and contains two sections: 'View' and 'Approval Details'. The 'View' section lists the following information: Party ID (***814), Party Name (NATRAJ INDUSTRIES), Workflow Code (NIWF11), and Workflow Description (Natraj Industries Workflow 11). The 'Approval Details' section lists: Level 1 (Mustufa Garf (ajauth1)) and Level 2 (Dyaneshwar Raskar (ajauth2)). At the bottom of the form, there are three buttons: 'Edit' (highlighted in blue), 'Cancel', and 'Back'. A footer at the very bottom contains the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator is displayed.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator is displayed.
Workflow Code	Workflow code is displayed.
Workflow Description	Workflow description is displayed.
Approval Details	
Approval Level	Approval levels for a user / user group.
User / User Group	User or a user group maintained at each level of approval.

- Click **Edit** to edit the workflow. The **Workflow Management - Edit** screen with values in editable form appears.
OR
Click **Back** to go back to the previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

13.1.4 Workflow Management - Edit

This function enables the Corporate Administrator to update the description of the workflow and also to remove existing and add the new approval levels. Edited workflows are applicable for new transactions initiated post workflow update, whereas the previously initiated and pending approval transactions follow the old workflow.

To edit an approval workflow:

1. In the **Workflow Management** screen, click the **Workflow Code** link, for which you want to edit the details. The **Workflow Management - View** screen appears.
2. Click **Edit**. The **Workflow Management - Edit** screen appears.

Workflow Management - Edit

The screenshot displays the 'Workflow Management - Edit' interface. At the top, the ZigBank logo and navigation icons are visible. The main content area is titled 'Workflow Management' and contains an 'Edit' section. This section includes the following fields:

- Party ID:** ***814
- Party Name:** NATRAJ INDUSTRIES
- Workflow Code:** NIWF11
- Workflow Description:** Natraj Industries Workflow 11

Below the main fields is the 'Approval Details' section, which contains two levels of approval:


- Level 1:** Includes a dropdown menu with 'User' and 'User Group' options. The selected user is 'Mustufa Gari (ajauth1)'. There is a trash icon to the right.
- Level 2:** Includes a dropdown menu with 'User' and 'User Group' options. The selected user is 'Dyaneshwar Raskar (ajauth2)'. There is a trash icon to the right.

At the bottom of the form, there are four buttons: 'Add' (blue), 'Save' (blue), 'Cancel' (grey), and 'Back' (grey). A footer at the very bottom contains the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator is displayed.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator is displayed.
Workflow Code	Workflow code is displayed.
Workflow Description	Workflow description is displayed in editable form.

Field Name	Description
Approval Details	
Approval Level	Approval levels for a user / user group. Administrator can remove or add approval levels in a workflow.
User / User Group	User or a user group maintained at each level of approval. Administrator can edit an existing user/user group maintained at each level and can also specify user/user group for additional approval level.

3. Edit the required details.
4. Click **Add** to add the selected user/ user group at specific level of approval.
OR
Click  icon to remove specific approval level.
5. Click **Save** to save Approval Workflow.
OR
Click **Back** to go back to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
6. The **Workflow Management - Edit - Review** screen appears post necessary validations. Verify the details, and click **Confirm**.
OR
Click **Edit** to make the changes if any.
The **Workflow Management - Edit** screen with values in editable form appears.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
7. The success message of saving the approval level modification appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

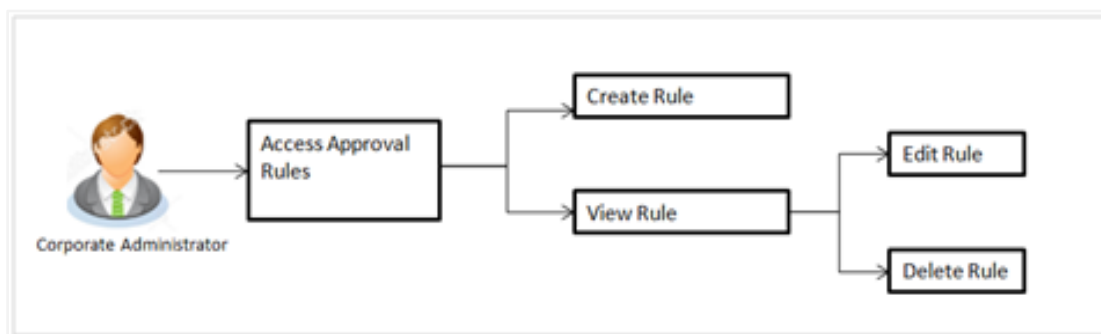
13.2 Approval Rules

This function enables the Corporate Administrator to set up conditions for approval as per the corporate requirements. Rule can be set up for financial transactions, non-financial transactions and/or for maintenances. Flexibility exists to define approval rules with conditions stating that 'specific transaction' if initiated by a 'specific user/user group' has to be approved by a 'specific approver/approver group' along with other attributes like amount range etc.

Prerequisites:

- Party preference is maintained
- Corporate Administrator is maintained for a party
- Transaction access is provided to Corporate Administrator
- Multiple corporate users are maintained under a party
- Approval rule set up for Corporate Administrator to perform the actions
- Necessary user groups and approval workflows are maintained

Workflow



Features supported in application

The Approval Rule maintenances allow the Corporate Administrator to:

- Create Approval Rules
- View Approval Rules
- Edit Approval Rules
- Delete Approval Rules

How to reach here:

Corporate Administrator Dashboard > Quick Links > Approvals > Rule Management > Approval Rules

OR

Toggle Menu > Approvals > Rule Management > Approval Rules

13.2.1 Approval Rules – Summary

Corporate Administrator logs into the system and navigates to the Rules Management screen, approval rules maintained (if any) for the party mapped to the user are displayed on the screen. User can opt to view the details of existing rules or can create new approval rule using this screen.

Approval Rules

Rule Code	Maker	Approval Required	Workflow Code
000814NonFinAuto	ajcorp	No	
NIARFIN97	ndcamaker	Yes	NIWFAJAUTH99
000814NonFinInit	ajinit	Yes	000814wfc
000814FinInit	ajinit	Yes	000814wfc
000814NonFinAuth	ajauth	No	
000814MaintAuth	ajauth	No	
000814FinAuto	ajcorp	No	
000814MaintAuto	ajcorp	No	
NIFINRULE34	NIAJAUTHUG99	Yes	NIWFAJAUTH1
000814MaintInit	ajinit	Yes	000814wfc
000814FinAuth	ajauth	No	
NIARFIN96	ndcamaker	No	

Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator.
Rule Code	Code of the already maintained approval rule. (This field will be displayed only if existing approval rules are available under a party).
Maker	Initiator (User ID or User Group Code) of the transaction. (This field will be displayed only if existing approval rules are available under a party).
Approval Required	Whether approval is required for each rule maintained.
Workflow Code	The approval workflow code.

1. Click **Create** to create new approval rule.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
OR
Click the **Rule Code** link to view details of the selected Approval Rule.

13.2.2 Approval Rules - Create

Corporate Administrator can create approval rules for the corporate users. Administrator is allowed to create an approval rule only if the party preference is maintained and is in active status.

Approval rules can be setup based on the following parameters.

Type of Transactions

•Financial Transactions

- To set the rules for the transactions, which involves exchange of money
- E.g. Money Transfer, Draft Issuance, Redeem Term Deposit etc.

•Non Financial Transactions

- To set the rule for the transaction which are for an account, but does not involve exchange of money
- E.g. Cheque Book Request, Statement Request, Stop Cheque etc.

•Maintenance

- To set the rule for the transaction which are not linked to any account
- E.g. Payee Maintenance, Biller Maintenance etc

Initiator

- Specific User
- User Group

Accounts

Transactions

Currency

Amount Range

Administrator can create multiple approval rules for party users. In a scenario when a transaction is initiated and multiple rules are applicable as per set conditions, then the complex rule amongst all the applicable rules is applied for approval.

User can further define if for a condition, the transaction should be auto approved (which means there is no approval workflow and the transaction gets approved as soon as initiator submits it) or should follow a set approval workflow and should get approved by the defined set of approvers. The same is achieved by attaching a workflow maintained for the corporate party.

To create an approval rule:

1. Click **Create**. The **Approval Rules - Create** screen appears.

Approval Rules - Create

The screenshot shows the 'Approval Rules - Create' form in the ZigBank system. The form is organized into several sections:

- Create:**
 - Party ID: ***147
 - Party Name: General Electric
 - Rule Type: Radio buttons for Financial, Non Financial, and Maintenance.
 - Rule Code: Rule11
 - Rule Description: Rulefn11
- Initiator:**
 - Initiator Type: Radio buttons for User and User Group.
 - Dropdown menu showing 'Sonal Agarwal (sonalcorp111)' and 'User'.
- Transactions:**
 - Dropdown menu showing 'All Financial Transactions'.
- Accounts:**
 - Dropdown menu showing 'All'.
- Currency:**
 - Dropdown menu showing 'GBP'.
- Amount Range:**
 - From Amount: £100.00
 - To Amount: £10,000.00
- Workflow Details:**
 - Approval Required: Radio buttons for Yes and No.

At the bottom of the form, there are three buttons: 'Create', 'Cancel', and 'Back'. A copyright notice is visible at the very bottom: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator.
Rule Type	Transaction rule type for which the approval rule needs to be set up. The transaction rule types are: <ul style="list-style-type: none"> •Financial •Non Financial •Maintenance
Rule Code	To specify approval rule code.
Rule Description	To specify approval rule description.
Initiator	

Field Name	Description
Initiator Type	Initiator type who initiates the transaction. This has options as 'User' and 'User Group'.
User / User Group	Name of the user or user group as initiator. If initiator is selected as User, then all the users belongs to the party will be listed for selection. If initiator is selected as User Group, then all the user groups belongs to the party will be listed for selection.
Transactions	
Transactions	Type of transactions to set the approval rules. Type of transactions depends on the selection of rule type.
Accounts	
Accounts	Type of accounts. This field appears if you select Financial and Non Financial in the Rule Type field.
Currency	
Currency	Currency type in which the financial approval rule for a corporate is defined. This field appears if you select Financial in the Rule Type field.
Amount Range	
From Amount/ To Amount	Transactions allowed for the user between the amount range. This field appears if you select Financial in the Rule Type field.
Workflow Details	
Approval Required	Option to decide whether approval is required or not for the set condition.
Workflow	Field has description of the approval workflow. All workflows maintained for the party are listed here along with the defined approval level for each of them. This field appears if you select Yes in the Approval Required field.

3. In the **Rule Type** field, select the appropriate transaction rule type.
4. In the **Rule Code** field, enter the code.

5. In the **Rule Description** field, enter the rule name.
6. From the **Initiator Type** field, click appropriate user / user group and select the user/ user group.
7. From the **Transaction** list, select the transactions to be mapped to the rule.
8. From the **Accounts** list, select the appropriate account, if you have selected **Financial** option in the **Rule Type** field.
9. From the **Currency** list, select the appropriate account currency, if you have selected **Financial** option in the **Rule Type** field.
10. In the **Amount Range** section, enter the appropriate amount.
11. In the **Workflow Details** section, select whether approval is required for the mapped transactions.
 - a. If you select **Yes** option, select the appropriate **Workflow**.
12. Click **Create** to create the approval rule.
OR
Click **Back** to go back to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
13. The **Approval Rule - Create - Review** screen appears post necessary validations. Verify the details, and click **Confirm**.
OR
Click **Edit** to make the changes if any.
The **Approval Rule - Create** screen with values in editable form appears.
OR
Click **Cancel** to cancel the operation and navigate back to the 'Dashboard'.
14. The success message of saving the approval rule creation appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

13.2.3 Approval Rules - View

On accessing 'Rules Management' menu option, summarized view of all the approval rules maintained if any under a party are shown on the screen. Further drill down is given on the each rule to view the details of approval rule.

To view the approval rules:

1. In the **Approval Rules** screen, click the **Rule Code** link, for which you want to view the details. The **Approval Rules - View** screen appears.

Approval Rules View

Approval Rules

View

Party ID: ****147
 Party Name: General Electric
 Rule Type: Financial Non Financial Maintenance
 Rule Code: sonalcorp56Fin
 Rule Description: sonalcorp56Fin

Initiator

Initiator Type: User User Group
 Sonal Agarwal (sonalcorp56)
 User

Transactions

Transactions: All Financial Transactions

Accounts

Accounts: ALL

Currency

Currency: GBP

Amount Range

From Amount: £1.00
 To Amount: £1,000,000,000.00

Workflow Details

Approval Required: Yes No

[Edit](#) [Delete](#) [Back](#) [Cancel](#)

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Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator.
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator.
Rule Type	Transaction rule type for which the approval rule is set up. The transaction rule types are: <ul style="list-style-type: none"> •Financial •Non Financial •Maintenance
Rule Code	Approval rule code.
Rule Description	Approval rule description.
Initiator	

Field Name	Description
Initiator Type	Initiator type specified while creating a rule.
User / User Group	Name of the user or user group defined as initiator for the rule condition.
Transactions	
Transactions	Transaction for which the rule is set up.
Accounts	
Accounts	Field will display the account for which rule being viewed is set up. This field appears if you select Financial and Non Financial in the Rule Type field.
Currency	
Currency	Currency type in which the financial approval rule for a corporate is defined. This field appears if you select Financial in the Rule Type field.
Amount Range	
From Amount/ To Amount	Transactions allowed for the user between the amount ranges. This field appears if you select Financial in the Rule Type field.
Workflow Details	
Approval Required	Field displays whether approval is required or not.
Workflow Details	Field displays the approval workflow details along with the defined approval levels. This field appears if you select Yes in the Approval Required field.

2. Click **Edit** to edit the approval rule. The **Approval Rule - Edit** screen with values in editable form appears.
OR
Click **Delete** to delete the approval rules.
OR
Click **Back** to go back to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

13.2.4 Approval Rules - Edit

Corporate administrator can edit the approval rules. An administrator is allowed to change the description of the rule and is also allowed to change the parameters associated with the specific approval rule.

Modifications in approval rule are allowed only if the party preference is in active status.

Edited rules are applicable for new transactions initiated post rule update. Previously initiated transactions which are pending approval will follow a rule which was applied at the time of transaction initiation.

To edit an approval rule:

1. In the **Approval Rules** screen, click the **Rule Code** link, for which you want to view the details. The **Approval Rules - View** screen appears.
2. Click **Edit**. The **Approval Rules - Edit** screen appears.

Approval Rules - Edit

The screenshot shows the 'Approval Rules - Edit' interface. It includes the following sections and fields:

- Edit**: Party ID (***147), Party Name (General Electric), Rule Type (Financial, Non Financial, Maintenance), Rule Code (sonalcorp56Fin), Rule Description (sonalcorp56Fin).
- Initiator**: Initiator Type (User, User Group), Sonal Agarwal (sonalcorp56), User.
- Transactions**: All Financial Transactions.
- Accounts**: All.
- Currency**: GBP.
- Amount Range**: From Amount (£1.00), To Amount (£1,000,000,000.00).
- Workflow Details**: Approval Required (Yes, No).

Buttons at the bottom: Save, Cancel, Back.

Field Description

Field Name	Description
Party ID	Party ID mapped to the logged in Corporate Administrator will be displayed.

Field Name	Description
Party Name	Party name of Party ID mapped to the logged in Corporate Administrator will be displayed.
Rule Type	Transaction rule type for which the approval rule is set up will be displayed. The transaction rule types are: <ul style="list-style-type: none"> • Financial • Non Financial • Maintenance
Rule Code	Approval rule code provided by the user.
Rule Description	Approval rule description provided by the user in editable form.
Initiator	
Initiator Type	Initiator type who initiates the transaction will be displayed in editable form.
User / User Group	Name of the user or user group as initiator will be displayed in editable form. If initiator is selected as User, then all the users belonging to the party will be listed for selection. If initiator is selected as User Group, then all the user groups belonging to the party will be listed for selection.
Transactions	
Transactions	Type of transactions to set the approval rules will be displayed in editable form. Type of transactions depends on the selection of rule type.
Accounts	
Accounts	Type of accounts will be displayed in editable form. This field appears if you select Financial and Non Financial in the Rule Type field.
Currency	
Currency	Currency type in which the financial approval rule for a corporate is defined. This field appears if you select Financial in the Rule Type field.

Field Name	Description
Amount Range	
From Amount/ To Amount	Transactions allowed for the user between the defined amounts ranges will be displayed in editable form. This field appears if you select Financial in the Rule Type field.
Workflow Details	
Approval Required	Whether approval is required will be displayed in editable form.
Workflow Details	Details of the approval workflow along with the defined approval levels for a condition will be displayed in editable form. This field appears if you select Yes in the Approval Required field.

3. Edit the required details.
4. Click **Save** to save the approval rule.
OR
Click **Back** to go back to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
5. The **Approval Rule - Edit - Review** screen appears post necessary validations. Verify the details, and click **Confirm**.
OR
6. Click **Edit** to make the changes if any.
The **Approval Rule - Edit** screen with values in editable form appears.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
7. The success message of saving the approval rule modification appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

13.2.5 Approval Rules - Delete

Using this option, Corporate Administrator can delete the approval rules.

To delete an approval rule:

1. In the **Approval Rules** screen, click the **Rule Code** link, for which you want to view the details. The **Approval Rules - View** screen appears.
2. Click **Delete** to delete the approval rules. The application will prompt the Corporate Administrator with a deletion message, Click **Yes** to confirm.
User is directed to **Approval Rule – Delete** confirmation page.

Approval Rules - Delete

The screenshot shows the 'Approval Rules' configuration page in the ZigBank system. A confirmation modal is open, asking 'Are you sure you want to delete this Approval Rule?' with 'Yes' and 'No' buttons. The background configuration includes:

- View:** Party ID: ***814
- Initiator:** Initiator Type: User Group
- Transactions:** All Financial Transactions
- Accounts:** ALL
- Amount Range:** From Amount: £90,000.00
- Workflow Details:** Approval Required

At the bottom of the page, there are buttons for 'Edit', 'Delete', 'Cancel', and 'Back'. The footer contains the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

FAQs

1. Can user be the part of multiple user groups crated under a party?

Yes, same user can be part of multiple user groups. Whereas creating a user group without any user is not allowed.

2. Maximum how many levels of approvals one can set up?

Administrator can set up minimum one and maximum five levels of approvals as a part of approval workflow.

3. Which approval rule will get applied when multiple applicable approval rules are found for specific transaction?

In a scenario when a transaction is initiated and multiple rules are applicable as per set conditions, then the complex rule amongst all the applicable rules is applied for approval.

4. What happens to the approval process when approval rule gets edited when a transaction is pending with one of the approver for approval?

Edited rules are applicable for new transactions initiated post rule modification. Previously initiated transactions which are pending approval will follow a rule which was already applied at the time of transaction initiation.

[Home](#)

14. Alerts Subscription

Alerts subscription is an option that users of an application or service have, to subscribe to certain event based notifications. Corporate users of the bank, can subscribe to alerts, and choose whether they want alerts delivered through Email, SMS, and push notification or in their on screen mailbox.

This option allows the Corporate Administrator to subscribe / unsubscribe to alerts for transactions on behalf of the selected users.

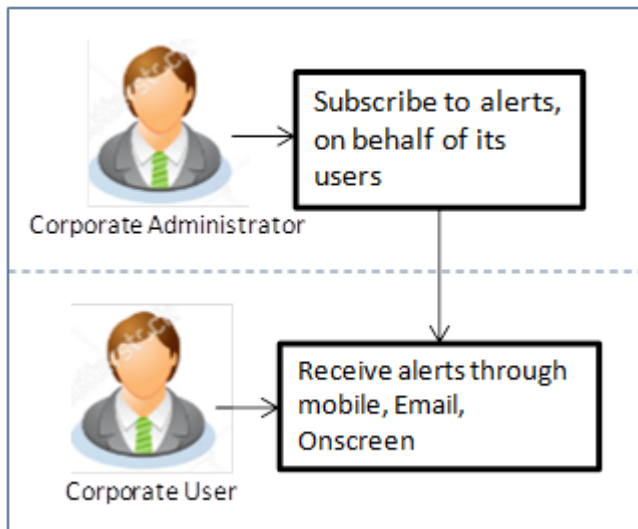
The subscribed alert types are:

- User Level Alerts
- Account Level Alerts

Prerequisites

- Set-up Transaction access
- Set-up Approval Rules
- Maintain Alerts, so that these are available for subscription

Workflow



Features Supported In Application

- Search Subscribe Alerts
- Update Subscription

How to reach here:

Corporate Administrator Dashboard > Toggle menu > Others > Alert Subscription

14.1 Alerts Subscription - Search

Using this option, administrator can search and view the details of alerts subscribed. All the alerts subscribed for a party users will be displayed in the respective categories viz. Current and Savings, Term Deposits, Loans etc. in a table.

Alert Subscription

The screenshot shows the 'Alerts Subscription' search interface. At the top, there is a navigation bar with the ZigBank logo and a search icon. Below the navigation bar, the main content area is titled 'Alerts Subscription'. It contains a search form with the following elements:

- User Type:** A dropdown menu currently showing 'Corporate User'.
- User Name:** A text input field.
- More Search Options:** A link with a dropdown arrow.
- Buttons:** Three buttons labeled 'Search', 'Cancel', and 'Clear'.

At the bottom of the page, there is a footer with the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

To search subscribed alerts:

1. The **User Type** list has the default option of a 'corporate' user.
2. In the **User Name** field, enter the user name.
3. Click the **More Search Options** link to add more search parameters. The **Alert Subscription** screen with more search parameters appears.

Alerts Subscription - Search

This screenshot shows the 'Alerts Subscription' search interface with more search parameters. The layout is similar to the previous screenshot, but with additional fields:

- User Type:** A dropdown menu currently showing 'Corporate User'.
- User Name:** A text input field.
- More Search Options:** A link with a dropdown arrow.
- First Name:** A text input field.
- Last Name:** A text input field.
- Email:** A text input field.
- Mobile Number:** A text input field.
- Buttons:** Three buttons labeled 'Search', 'Cancel', and 'Clear'.

At the bottom of the page, there is a footer with the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
User Type	<p>The user type.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Corporate User <p>The User Type list has the default option of a 'corporate' user.</p>
User Name	User name maintained for corporate users.
First Name	User's first name.
Last Name	User's last name.
Email	<p>Users registered email address.</p> <hr/> <p>Note: A corporate user's email ID will be fetched from Users maintained in User Management.</p> <hr/>
Mobile Number	<p>Users registered mobile number.</p> <hr/> <p>Note: A corporate user's mobile number will be fetched from Users maintained in User Management.</p> <hr/>

4. Click **Search**.
The search result appears based on the search criteria.
OR
Click **Clear** to clear the search parameters.
OR
Click **Cancel** to cancel the transaction.

Alerts Subscription - Search Results

ZigBank

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Logout

Alerts Subscription

User Type: Corporate User More Search Options

User Name:

First Name:

Last Name:

Email:

Mobile Number:

Search Results

Full Name	Party ID / Name	User Name	Email / Mobile Phone
Ashok Jain	000814 ASHOK R.JAIN	ajauth	ashok.jain@oracle.com 9967184057
Mustufa Gari	000814 NATRAJ INDUSTRIES	ajauth1	nelsondsouza@oracle.com 9833441801
Dyaneshwar Raskar	000814 NATRAJ INDUSTRIES	ajauth2	nelsondsouza@oracle.com 9833441801
Wilson Dsouza	000814 NATRAJ INDUSTRIES	ajauth3	nelsondsouza@oracle.com 9833441801
Allison Dsouza	000814 NATRAJ INDUSTRIES	ajauth4	nelsondsouza@oracle.com 9833441801
Johnson Dsouza	000814 NATRAJ INDUSTRIES	ajauth5	nelsondsouza@oracle.com 9833441801
Nelson Dsouza	000814 NATRAJ INDUSTRIES	ajauth6	nelsondsouza@oracle.com 9833441801
Parag Naik	000814 NATRAJ INDUSTRIES	ajauth9	nelsondsouza@oracle.com 9833441801

Page of 1 (1-8 of 8 items) | < >

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Field Description

Field Name

Description

Search Results

Full Name

Full name of the user.

Party ID/ Name


Party ID and/ or name that the user belongs to.


User Name

User name of the user.

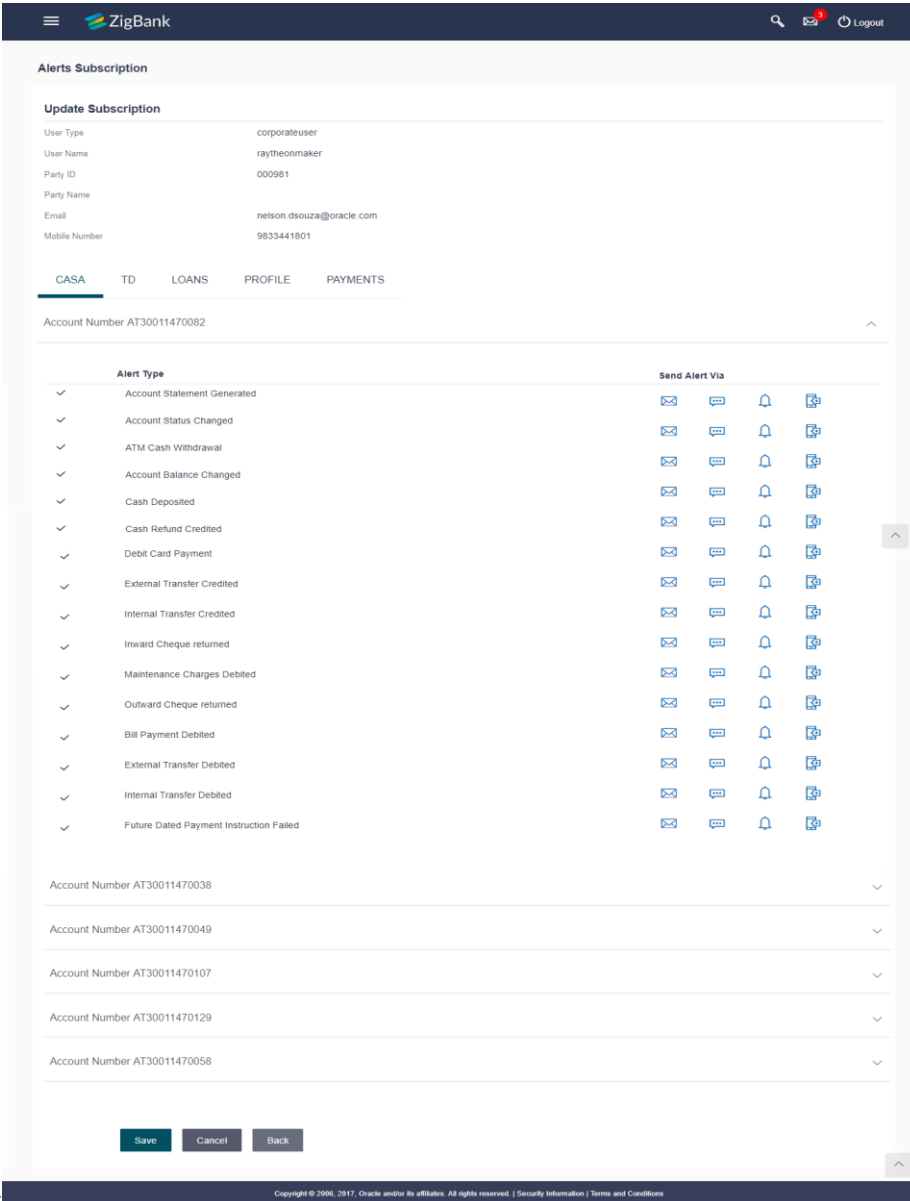
Email / Mobile Phone

Email and/ or mobile number of the user.

5. To view the details of the particular alert, click the **User Name** link. The **Alerts Subscription - Update Subscription** screen with tabs for all modules CASA/ Term Deposit/ Loans / Profile that the user has access to with the respective account numbers appears.
6. To view the details categories viz of an alert, click on CASA/ Term Deposit/ Loans / Profile tabs.
7. Click  against the particular account number to view alert type and delivery mode, for each CASA/ TD/ Loans account.

Note: View the  icon on the delivery mode against the alert, if the user has subscribed to any alerts for that.

Alerts Subscription - Update Subscription - Detailed View



Alerts Subscription

Update Subscription

User Type: corporateuser
 User Name: raytheonmaker
 Party ID: 000981
 Party Name:
 Email: nelson.dsouza@oracle.com
 Mobile Number: 9833441801

CASA | TD | LOANS | PROFILE | PAYMENTS

Account Number AT30011470082

Alert Type	Send Alert Via
<input checked="" type="checkbox"/> Account Statement Generated	
<input checked="" type="checkbox"/> Account Status Changed	
<input checked="" type="checkbox"/> ATM Cash Withdrawal	
<input checked="" type="checkbox"/> Account Balance Changed	
<input checked="" type="checkbox"/> Cash Deposited	
<input checked="" type="checkbox"/> Cash Refund Credited	
<input checked="" type="checkbox"/> Debit Card Payment	
<input checked="" type="checkbox"/> External Transfer Credited	
<input checked="" type="checkbox"/> Internal Transfer Credited	
<input checked="" type="checkbox"/> Inward Cheque returned	
<input checked="" type="checkbox"/> Maintenance Charges Debited	
<input checked="" type="checkbox"/> Outward Cheque returned	
<input checked="" type="checkbox"/> Bill Payment Debited	
<input checked="" type="checkbox"/> External Transfer Debited	
<input checked="" type="checkbox"/> Internal Transfer Debited	
<input checked="" type="checkbox"/> Future Dated Payment Instruction Failed	

Account Number AT30011470038

Account Number AT30011470049

Account Number AT30011470107

Account Number AT30011470129

Account Number AT30011470058

Save **Cancel** **Back**


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8. Click **Edit** to subscribe/ unsubscribe alerts.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to previous screen.

14.2 Alert Subscription – Update Subscription

Using this option, Corporate Administrator can subscribe / unsubscribe to alerts, on behalf of the user.

To subscribe / unsubscribe alerts:

1. The **User Type** list has the default option of a 'corporate' user.
2. In the **User Name** field, enter the user name.
3. Click the **More Search Options** link to add more search parameters. The **Alert Subscription** screen with more search parameters appears.
4. Click **Search**.
The search result appears based on the search criteria.
OR
Click **Clear** to clear the search parameters.
OR
Click **Cancel** to cancel the transaction.
5. View the list of all alerts subscribed.
6. Click  against the particular account number to view the alerts subscribed.

Alerts Subscription - Update Subscription - Subscribe / Unsubscribe

Alerts Subscription

Update Subscription

User Type: corporateuser
 User Name: raytheonmaker
 Party ID: 000981
 Party Name:
 Email: nelson.dsouza@oracle.com
 Mobile Number: 9833441801

CASA | TD | LOANS | PROFILE | PAYMENTS

Account Number AT30011470082

Alert Type	Send Alert Via
<input checked="" type="checkbox"/> Account Statement Generated	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Account Status Changed	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> ATM Cash Withdrawal	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Account Balance Changed	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Cash Deposited	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Cash Refund Credited	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Debit Card Payment	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> External Transfer Credited	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Internal Transfer Credited	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Inward Cheque returned	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Maintenance Charges Debited	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Outward Cheque returned	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Bill Payment Debited	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> External Transfer Debited	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Internal Transfer Debited	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Future Dated Payment Instruction Failed	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>

Account Number AT30011470038

Account Number AT30011470049

Account Number AT30011470107

Account Number AT30011470129

Account Number AT30011470058

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Field Description

Field Name Description

User Type The user type.

The options are:

- Corporate User

The **User Type** list has the default option of a 'corporate' user.

User Name User name maintained for corporate users.

Field Name	Description
------------	-------------

Party ID	Party ID of the user for whom alerts to be subscribed.
-----------------	--

Party Name	Party name of the user.
-------------------	-------------------------

Email	Registered email id of the user.
--------------	----------------------------------

Note: The corporate user's email ID will be fetched from Users maintained in **User Management**.

Mobile Number	Users registered mobile number.
----------------------	---------------------------------

Module Name	Name of the module for which alerts are maintained. The options can be:
--------------------	--

- CASA
- Loan
- TD
- Profile
- Payments






Account Number	Account number for which the user is viewing/ updating the alert subscription.
-----------------------	--

CASA /TD/ Loans/Payments





Subscribed alerts displayed in tabs for all modules that the user has access to with the respective account numbers.


Alert Type	The alert type mostly in the form of an event for which an alert is to send to a user.
-------------------	--

Field Name	Description
------------	-------------

Send Via Alert	<p>The delivery mode through which the alert is to be sent.</p> <p>The options are:</p> <ul style="list-style-type: none">  Email: alert is to be sent as an email  SMS : alert is to be sent as an SMS on the user's mobile number  On screen Mailbox: on screen, alert sent to users's mailbox  Push Notification: notifications are sent as a banner or pop-up message on the user's mobile number <hr/> <p>Note: The active mode is the delivery mode that has a  icon against it.</p>
-----------------------	--

Profile

7. Click against the particular account number to update the details.
 - a. Click  to send alert as an email.
OR
Click  to send alert as a mail to secure mailbox.
OR
Click  to send alert as SMS on the user's mobile number.
OR
Click  to push notifications as a banner or pop-up message on the user's mobile number.

Note: The active mode is the delivery mode that has a  icon against it.

8. Click **Save** to save the Alert Subscription.
9. The **Alert Subscription - Edit -Review** screen appears post necessary validations. Verify the details, and click **Confirm**.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to cancel the operation and to go back to the previous screen.
10. The success message of Alert Subscription appears along with the transaction reference number. Click **OK** to complete the transaction and navigate back to 'Dashboard'.

FAQs

1. **Which alerts customer can subscribe or unsubscribe?**

The alerts which are not mandatory can be subscribed or unsubscribed.

2. What if customers don't want to opt for banking alert service?

If customer wishes to opt out of the alert service he/she can unsubscribe it at anytime. Note that the customer will continue to receive the mandatory alerts irrespective of his choice on the subscribed alerts.

[Home](#)

15. File Upload Maintenance

File Uploads facilitates processing of multiple transactions through a single file. This is a faster way of processing transactions than entering single screen transactions. Salary payments, fund transfers, vendor payments are few examples of financial transactions that can be supported through file upload. A non-financial transaction to facilitate upload of multiple payee details, at a single instance, is also possible through file upload.

The File Upload functionality enables users to process:

- Internal payments (within the bank)
- Domestic payments (within the country)
- International payments (cross border)
- Mixed payments
- Create Payees / Beneficiaries

Oracle Banking Digital Experience File Upload module enables banks to process files of payments according to agreed operational and business rules and save time. File Uploads facility is simple to use, has daily transaction limits and comes with the security of dual / multi signatory approvals.

File Upload set up enables the corporate administrator to create file identifiers for its party, and map users to file identifiers.

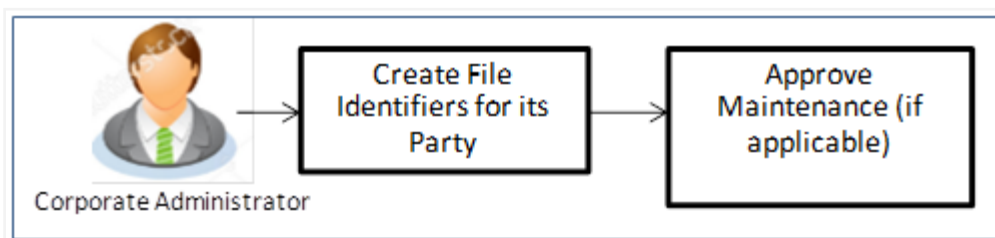
15.1 File Identifier Maintenance

Corporate Administrator can create file identifiers (FI) for his party. This enables the corporate to process file uploads. A File Identifier is always mapped to a specific single file template. It permits configuration of corporate preferences like approval type (file level/ record level) for a particular type of file.

Prerequisites

- Party Preferences for Corporate
- User Creation
- Party and Account access
- Set-up Transaction and account access
- Set-up Approval Rules

Workflow



Features Supported In Application

- View File Identifier
- Create File Identifier
- Edit File Identifier

How to reach here:

Corporate Administrator Dashboard > Quick Links > File Upload > File Identifier Maintenance
OR
Toggle Menu > File Upload > File Identifier Maintenance

15.1.1 File Identifier Maintenance - Summary

Once the logged in user navigates to File Identifier Maintenance screen, user will be able to view the File Identifiers already created for his party.

To view the file identifiers:

1. View **File Identifier Maintenance** screen with FI's mapped to the users.
OR
Click **Cancel** to cancel the transaction

File Identifier Maintenance - Summary

The screenshot displays the 'File Identifier Maintenance' interface. At the top, there's a navigation bar with the ZigBank logo and a 'Logout' button. The main content area is titled 'File Identifier Maintenance'. It contains a form with two input fields: 'Party ID' with the value '***981' and 'Party Name' with the value 'Raytheon Incorporation'. Below these fields is a teal 'Create' button. Underneath the form is a section titled 'File Identifiers' which contains a table. The table has five columns: 'Sr. no.', 'File Identifier', 'Description', 'Transaction Type', and 'Approval Type'. A single row is shown with the following data: '1', 'FISalary', 'FI Salary', 'International Funds Transfer', and 'File'. At the bottom of the form area is a grey 'Cancel' button. The footer of the page contains copyright information: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
------------	-------------

Party ID	Party ID for whom the file identifier is being created.
-----------------	---

Party Name	Party name corresponding to the party ID.
-------------------	---

Field Name	Description
File Identifiers	
Sr. No.	Serial number of the record.
File Identifier	Unique code/ name assigned for the party preferences for handling of payment files.
Description	File name / code description corresponding to the file upload code.
Transaction Type	Type of transaction: The Transaction type can be: <ul style="list-style-type: none"> • Internal funds Transfer • Domestic Funds Transfer • International Funds Transfer • Mixed Transfer • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Demand Draft Payee
Approval Type	The approval type is at file level or record level.

2. Click the file identifier record, for which you want to view the details. The **File Identifier Maintenance - View** screen appears.

File Identifier Maintenance - View

File Identifier Maintenance

View

Party Id: ***981
Party Name: Raytheon Incorporation

Details

File Identifier: FISalary
Description: FI Salary
File Template: International Funds Transfer Delimited SDMC
Maximum No Of Records: 1000
Transaction Type: International Funds Transfer
Accounting Type: Single Debit Multiple Credit
File Type: DELIMITED
Format Type: CSV,XML,XLS,XLSX
Approval Type:

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Field Description

Field Name	Description
------------	-------------

Party ID	Party ID of the file identifier.
-----------------	----------------------------------

Party Name	Party name corresponding to the party ID.
-------------------	---

Details

File Identifier	Unique code assign to the uploaded file.
------------------------	--

Description	Descriptions corresponding to the file upload code.
--------------------	---

Field Name	Description
File Template	<p>Predefined file templates.</p> <p>Few examples of file templates are:</p> <ul style="list-style-type: none"> • Internal funds Transfer, • Domestic Funds Transfer, • International Funds Transfer, • Mixed Transfer • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Demand Draft Payee
Maximum No of Records	Maximum number of records in the uploaded file.
Partial Processing Tolerance (%)	The partial processing tolerance for a file (in percentage terms).
Debit Account Number	<p>Debit account number.</p> <p>This field appears if you have selected either Internal Fund Transfer Delimited SDSC with AcctId at FI level or Internal Fund Transfer Delimited SDMC with AcctId at FI level or Domestic Fund Transfer Delimited SDSC with AcctId at FI level.</p>
Transaction Type	Type of transaction.
File Type	The file type - delimited or fixed length.
Format Type	<p>The format in which file is uploaded.</p> <p>The format could be CSV, XML, XLS, XLSX.</p>
Approval Type	<p>The approval type is at file level or record level.</p> <ul style="list-style-type: none"> • File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected en-masse • Record Level - The approver could approve some records, and rejects others. Payments are processed only for approved records

3. Click **Edit** to modify the file identifier.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

15.1.2 File Identifier Maintenance - Create

Using this option corporate administrator can create a file identifier.

To create a file identifier:

1. In the File **Identifier Maintenance** screen, click **Create**. The **File Identifier Maintenance - Create** screen appears.

File Identifier Maintenance - Create

The screenshot displays the 'File Identifier Maintenance - Create' form. The form is divided into two sections: 'Create' and 'Details'. The 'Create' section contains fields for Party Id (***981) and Party Name (Raytheon Incorporation). The 'Details' section contains fields for File Identifier (FISalary01), Description (File Identifier Salary), File Template (Domestic Funds Transfer Fixed MDMC), Maximum No Of Records (1000), Partial Processing Tolerance(%) (75), Transaction Type (Domestic Funds Transfer), Accounting Type (Multiple Debit Multiple Credit), File Type (FIXED), Format Type (CSV, TXT), and Approval Type (Record Level). At the bottom of the form, there are three buttons: Save, Cancel, and Back. The 'Record Level' button is highlighted with a blue border.

Field Description

Field Name	Description
Party ID	Party ID for whom the file identifier is created.
Party Name	Party name corresponding to the party ID.

Field Name	Description
Details	
File Identifier	Unique code assign to the uploaded file.
Description	Descriptions corresponding to the file upload code.
File Template	<p>Predefined file templates.</p> <p>Few examples of file templates are:</p> <ul style="list-style-type: none"> • Internal funds Transfer, • Domestic Funds Transfer, • International Funds Transfer, • Mixed Transfer, • Internal Payee, • Domestic Payee, • International Payee, • Mixed Payee, • Demand Draft Payee
Maximum No of Records	Maximum number of records in the uploaded file.
Partial Processing Tolerance (%)	<p>The partial processing tolerance for a file (in percentage terms).</p> <p>Suppose, the user sets this value at 60% - this implies that if 60% or more, of the records in a file clear the Validation stage, then the file can go for further processing. If less than 60% of the records in a file clear the validation stage, then the file is rejected.</p> <p><i>This field appears only for certain file formats – namely when accounting type is a) Single Debit Single Credit or b) Multi Debit Multi Credit.</i></p>
Debit Account Number	<p>Account number of the account to be debited.</p> <p>This field appears if you select either Internal Fund Transfer Delimited SDSC with AcctId at FI level or Internal Fund Transfer Delimited SDMC with AcctId at FI level or Domestic Fund Transfer Delimited SDSC with AcctId at FI level.</p>

Field Name	Description
Transaction Type	Type of transaction: The transaction type can be: <ul style="list-style-type: none"> • Internal funds Transfer • Domestic Funds Transfer • International Funds Transfer • Mixed Payments • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Demand Draft Payee
File Type	The file type - delimited or fixed length.
Format Type	The format in which file is uploaded. The format could be CSV, XML, XLS, XLSX.
Approval Type	The approval type is at file level or record level. <ul style="list-style-type: none"> • File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected en-masse • Record Level - The approver could approve some records, and rejects others. Payments are processed only for approved records

2. In the **File Identifier** field, enter the code of the file to be uploaded.
3. In the **Description** field, enter the file description corresponding to the file code.
4. From the **File Template** list, select the file template.
 - a. If you select either **Internal Fund Transfer Delimited SDSC with AcctId at FI level** or **Internal Fund Transfer Delimited SDSC with AcctId at FI level** or **Internal Fund Transfer Delimited SDSC with AcctId at FI level**.
 - i. Enter the Debit Account Number.
5. Select the appropriate **Approval Type**.
6. Click **Save**.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.
7. The **Review** screen appears. Verify the details and click **Confirm**.
OR
Click **Edit** to make the changes if any.

The **File Identifier Maintenance – Create** – screen with values in editable form appears.
OR

Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

8. The success message appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

15.1.3 File Identifier Maintenance - Edit

Using this option corporate administrator can edit and update a file identifier.

To edit file identifier:

1. In the **File Identifier Maintenance** screen, click the file identifier record, for which you want to view the details.
The **File Identifier Maintenance - View** screen appears.
2. Click **Edit** to edit the file identifier mapping.
The **File Identifier Maintenance - Edit** screen appears.

File Identifier Maintenance - Edit

The screenshot displays the 'File Identifier Maintenance - Edit' interface. At the top, there is a navigation bar with the ZigBank logo and a search icon. The main content area is titled 'File Identifier Maintenance' and contains a form with the following fields and values:

Edit	
Party Id	***981
Party Name	Raytheon Incorporation
Details	
File Identifier	FI Salary
Description	FI Salary
File Template	International Funds Transfer Delimited SDMC
Maximum No Of Records	1000
Transaction Type	International Funds Transfer
Accounting Type	Single Debit Multiple Credit
File Type	DELIMITED
Format Type	CSV,XML,XLS,XLSX
Approval Type	<input type="radio"/> Record Level <input checked="" type="radio"/> File Level

At the bottom of the form, there are three buttons: 'Save', 'Cancel', and 'Back'. The footer of the page contains the copyright information: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
-------------------	--------------------

Party ID	Party ID of the file identifier is displayed.
-----------------	---

Party Name	Party name corresponding to the party ID is displayed.
-------------------	--

Details

File Identifier	Unique code assign to the uploaded file is displayed.
------------------------	---

Description	Descriptions corresponding to the file upload code.
--------------------	---

File Template	Predefined file templates is displayed.
----------------------	---

Maximum No of Records	Maximum number of records in the uploaded file.
------------------------------	---

Partial Processing Tolerance (%)	<p>The partial processing tolerance for a file (in percentage terms). Suppose, the user sets this value at 60% - this implies that if 60% or more, of the records in a file clear the Validation stage, then the file can go for further processing. If less than 60% of the records in a file clear the validation stage, then the file is rejected.</p>
---	--

This field appears only for certain file formats – namely when accounting type is a) Single Debit Single Credit or b) Multi Debit Multi Credit.

Debit Account Number	Account number of the account to be debited is displayed.
-----------------------------	---

Transaction Type	<p>Type of transaction is displayed. The Transaction type can be:</p> <ul style="list-style-type: none"> • Internal funds Transfer • Domestic Funds Transfer • International Funds Transfer • Mixed Payments • Internal Payee • Domestic Payee • International Payee • Mixed Payee • Demand Draft Payee
-------------------------	---

File Type	The file type is displayed.
------------------	-----------------------------

Field Name	Description
Format Type	The format in which file is uploaded is displayed. The format could be CSV, XML, XLS, XLSX.
Approval Type	The approval type is at file level or record level is displayed. <ul style="list-style-type: none"> File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected en-masse Record Level - The approver could approve some records, and rejects others. Payments are processed only for approved records

- Edit the required file identifiers. e.g. Description, Maximum Number of Records, and Partial Processing Tolerance – if required.
- Click **Save** to save the modified details.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to cancel the transaction.
- The **File Identifier Maintenance – Edit - Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to make changes if any.
User is directed to **File Identifier Maintenance – Edit** screen with values in editable form.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
- The success message of saving the file identifier modification appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

FAQs

1. What are the different types of transaction types, accounting types, and file formats supported?

The following table details the different transaction types, accounting types, and file formats supported. A file template supports each of the combination.

Sr No.	Parameter	Types
1	Transaction Type	Internal funds Transfer Domestic Funds Transfer International Funds Transfer Mixed Transfer Payee Files

Sr No.	Parameter	Types
2	Accounting Type	Single Debit, Single Credit (SDSC) Single Debit, Multi Credit (SDMC) Multi Debit, Multi Credit (MDMC)
3	Approval Type	File Level Record Level
4	Format Type	CSV, XML, XLS, XLSX

2. What is the business rationale of having different accounting types?

Find below the accounting types catered through file templates, and business examples:

Sr No.	Accounting Type	Business Example	Approval Type
1	Single Debit, Single Credit (SDSC)	A corporate may want to make monthly payments to its various vendors from one central account. So though the debit account is the same across all records, the credit accounts are different and the debit accounting entry is not consolidated.	Record Type or File Type
2	Single Debit, Multi Credit (SDMC)	A corporate may want to make monthly salary payments to all its employees. A single consolidated debit entry is passed, against multiple credits to different accounts.	File Type
3	Multi Debit, Multi Credit (MDMC)	This file format caters to a lot of one to one transfers between two parties for various payments. Organizations that are brokers or intermediaries in trade contracts, may find this format more suitable for their business needs.	Record Type

3. What is the business rationale of having different approval types?

A record type approval, gives more flexibility to the corporate user – in the sense, that even if some records are not validated, the file could still be processed (only those records that have passed validations) and file type approval, gives more control to the corporate user. Since all records in the file have to pass validations, before a file is processed.

4. What is the role of an administrator in file upload?

The administrator is from the corporate side, who creates file identifiers, for his party.

5. What is a 'File Upload Template'?

A template that is used to upload a file, distinguishes one file from another, depending on the transaction type of the payment, format of the file to be uploaded, approval type set-up for the file, and accounting type of a payment file is known as 'File Upload Template'.

15.2 User File Identifier Mapping

This option enables the corporate administrator to map the desired file identifiers to the corporate users. This mapping enables corporate users to upload and view specific bulk files.

Prerequisites

- Party Preferences for Corporate
- User Creation
- Party and Account access
- Set-up Transaction and account access
- Set-up Approval Rules
- File Identifier Maintenance

Workflow



Features Supported In Application

This option allows the corporate administrator to:

- View User File Identifier Mapping
- Create User File Identifier Mapping
- Edit User File Identifier Mapping

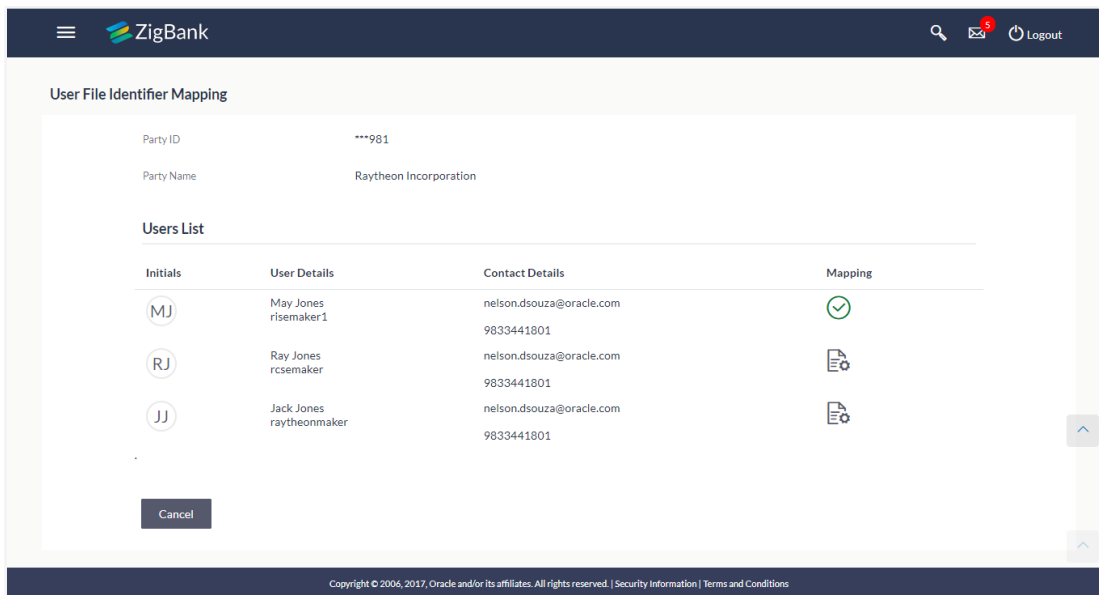
How to reach here:

Corporate Administrator Dashboard > Quick Links > File Upload > User File Identifier Mapping
 OR
Toggle Menu > File Upload > User File Identifier Mapping

15.2.1 User File Identifier Mapping - User Interface Details

Using this option the corporate administrator can view the file identifiers mapped to its users.

User File Identifier Mapping - User Interface Details



Field Description

Field Name	Description
------------	-------------

Party ID	Party ID of the user.
-----------------	-----------------------

Party Name	Party name corresponding to the party ID.
-------------------	---



Users List

Initials	The initials of the user id.
-----------------	------------------------------

User Details	The details of the user like user name or user id.
---------------------	--

Contact Details	Contact number of the user.
------------------------	-----------------------------

Mapping	Displays whether the file identifier is mapped to the user.
----------------	---

-  - denotes that the file identifier is mapped to the user.
-  - denotes that the file identifier is not mapped to the user.

1. Click the file identifier record for which you want to view the details. The **User File Identifier Mapping - View** screen appears.

User File Identifier Mapping - View

The screenshot shows the 'User File Identifier Mapping - View' page. At the top, there is a navigation bar with the ZigBank logo and a search icon. Below the navigation bar, the page title 'User File Identifier Mapping' is displayed. The main content area is divided into two sections: 'View' and 'Mapping Summary'.

View

Party Id	***981
Party Name	Raytheon Incorporation
User Name	May Jones
User Id	risemaker1

Mapping Summary

<input type="checkbox"/>	File Identifier	Transaction Type	Approval Type	Sensitive Data Check
<input checked="" type="checkbox"/>	FISalary - FI Salary	International Funds Transfer	File	<input type="checkbox"/>
<input type="checkbox"/>	FISalary01 - File Identifier Salary	Domestic Funds Transfer	Record	<input type="checkbox"/>

At the bottom of the mapping summary table, there are three buttons: 'Edit', 'Cancel', and 'Back'. The footer of the page contains the copyright information: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
------------	-------------

Party ID	Party ID of the corporate user to which file identifier is mapped.
-----------------	--

Party Name	Party name corresponding to the party ID.
-------------------	---

User Name	User name.
------------------	------------

User Id	User id of the user.
----------------	----------------------

Mapping Summary

File Identifier	Unique code assigned to the uploaded file.
------------------------	--

Transaction Type	Type of transaction: The Transaction type can be: <ul style="list-style-type: none"> • Internal funds Transfer, • Domestic Funds Transfer, • International Funds Transfer, • Mixed Transfer • Internal / Domestic / International / Mixed Payees
-------------------------	--

Field Name	Description
------------	-------------

Approval Type	The approval type is at file level or record level.
----------------------	---

- File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected.
- Record Level - The approver could approve some records, and rejects others. Payments are processed only for approved records.


Sensitive Data Check	If selected, the users are barred from viewing the contents of the file.
-----------------------------	--

2. Click **Edit** to modify the user file identifier mapping.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

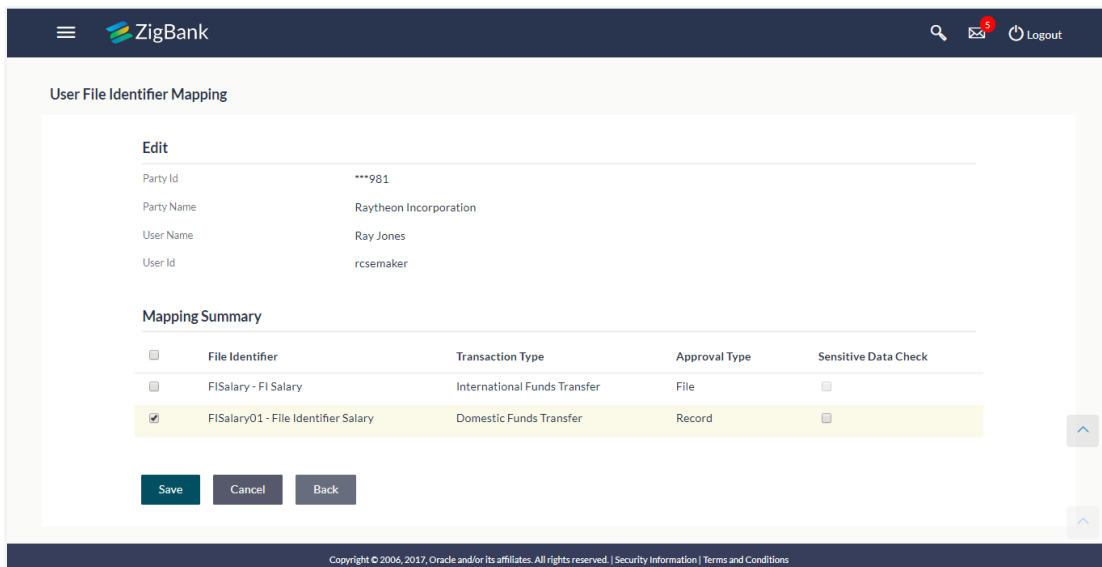
15.2.2 User File Identifier Mapping - Create

Using this option corporate administrator can map the file identifiers to a user.

To map a user to a file identifier:

1. Go to the **User File Identifier Mapping - View** screen.
2. Click  of file identifier record, for which you want to map the user. The **User File Identifier Mapping - Create** screen appears.

User File Identifier Mapping - Create



User File Identifier Mapping

Edit

Party Id: ****981

Party Name: Raytheon Incorporation

User Name: Ray Jones

User Id: rcsemaker

Mapping Summary

<input type="checkbox"/>	File Identifier	Transaction Type	Approval Type	Sensitive Data Check
<input type="checkbox"/>	FISalary - FI Salary	International Funds Transfer	File	<input type="checkbox"/>
<input checked="" type="checkbox"/>	FISalary01 - File Identifier Salary	Domestic Funds Transfer	Record	<input type="checkbox"/>

Save **Cancel** **Back**

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Field Description

Field Name	Description
Party ID	Party ID of the corporate user to which file identifier is to be mapped.
Party Name	Party name corresponding to the party ID.
User Name	User name.
User Id	User id of the user.

Mapping Summary

File Identifier Unique code assigned to the uploaded file.

Transaction Type Type of transaction:
The Transaction type can be:

- Internal funds Transfer,
- Domestic Funds Transfer,
- International Funds Transfer,
- Mixed Transfer
- Internal / Domestic / International / Mixed Payees

Approval Type The approval type is at file level or record level.

- File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected.
- Record Level - The approver could approve some records, and rejects others. Payments are processed only for approved records.

Sensitive Date Check If selected, the users are barred from viewing the contents of the file.

3. In the **Mapping Summary** section, select the file identifier which you want to map to the user.
4. Click **Save**.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.
5. The **User File Identifier Mapping – Create - Review** screen appears. Verify the details and click **Confirm**.
OR
Click **Edit** to modify the file identifier mapping.
User is directed to **User File Identifier - Mapping – Create** screen with values in editable form.

OR

Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.


- The success message of submitting the File Identifier Mapping appears along with the transaction reference number and status.

Click **OK** to complete the transaction and navigate back to 'Dashboard'.

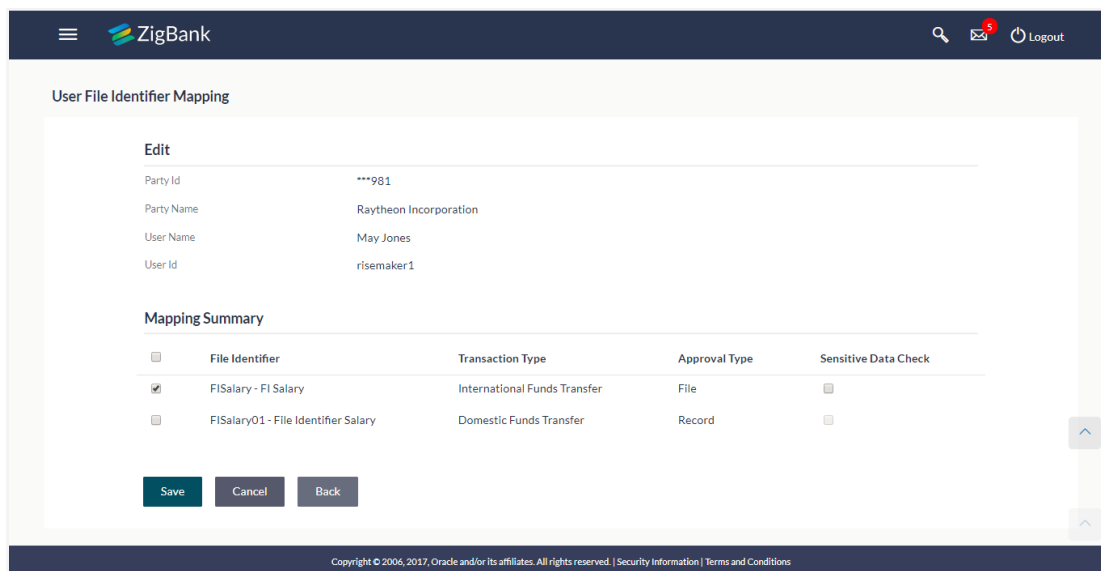
15.2.3 User File Identifier Mapping – Edit

Using this option bank or corporate administrator can edit and update a user file identifier mapping.

To edit a file identifier:

- Go to the **User File Identifier Mapping – View** screen.
- Click  of file identifier record, for which you want to edit the mapping. The **User File Identifier Mapping - Edit** screen appears.

User File Identifier Mapping – Edit



User File Identifier Mapping

Edit

Party Id: ***981

Party Name: Raytheon Incorporation

User Name: May Jones

User Id: risemaker1

Mapping Summary

<input type="checkbox"/>	File Identifier	Transaction Type	Approval Type	Sensitive Data Check
<input checked="" type="checkbox"/>	FISalary - FI Salary	International Funds Transfer	File	<input type="checkbox"/>
<input type="checkbox"/>	FISalary01 - File Identifier Salary	Domestic Funds Transfer	Record	<input type="checkbox"/>

Save **Cancel** **Back**

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Field Description

Field Name	Description
------------	-------------

Party ID	Party ID of the corporate user to which file identifier is to be mapped.
-----------------	--

Party Name	Party name corresponding to the party ID.
-------------------	---

User Name	User name.
------------------	------------

User ID	User id of the user.
----------------	----------------------

Field Name	Description
------------	-------------

Mapping Summary

File Identifier Unique code assigned to the uploaded file.

Transaction Type Type of transaction:
The Transaction type can be:

- Internal funds Transfer,
- Domestic Funds Transfer,
- International Funds Transfer,
- Mixed Transfer
- Internal / Domestic / International / Mixed Payees

Approval Type The approval type is at file level or record level.

- File Level - The approver accepts or rejects the entire file, and all records are either processed or rejected.
- Record Level - The approver could approve some records, and rejects others. Payments are processed only for approved records.

Sensitive Data Check If selected, the users are barred from viewing the contents of the file.

-
3. View the details of File Identifier mapping already saved.
 4. Select the check box to map / un-map a File Identifier to a user and to enable or disable the **Sensitive Data Check**, select the check box.
 5. Click **Save** to save the modified details.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to cancel the transaction.
 6. The **User File Identifier Mapping – Edit – Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details.
User is directed to **User File Identifier Mapping – Create** screen with values in editable form.
OR
Click **Cancel** to cancel the transaction.
 7. The success message of submitting the File Identifier Mapping appears along with the transaction reference number and status.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

FAQs

1. Can all users of a particular corporate access all file types, mapped to the corporate?

No, only users who are mapped to particular File Identifier's can access those files. For example, only the Human Resource Department of a corporate may have access to upload / view and enquire status of salary files.

Mapping File Identifier's to users thus enables access of certain types of file, to certain users.

2. If a user is mapped to a File Identifier, and he has uploaded a file – but post this, he is no longer mapped to the File Identifier – can he view the status of the file?

No the user will not be able to view the status of the file, if he is not mapped to it, at the point in time when he is checking for the status.

3. If File Identifier mapping applicable to for Approvers also or is it just for the user who uploads the file?

File Identifier mapping is applicable for all users, who need to access a file, for any reason –viz., viewing, uploading or checking. Thus it is applicable for makers, checkers and viewers.

[Home](#)

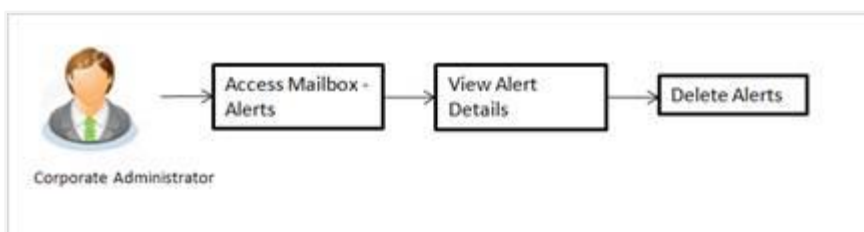
16. Mailbox-Alerts

Corporate administrator can view all the alerts which are auto generated by the Bank on various events/transactions performed by logged in user. User can view the alert details but is not allowed reply to the alerts received in his mailbox –Alerts section. Count of unread alerts if any is displayed on the screen.

Pre-Requisites

- Alerts and a message to be sent are configured by the bank on various events.
- Corporate administrator has performed those events.


Workflow



Features supported in Application:

- View summary of Alerts triggered
- View specific Alert details
- Delete Alerts
- View and Delete Notifications

How to reach here:

Corporate Administrator Dashboard > Click  > View All
 OR
 Corporate Administrator Dashboard > Toggle Menu > Mailbox

16.1 Mailbox – Alerts (Summary and Details)

Corporate administrator logs into the system and navigates to the Mailbox-Alerts screen. System lists the summary of all alerts received by logged in user in his mailbox. User can view the details of each alert. User can delete single or multiple alerts using this screen.

To view the alerts:

1. Click the **Alerts** tab. The alert section displays list all alerts.

Alerts

Alerts

Mails Alerts (7) Notifications (1)

Subject	Received
Transaction Auto Approved	27 Dec 2017 04:28:52 PM
Transaction Auto Approved	27 Dec 2017 04:27:48 PM
Transaction Auto Approved	27 Dec 2017 04:11:19 PM
Transaction Auto Approved	26 Dec 2017 09:26:56 AM
Transaction Auto Approved	24 Dec 2017 12:41:41 PM
Transaction Auto Approved	20 Dec 2017 04:59:01 PM
Transaction Auto Approved	08 Dec 2017 11:35:27 AM
Transaction Auto Approved	08 Dec 2017 11:33:36 AM

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Field Description

Field Name	Description
------------	-------------

Subject	Subject of the alert.
----------------	-----------------------

Received	Date and time on which the alert was received.
-----------------	--


Alerts Details


Subject	Subject of the alert.
----------------	-----------------------

Received	Date and time on which the alert was received.
-----------------	--

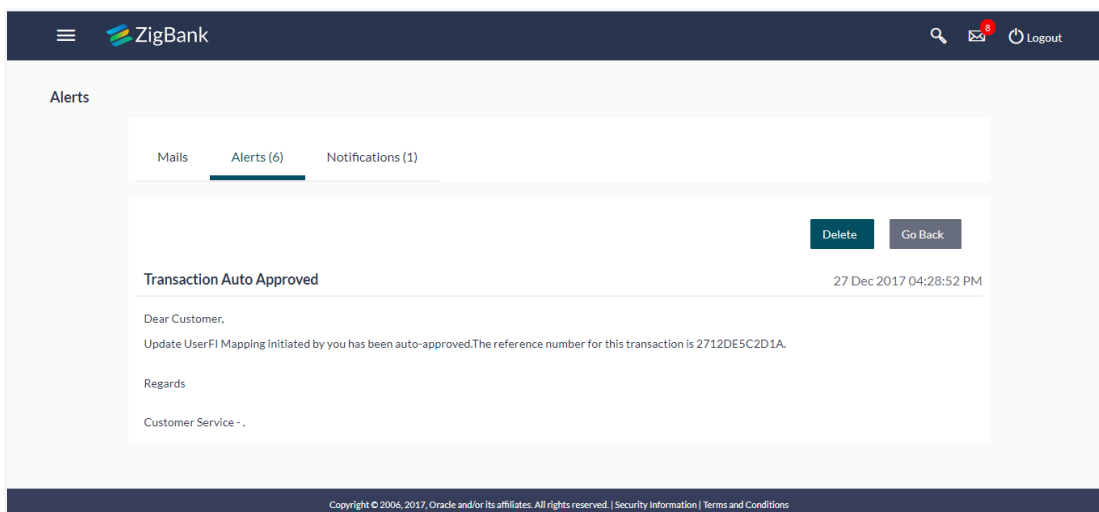
Message	Message body of the Alert.
----------------	----------------------------

2. Click individual alert to view the details. The details appear depending upon the type of alert being generated.

3. Click  to refresh the alert inbox.
OR

Select message and click  to delete the message.

Alerts Details




4. Click **Delete** to delete the alert. The delete warning message appears.
Post deletion confirmation, the alert(s) gets deleted from user's mailbox.
OR
Click **Go Back** to navigate to the previous page.

16.2 Notifications

This section lists all the notifications sent to the logged in user will be displayed. The user can view the detailed notifications but cannot reply to these notifications. Number of unread notification count if any will be shown in this section.

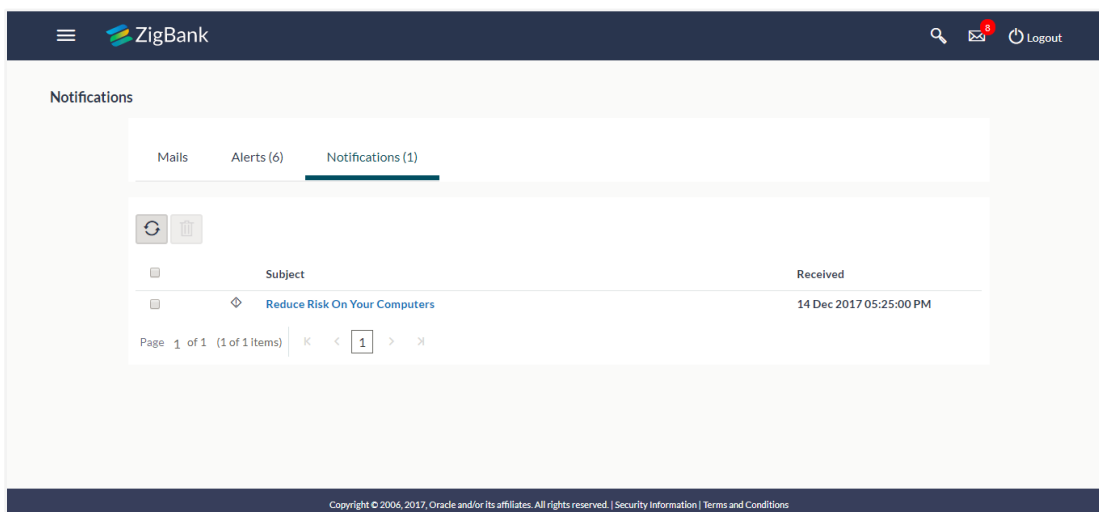
How to reach here:

Corporate Administrator Dashboard > Click  > Notifications > View All
OR
Corporate Administrator Dashboard > Toggle Menu > Mailbox > Notifications

To view the notifications:

1. Click the **Notifications** tab. The notifications section displays list all notifications.


Notifications




Field Description


Field Name	Description
------------	-------------

Subject	Subject of the notification.
----------------	------------------------------


The  icon against the record denotes that the notification is sent at high priority.

Received	Date and time on which the notification was received.
-----------------	---

2. Click the  header to sort the records according to ascending or descending date.
OR

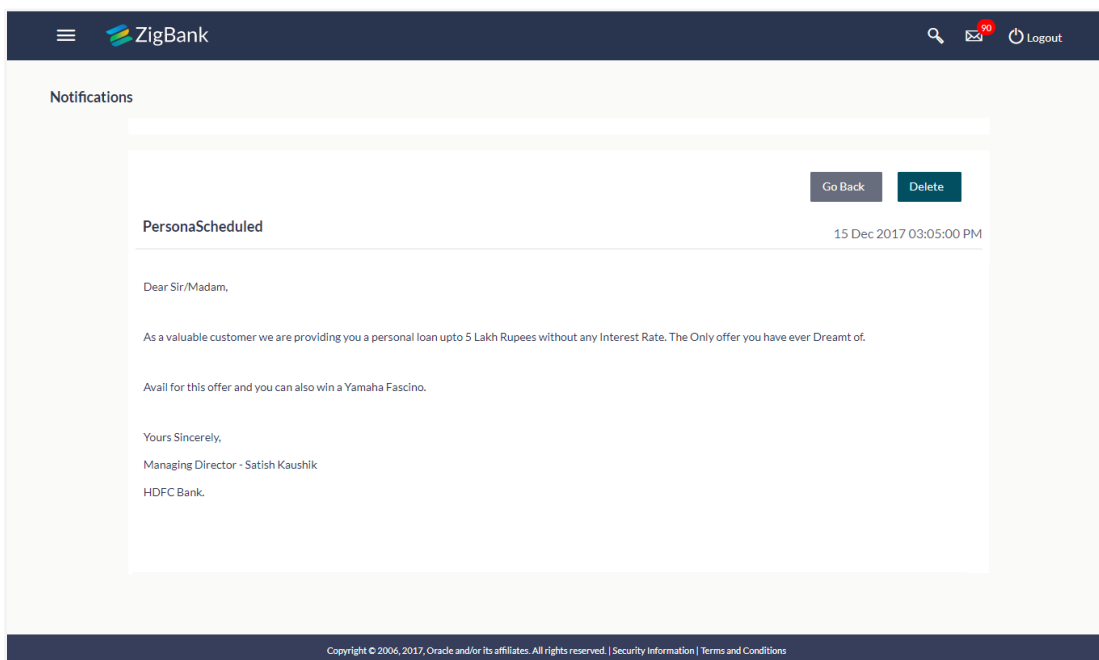
Click  to refresh the notifications.
OR

Click  to delete the notification.

Note: For multiple notification deletion, select the check box (s) against the notification, and click .

3. Click individual notification to view the details. The details appear depend upon the type of notification being received.

Notifications Details



Field Description

Field Name	Description
Subject	Subject of the notification.
Received	Date and time on which the notification was received.
Message	Message body of the notification.

4. Click **Delete** to delete the notification.
OR
Click **Go Back** to navigate to the previous page.

FAQs

1. **Can corporate administrator reply to the alerts received in his mailbox?**
No, corporate administrator are not allowed to reply to the alerts received in their mailbox.
2. **Can corporate administrator initiate a fresh mail?**
No, corporate administrator cannot initiate fresh mails using secured mailbox.

[Home](#)

17. Reports

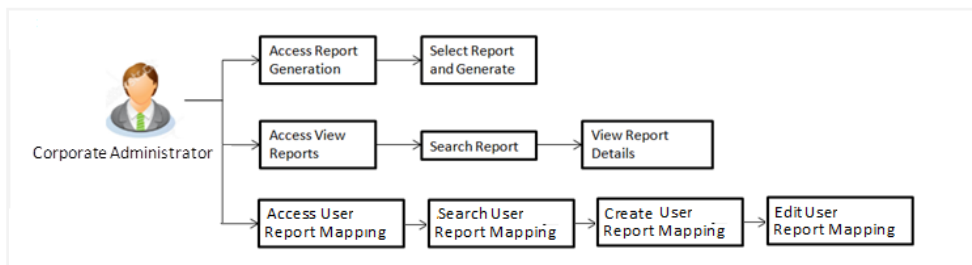
Reports are an integral part of actively managing any company. Management uses the reports to track progress towards its various goals, control expenditures, increase revenue, track fraudulent transactions if any. Processing timely data and the proper reporting and analytic capabilities enhances the ability to make more informed, evidence-based decisions.

Using this option, Corporate Administrators can generate various adhoc and scheduled banking reports. Application provides an option to generate and schedule reports using Oracle Business Intelligence (BI) Publisher and also by using an internal application. The adoption of Oracle BI Publisher provides a simple and easy tool for the Operational and MIS reports

Prerequisites:

- Transaction access is provided to Corporate Administrator.
- Approval rule set up for Corporate Administrator to perform the actions.
- Oracle BI Publisher is configured.

Workflow



Features supported in application

Report Generation allows Corporate Administrator to:

- Generate Customer and Administrative Reports
- View/ Download generated Reports
- Map reports to corporate users

[Home](#)

18. Report Generation

Corporate Administrator logs into the system and navigates to Report Generation screen. On accessing 'Report Generation' menu, Corporate Administrator has to select an option if an adhoc report is to be generated or report needs to be scheduled.

Reports generation is categorized as:

- Adhoc Reports: When a report needs to be generated immediately.
- Schedule Reports: When report generation needs to be scheduled at fixed intervals e.g. daily, weekly, monthly etc.

After selecting the report generation category, user has to select a type of a report which needs to be generated. Other reports parameters with respect to each report are displayed on the screen as input fields so that report can be requested with specific data.

Note: If 2 factor authentication is enabled, the reports get generated only after successful authentication.

The list of reports are:

- File Identifier wise Party User Mapping Report
- Party User wise File Identifiers Mapping Report
- Party wise File Identifiers Mapping Report
- Party wise Payee Maintenance Report
- Party wise User Groups Report
- Party wise Workflows Report
- Party wise pending Approvals list Report

Corporate Administrator can also view all the reports that are scheduled and can view and edit the parameters of the scheduled reports, as per requirement. The changes made will be effective from next report generation cycle. Corporate Administrator approver can approve or reject the maintenance initiated for editing existing report schedule.

How to reach here:

Corporate Administration Dashboard > Toggle menu > Reports > Report Generation

Report Generation

Field Description

Field Name	Description
Report Name	Select the report that is to be generated or scheduled.

18.1 Adhoc Reports

Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Generated adhoc reports can be viewed using 'My Reports' screen.

Adhoc Reports

The screenshot shows the ZigBank Reports interface. At the top, there is a navigation bar with the ZigBank logo, a search icon, a notification icon with a red '5', and a Logout button. Below the navigation bar, the 'Reports' section is visible. It has two tabs: 'Adhoc' (selected) and 'Schedule'. The 'Adhoc' tab contains a form with the following fields:

- Report Name:** File Identifier wise Party User Mapping Report (with a dropdown arrow)
- Report Format:** PDF (with a dropdown arrow)
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom of the form, there are three buttons: 'Generate Report' (in a teal box), 'Cancel', and 'Clear'. At the very bottom of the page, there is a footer with the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
------------	-------------

Report Name	The report type selected to generate the report.
--------------------	--

Report Format	The format in which report is to be generated. The options with Oracle Business Intelligence (BI) Publisher are:
----------------------	---

- PDF
- XLS

The options with Internal Reporting Application are:

- PDF
- CSV

Party ID	The party id of the user for whom report is to be generated.
-----------------	--

Party Name	The name of party for whom the report is to be generated.
-------------------	---

Other reports parameters with respect to each report are displayed on the screen as input fields so that report can be requested with specific data. The input fields for each reports are mentioned under specific reports section.

18.2 Schedule Reports

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

Schedule Reports

Field Description

Field Name	Description
Report Name	The report type selected to generate the report.
View Scheduled Report	Link to view all the reports that are scheduled under a party mapped to the logged in user.
Select Frequency	The frequency at which the reports are generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Start date of the date range from which you want to generate the report.

Field Name	Description
Stop Generating	End date of the date range up-to which you want to generate the report.
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

18.2.1 View Scheduled Reports

Using this option, Corporate Administrator can view all the reports and its details that are scheduled under a party mapped to the user.

18.2.2 To view the scheduled reports:

1. Click the **Scheduled** tab. The scheduled report generation screen appears.
2. Click the **View Scheduled Reports** link. The **Scheduled Reports** screen appears.

Scheduled Reports

The screenshot displays the 'Scheduled Reports' page in the ZigBank application. At the top, there is a search bar and a dropdown menu for 'Report Name'. Below these are 'Search', 'Cancel', and 'Clear' buttons. The main content is a table with the following data:

Report Name	Report Id	Schedule Frequency	Start Date	End Date
File Identifier wise Party User Mapping Report	291247765596	ONCE	31 Dec 2017 12:00:00 AM	-
Party wise Workflows Report	271280750107	DAILY	27 Dec 2017 05:00:00 PM	28 Jan 2018 12:00:00 AM
Party wise File Identifiers Mapping Report	261284863105	DAILY	26 Dec 2017 01:00:00 PM	26 May 2018 12:00:00 AM
Party User wise File Identifiers Mapping Report	261246261657	DAILY	26 Dec 2017 01:00:00 PM	29 Apr 2018 12:00:00 AM
File Identifier wise Party User Mapping Report	261276950908	DAILY	26 Dec 2017 01:00:00 PM	28 Feb 2018 12:00:00 AM

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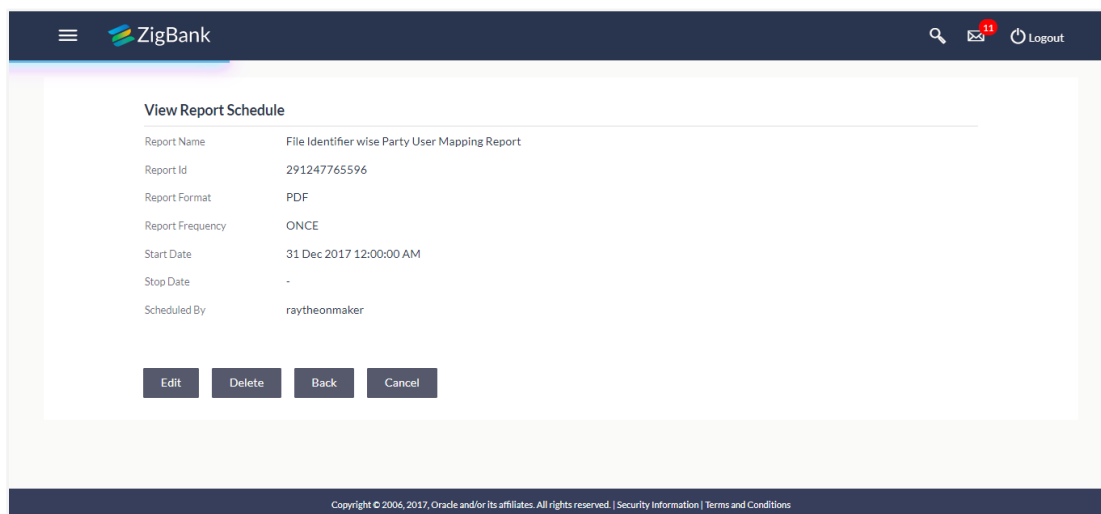
Field Description

Field Name	Description
Report Name	Name of the scheduled reports.
Report ID	IDs of the reports that are scheduled.
Schedule Frequency	The frequency that has been scheduled to generate the report.

Field Name	Description
Start Date	Start date of the date range for the scheduled report.
End Date	End date of the date range for the schedule report.

- Click on desired **Report ID** to view the details of the scheduled report. The **View Reports Schedule** screen appears.

View Reports Schedule



Field Description

Field Name	Description
Report Name	Name of the scheduled report.
Report ID	ID of the scheduled report.
Report Format	The report format of the scheduled report.
Frequency	The frequency at which the reports are scheduled to run.
Start Date	Start date of the date range for the scheduled report.
Stop Date	End date of the date range for the schedule report.
Scheduled By	The id of the user who scheduled the report generation.

18.2.3 Edit Scheduled Reports

Using this option, Corporate Administrator can edit the parameters defined for scheduled reports. These changes are implemented to generate the reports of next scheduled cycle.

18.2.4 To edit the scheduled reports:

1. Click the **Scheduled** tab. The scheduled report generation screen appears.
2. Click the **View Scheduled Reports** link.
The **Scheduled Reports** screen appears.
3. Click on desired **Report ID** to edit the details of the scheduled report. The **View Report Schedule** screen appears.
4. Click **Edit** to modify the report schedule. The **Edit Report Schedule** screen appears.
OR
Click **Delete** to delete the report schedule.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

Edit Reports Schedule

Edit Report Schedule

Report Name: File Identifier wise Party User Mapping Report

Report Id: 291247765596

Report Format: PDF

Report Frequency: ONCE

Start Generating: 12/31/17 00:00

Scheduled By: raytheonmaker

Buttons: Save, Cancel, Back

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Field Description

Field Name	Description
Report Name	Name of the scheduled reports. Name of the report will be displayed in non-editable form.
Report ID	IDs of the reports that are scheduled. IDs of the report will be displayed in non-editable form.
Report Format	The report format of the scheduled report.

Field Name	Description
Report Frequency	The frequency of the scheduled report. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	The start date of the scheduled report. This field can be edited only if the date and time is in future.
End Generating	The end date of the scheduled report.
Scheduled By	The IDs of the user who scheduled the report generation.

5. Modify the details, if required. You can modify the Report Format, Report Frequency Start generation date and time (if future date) and Stop Generating date and time.
6. Click **Save** to save the changes. The **Confirm Edit Report Schedule** screen appears.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.
7. Click **Confirm**.
The user will be navigated back to the create screen.
OR
Click **Cancel** to cancel the transaction.
8. The success message of goal category creation appears.
Click **OK** to complete the transaction.

18.2.5 Delete Scheduled Reports

The Corporate Administrator can delete the scheduled reports which are no longer required.

18.2.6 To delete account and transaction access for the user:

1. In the **Reports** screen, click the **Scheduled** tab. The scheduled report generation screen appears.
2. Click the **View Scheduled Reports** link.
The **Scheduled Reports** screen appears.
3. Click on desired **Report ID** to delete the scheduled report. The **View Report Schedule** screen appears.
4. Click **Delete**.
The application will prompt the administrator with a deletion message.

Delete Reports Schedule

The screenshot shows the ZigBank interface. At the top left is the ZigBank logo and a menu icon. At the top right is a 'Logout' button. Below the header, the 'Current Entity' is set to 'OBDX_BU'. The main content area is titled 'View Report Schedule' and contains a table with the following details:

Report Name	Date wise U
Report Id	231093090
Report Format	PDF
Report Frequency	DAILY
Start Date	23 Oct 2017
Stop Date	31 Oct 2017
Scheduled By	superadmin

Below the table are four buttons: 'Edit', 'Delete', 'Back', and 'Cancel'. A modal dialog box titled 'Delete Scheduled Report Request' is overlaid on the page. The dialog contains the text: 'Are you sure you want to delete the schedule of the Report Id - 231093090225?' and a 'Confirm' button.

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5. Click **Confirm** to proceed with the deletion request. It will navigate to confirmation page with a success message and the status.
6. Click **OK** to complete the transaction.

18.3 File Identifier wise Party User Mapping report

File Identifiers wise Party User Mapping report provides the summary of user IDs mapped to each file identifiers under a specific party ID. Corporate Administrator has to provide a party ID for which the File identifier – user mapping request is to be generated.

Further, user has to select a format in which the report needs to be generated.

Reports are categorized under:

- Adhoc Report
- Scheduled Report

How to reach here:

Corporate Administration Dashboard > Toggle menu > Report > Report Generation

18.3.1 File Identifier wise Party User Mapping - Adhoc Report

File Identifier wise Party User Mapping Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Adhoc reports can be viewed using 'My Reports' screen.

To generate the File Identifier wise Party User Mapping adhoc report:

1. Click the **Adhoc** tab.
2. From the **Report** Name list, select the appropriate report to be generated. The receptive report generation screen appears.

File Identifier wise Party User Mapping - Adhoc Report

The screenshot shows the 'Reports' section of the ZigBank interface. The 'Adhoc' tab is selected. The report name is 'File Identifier wise Party User Mapping Report' and the report format is 'PDF'. The party ID is '***981' and the party name is 'Raytheon Incorporation'. There are three buttons at the bottom: 'Generate Report', 'Cancel', and 'Clear'. The footer contains the copyright information: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.


Field Description

Field Name	Description
Report Name	The type of report to be generated.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. Click **Generate Report** to view and generate the report.
OR
Click **Clear to** reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
5. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. The list of reports appears.
6. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from [Administration Dashboard > Report > My Reports](#) .

For reference, a specimen of the report generated is given below:

File Identifier wise Party User Mapping			
Party Id: 000981 Party Name: Raytheon Incorporation			
File Identifier Code:	FISalary	Transaction Type : International Funds Transfer	Approval Type: FILE LEVEL
Sr No	User Name	User Id	
1	May Jones	risemaker1	

1 Report generated by | 26 Dec 2017, 07:04

Field Description

Field Name	Description
Report Parameters	
Party ID	The Id of party for whom the report is to be generated.
Party Name	The name of the party for whom the report is to be generated.
File Identifier Code	The file identifier code.
Transaction Type	The transaction type.
Approval Type	Approval type for the file - either Record or File.
Sr No	Serial number of the records.
User Name	User name of the user.
User ID	User id of the user.

18.3.2 File Identifier wise Party User Mapping - Schedule Report

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under schedule reports.

To generate the File Identifier wise Party User Mapping schedule report:

1. Click the **Schedule** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

File Identifier wise Party User Mapping

The screenshot shows the 'Reports' section of the ZigBank application. It features a navigation bar with the ZigBank logo and a 'Logout' button. Below the navigation bar, there are two tabs: 'Adhoc' and 'Schedule'. The 'Schedule' tab is active, displaying a form for scheduling a report. The form includes the following fields and controls:

- Report Name:** File Identifier wise Party User Mapping Report (with a dropdown arrow and a 'View Scheduled Reports' link).
- Report Format:** PDF (with a dropdown arrow).
- Select Frequency:** MONTHLY (with a dropdown arrow).
- Start Generating:** 12/26/17 13:00 (with a calendar icon).
- Stop Generating:** 12/30/18 00:00 (with a calendar icon).
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom of the form, there are three buttons: 'Schedule Report' (in a dark teal box), 'Cancel', and 'Clear'. The footer of the page contains the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The report type selected to generate the report.
View Scheduled Report	Link to view all the reports that are scheduled.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	<p>The frequency at which the reports are generated.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Start date of the date range from which you want to generate the report.

Field Name	Description
Stop Generating	End date of the date range up-to which you want to generate the report.
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. From the **Select Frequency** list, select the appropriate option.
5. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
6. Click **Schedule Report** to view and generate the report.
OR
Click the **View Scheduled Report** link to view all the scheduled reports. The Scheduled Reports screen appears.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
7. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. Click the **Scheduled Reports** tab, the list of scheduled reports appears.
8. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from [Administration Dashboard > Report > My Reports > Scheduled Reports](#) .

18.4 Party wise File Identifiers Mapping Report

Party wise file identifier mapping report provides summary of file identifiers mapped to a specific party ID. Corporate Administrator has to provide a party ID for which Party wise file identifier mapping report is to be generated.

Further, user has to select a format in which the report needs to be generated.

The Corporate Administrator can generate reports under the following two categories.

- Adhoc Report
- Scheduled Report

How to reach here:

Corporate Administration Dashboard > Toggle menu > Reports > Report Generation

18.4.1 Party wise File Identifiers Mapping - Adhoc Report

Party wise File Identifiers Mapping Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Adhoc reports can be viewed using 'My Reports' screen.

To generate the Party wise File Identifiers Mapping adhoc report:

1. Click the **Adhoc** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise File Identifiers Mapping - Adhoc Report

The screenshot shows the ZigBank Reports interface. At the top, there is a navigation bar with the ZigBank logo, a search icon, a notification icon with a red '5', and a Logout button. Below the navigation bar, the 'Reports' section is active, with 'Adhoc' and 'Schedule' tabs. The 'Adhoc' tab is selected. The main content area displays a form for generating a report. The 'Report Name' dropdown is set to 'Party wise File Identifiers Mapping Report'. The 'Report Format' dropdown is set to 'PDF'. Below these, the 'Party ID' is entered as '***981' and the 'Party Name' is 'Raytheon Incorporation'. At the bottom of the form, there are three buttons: 'Generate Report' (highlighted in blue), 'Cancel', and 'Clear'. At the very bottom of the page, there is a footer with the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.


Field Description

Field Name	Description
Report Name	The type of report to be generated.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. Click **Generate Report** to view and generate the report.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
5. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. The list of reports appears.
6. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from [Administration Dashboard > Report > My Reports](#).

For reference, a specimen of the report generated is given below:

Party wise File Identifiers Mapping								
Party Id : 000981 Party Name : Raytheon Incorporation								
								
Sr No	File Identifier Code	Description	File Type	Transaction Type	Accounting Type	Approval Type	File Template	Format Type
1	FISalary	FI Salary	DELIMITED	International Funds Transfer	SDMC	FILE LEVEL	InternationalFTS DMC	CSV

1 Report generated by | 26 Dec 2017, 07:07

Field Description

Field Name	Description
------------	-------------

Report Parameters

Party ID	The Id of party for whom the report is to be generated.
Party Name	The name of the party for whom the report is to be generated.
Sr No	Serial number of the records.
File Identifier Code	The file identifier code.
Description	Description of the uploaded file.

Field Name	Description
File Type	File type of the uploaded file.
Transaction Type	Transaction type of the file.
Accounting Type	The accounting type of the uploaded file.
Approval Type	Approval type of the uploaded file.
File Template	File template of the uploaded file.
Format Type	Format type of the uploaded file.

18.4.2 Party wise File Identifiers Mapping - Schedule Reports

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under schedule reports.

To generate the Party wise File Identifiers Mapping schedule report:

1. Click the **Schedule** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise File Identifiers Mapping - Schedule Report

The screenshot displays the ZigBank Reports interface. At the top, there is a navigation bar with the ZigBank logo, a search icon, a notification icon with a red '5', and a 'Logout' button. Below the navigation bar, the 'Reports' section is visible, with two tabs: 'Adhoc' and 'Schedule'. The 'Schedule' tab is active. The main content area shows a form for scheduling a report. The 'Report Name' is 'Party wise File Identifiers Mapping Report', with a 'View Scheduled Reports' link. The 'Report Format' is 'PDF'. The 'Select Frequency' is 'DAILY'. The 'Start Generating' is '12/26/17 13:00' and the 'Stop Generating' is '05/26/18 00:00'. Below the form, the 'Party ID' is '***981' and the 'Party Name' is 'Raytheon Incorporation'. At the bottom of the form, there are three buttons: 'Schedule Report', 'Cancel', and 'Clear'. A footer at the bottom of the page reads 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The report type selected to generate the report.
View Scheduled Report	Link to view all the reports that are scheduled.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	<p>The frequency at which the reports are generated.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Start date of the date range from which you want to generate the report.
Stop Generating	End date of the date range up-to which you want to generate the report.
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. From the **Select Frequency** list, select the appropriate option.
5. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
6. Click Schedule Report to view and generate the report.
OR
Click the **View Scheduled Report** link to view all the scheduled reports. The Scheduled Reports screen appears.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.

7. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. Click the **Scheduled Reports** tab, the list of scheduled reports appears.
8. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports > Scheduled Reports**.

18.5 Party User wise File Identifiers Mapping Report

Party User wise File Identifiers Mapping Report provides a summary of file identifiers mapped to each user of a specific party. Corporate Administrator has to provide a party ID for which the Party User wise File Identifiers Mapping Report is to be generated. Further, user has to select a format in which the report needs to be generated.

The Corporate administrator can generate reports under the following two categories.

- Adhoc Report
- Scheduled Report

How to reach here:

Corporate Administration Dashboard > Toggle menu > Reports > Report Generation

18.5.1 Party User wise File Identifiers Mapping - Adhoc Report

Party User wise File Identifiers Mapping Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Adhoc reports can be viewed using 'My Reports' screen.

To generate the Party User wise File Identifiers Mapping adhoc report:

1. Click the **Adhoc** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party User wise File Identifiers Mapping - Adhoc Reports

The screenshot shows the 'Reports' section of the ZigBank interface. The 'Adhoc' tab is selected. The 'Report Name' dropdown is set to 'Party User wise File Identifiers Mapping Report' and the 'Report Format' dropdown is set to 'PDF'. Below these, the 'Party ID' is entered as '***981' and the 'Party Name' is 'Raytheon Incorporation'. At the bottom, there are three buttons: 'Generate Report', 'Cancel', and 'Clear'. The footer of the page contains the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The type of report to be generated.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. Click **Generate Report** to view and generate the report.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
5. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. The list of reports appears.
6. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports.**

For reference, a specimen of the report generated is given below:

Party User wise File Identifiers Mapping		ZigBank Digital Banking					
Party Id : 001164 Party Name : Exxon Mobil							
User Name : Corp User1		User Id : rkcorpuser1					
File Identifier Code	Description	File Type	Transaction Type	Accounting Type	Approval Type	File Template	Format Type
MDMCDomABR	MDMC Domestic Adhoc Bene Record Level	DELIMITED	Domestic Funds Transfer	MDMC	RECORD level	DomesticFTDMC	CSV
MDMCINTABR	MDMC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	MDMC	RECORD level	InternalFTMDMC	CSV
MixePayee	Mixed Payee Upload	DELIMITED	Mixed Payee	SDSC	RECORD level	MixedPayee	CSV
SDMCINTABF	SDMC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDMC	FILE level	InternalFTSDMC	CSV
SDMCInternationalABF	SDMC International Adhoc Bene File Level	DELIMITED	International Funds Transfer	SDMC	FILE level	InternationalFTSDMC	CSV
SDMCMIXABFile	SDMC Mix Adhoc Bene File Level	DELIMITED	Mixed Payments	SDMC	FILE level	InternalDomSDMC	CSV
SDSCINABFileLevel	SDSC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDSC	FILE level	InternalFT	CSV
SDSCInternalAR	SDSC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	SDSC	RECORD level	InternalFT	CSV
User Name : Auto Auth		User Id : rkautocorp					
File Identifier Code	Description	File Type	Transaction Type	Accounting Type	Approval Type	File Template	Format Type
MDMCDomABR	MDMC Domestic Adhoc Bene Record Level	DELIMITED	Domestic Funds Transfer	MDMC	RECORD level	DomesticFTDMC	CSV
MDMCINTABR	MDMC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	MDMC	RECORD level	InternalFTMDMC	CSV
SDMCINTABF	SDMC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDMC	FILE level	InternalFTSDMC	CSV
SDMCInternationalABF	SDMC International Adhoc Bene File Level	DELIMITED	International Funds Transfer	SDMC	FILE level	InternationalFTSDMC	CSV
SDSCINABFileLevel	SDSC Internal Adhoc Bene File Level	DELIMITED	Internal Funds Transfer	SDSC	FILE level	InternalFT	CSV
SDSCInternalAR	SDSC Internal Adhoc Bene Record Level	DELIMITED	Internal Funds Transfer	SDSC	RECORD level	InternalFT	CSV
SDSCMixFile	SDSCMixFile	DELIMITED	Mixed Payments	SDSC	FILE level	InternalIntDomSDSC	CSV
User Name : Rahul Kamble		User Id : rkcorpadmin					

Field Description

Field Name	Description
Report Parameters	
Party ID	The Id of party for whom the report is to be generated.
Party Name	The name of the party for whom the report is to be generated.
User Name	User name of the user
User ID	User id of the user.
File Identifier Code	The file identifier code.
Description	Description of the uploaded file.
File Type	File type of the uploaded file.
Transaction Type	Transaction type of the file.
Accounting Type	The accounting type of the uploaded file.
Approval Type	Approval type of the uploaded file.
File Template	File template of the uploaded file.
Format Type	Format type of the uploaded file.

18.5.2 Party User wise File Identifiers Mapping - Schedule Reports

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under schedule reports.

To generate the Party User wise File Identifiers Mapping schedule report:

1. Click the **Schedule** tab.
2. From the **Report Name** list, select the appropriate report to be generated.
The receptive report generation screen appears.

Party User wise File Identifiers Mapping - Scheduled Report

The screenshot shows the 'Reports' section of the ZigBank interface. The 'Schedule' tab is active. The report configuration is as follows:

- Report Name:** Party User wise File Identifiers Mapping Report (with a dropdown arrow and a 'View Scheduled Reports' link)
- Report Format:** PDF (with a dropdown arrow)
- Select Frequency:** DAILY (with a dropdown arrow)
- Start Generating:** 12/26/17 14:00 (with a calendar icon)
- Stop Generating:** 02/28/18 00:00 (with a calendar icon)
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom of the form are three buttons: 'Schedule Report' (highlighted in green), 'Cancel', and 'Clear'. The footer contains the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The report type selected to generate the report.
View Scheduled Report	Link to view all the reports that are scheduled.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	<p>The frequency at which the reports are generated.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Start date of the date range from which you want to generate the report.

Field Name	Description
Stop Generating	End date of the date range up-to which you want to generate the report.
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. From the **Select Frequency** list, select the appropriate option.
5. From the **Start Generating** and **Stop Generating** list, select the appropriate duration.
6. Click Schedule Report to view and generate the report.
OR
Click the **View Scheduled Report** link to view all the scheduled reports. The **Scheduled Reports** screen appears.
OR
Click Clear to reset the search parameters.
OR
Click Cancel to cancel the transaction.
7. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click Done to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to **My Reports** screen. Click the **Scheduled Reports** tab, the list of scheduled reports appears.
8. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports > Scheduled Reports**.

18.6 Party wise Payee Maintenance Report

Party wise Payee Maintenance Report provides summary of account and draft payees maintained under a specific party ID. Corporate Administrator has to provide a party ID for which Party wise Payee Maintenance Report is to be generated.

Further, user has to select a format in which the report needs to be generated. The Corporate administrator can generate reports under the following two categories.

- Adhoc Report
- Scheduled Report

How to reach here:

Corporate Administration Dashboard > Toggle menu > Reports > Report Generation

18.6.1 Party wise Payee Maintenance Report - Adhoc Report

Party wise Payee Maintenance Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Adhoc reports can be viewed using 'My Reports' screen.

To generate the Party wise Payee Maintenance adhoc report:

1. Click the **Adhoc** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise Payee Maintenance - Adhoc Reports

The screenshot shows the ZigBank Reports generation interface. At the top, there is a navigation bar with the ZigBank logo and a 'Logout' button. Below the navigation bar, the 'Reports' section is visible. There are two tabs: 'Adhoc' (selected) and 'Schedule'. The 'Adhoc' tab contains a form with the following fields:

- Report Name:** Party wise Payee Maintenance Report (dropdown menu)
- Report Format:** PDF (dropdown menu)
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom of the form, there are three buttons: 'Generate Report' (highlighted in green), 'Cancel', and 'Clear'. The footer of the page contains the copyright information: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The type of report to be generated.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. Click **Generate Report** to view and generate the report.
OR
Click **Clear to** reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
5. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. The list of reports appears.
6. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from [Administration Dashboard > Report > My Reports](#).

For reference, a specimen of the report generated is given below:

Party wise Payee Maintenance					
Party Id : 000941 Party Name : EMI Music Publishing Ltd					
					
Account Payees					
Payee-Biller Name	Account Type	Account Details	NickName	Created By	Access Type
aa	INTERNAL	AT30009610072	aa	corpchecker124	Private
bank dom payee	DOMESTIC	AT3065456789 NWBKGB99	bank dom payee	corpchecker124	Private
dom bank payee	DOMESTIC	AT387698789 NWBKGB99	dom bank payee	corpchecker124	Public
international bank payee	INTERNATIONAL	AT3897878798 NWBKGB99	international bank payee	corpchecker124	Private
Demand Draft Payee					
Payee-Biller Name	Draft Type	Draft Favouring	Created By	Access Type	
DomesticPayee	DOMESTIC	Payee1	corpchecker124	Private	
InternationalDraftPayee	INTERNATIONAL	Payee2	corpchecker124	Public	

1 Report generated by Suyog Approver | 06 Oct 2017, 10:12

Field Description

Field Name	Description
------------	-------------

Report Parameters

Party ID	The Id of party for whom the report is to be generated.
-----------------	---

Party Name	The name of the party for whom the report is to be generated.
-------------------	---

Field Name	Description
Report Parameters	
Below field appears for Account type payee	
Payee Biller Name	Name of the Payee for identification.
Account Type	The account type.
Account Details	The account details.
Nickname	Account nickname to identify the account.
Created By	Name of the payee creator.
Access Type	The access type.
Report Parameters	
Below field appears for Demand Draft type payee	
Payee Biller Name	Name of the Payee for identification.
Draft Type	Type of draft associated with the Payee.
Draft Favouring	Name of the payee of the draft.
Created By	Name of the payee creator.
Access Type	The access type.

18.6.2 Party wise Payee Maintenance - Schedule Report

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under schedule reports.

To generate the Party wise Payee Maintenance schedule report:

1. Click the **Schedule** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise Payee Maintenance - Scheduled Report

The screenshot shows the 'Reports' section of the ZigBank application. The 'Schedule' tab is active. The report configuration is as follows:

- Report Name:** Party wise Payee Maintenance Report (with a dropdown arrow and a 'View Scheduled Reports' link)
- Report Format:** PDF (with a dropdown arrow)
- Select Frequency:** DAILY (with a dropdown arrow)
- Start Generating:** 12/26/17 13:00 (with a clock icon)
- Stop Generating:** 04/28/18 00:00 (with a clock icon)
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom, there are three buttons: 'Schedule Report' (highlighted in green), 'Cancel', and 'Clear'. The footer contains the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The report type selected to generate the report.
View Scheduled Report	Link to view all the reports that are scheduled.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV

Field Name	Description
Select Frequency	The frequency at which the reports are generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Start date of the date range from which you want to generate the report.
Stop Generating	End date of the date range up-to which you want to generate the report.
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

- From the **Report Format** list, select the appropriate report output format.
- From the **Select Frequency** list, select the appropriate option.
- From the Start Generating and Stop Generating list, select the appropriate duration.
- Click **Schedule Report** to view and generate the report.
OR
Click the **View Scheduled Report** link to view all the scheduled reports. The **Scheduled Reports** screen appears.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
- The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. Click the **Scheduled Reports** tab, the list of scheduled reports appears.
- Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports > Scheduled Reports** .

18.7 Party wise Pending Approvals list Report

Party wise Pending Approval List Report provides a summary of transaction pending for approval under a specific party ID. Corporate Administrator has to provide a party ID for Party wise Pending Approval List Report is to be generated.

Further, user has to select a format in which the report needs to be generated. The Corporate administrator can generate reports under the following two categories.

- Adhoc Report
- Scheduled Report

How to reach here:

Corporate Administration Dashboard > Toggle menu > Reports > Report Generation

18.7.1 Party wise Pending Approvals list - Adhoc Report

Party wise Pending Approvals list Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Adhoc reports can be viewed using 'My Reports' screen.

To generate the date wise user creation adhoc report:

1. Click the **Adhoc** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise Pending Approvals List - Adhoc Report

The screenshot shows the ZigBank Reports interface. At the top, there is a navigation bar with the ZigBank logo, a search icon, a notification icon with a red '5', and a Logout button. Below the navigation bar, the 'Reports' section is active, with 'Adhoc' and 'Schedule' tabs. The 'Adhoc' tab is selected. The main content area contains a form with the following fields:

- Report Name:** Party wise pending Approvals list Report (dropdown menu)
- Report Format:** PDF (dropdown menu)
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom of the form, there are three buttons: 'Generate Report' (highlighted in green), 'Cancel', and 'Clear'. At the very bottom of the page, there is a footer with the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The type of report to be generated.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. Click **Generate Report** to view and generate the report.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
5. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. The list of reports appears.
6. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports.**

For reference, a specimen of the report generated is given below:

Party wise Pending Approvals List							
Party Id: 000941 Party Name : EMI Music Publishing Ltd							
ORACLE Digital Banking							
ACCOUNT FINANCIAL-							
Transaction Date	Description	Account Details	Amount	Initiated By	Reference Number	Status	
ACCOUNT NON FINANCIAL-							
Transaction Date	Description	Account Details	Amount	Initiated By	Reference Number	Status	
PAYMENTS-							
Transaction Date	Description	From Account	Amount	Payee Account Details	Initiated By	Reference Number	Status
BULK FILE-							
Transaction Date	Description	Transaction Type	File Name	File Amount	Initiated By	Reference Number	Status
BULK RECORD-							
Transaction Date	Description	Debit Account Number	Amount	Payee Account Details	Initiated By	Reference Number	Status
PAYEE AND BILLER-							
Transaction Date	Payee-Biller Name	Payee type	Category	Initiated By	Reference Number	Status	

1 Report generated by Admin Auto | 28 Sep 2017, 13:53

Field Description

Field Name	Description
Report Parameters- Account Financial and Non-Financial	
Party ID	The Id of party for whom the report is to be generated.
Party Name	The name of the party for whom the report is to be generated.
Accounts Financial/ Accounts Non Financial	
Transaction Date	Date of transaction initiation.
Description	Description about the transaction.
Account Details	Accounts details of transaction.
Amount	Amount for transactions allowed for the user.
Initiated By	Initiator type who initiates the transaction.
Reference Number	Reference number of transaction.
Status	Status of the transaction.
Report Parameters- Payments	
Transaction Date	Date of the transaction initiation.
Description	Description about the transaction.
From Account	Source accounts.
Amount	Transactions allowed for the user.
Payee Account Details	The payee account details.
Initiated By	Initiator type who initiates the transaction.
Reference Number	Reference number of transaction.
Status	Status of the transaction.
Report Parameters- Bulk File	
Transaction Date	Date of the transaction initiation.
Description	Description about the transaction.
Transaction Type	Transaction Type.

Field Name	Description
File Name	File name of the bulk file.
File Amount	File amount.
Initiated By	Initiator type who initiates the transaction.
Reference Number	Reference number of transaction.
Status	Status of the transaction.
Report Parameters- Bulk Record	
Transaction Date	Date of the transaction initiation.
Description	Description about the transaction.
Debit Account Number	Debit account details.
Amount	Transactions allowed for the user.
Payee Account Details	Payee account details.
Initiated By	Initiator type who initiates the transaction.
Reference Number	Reference number of transaction.
Status	Status of the transaction.
Report Parameters- Payee and Biller	
Transaction Date	Date of the transaction initiation.
Payee-Biller Name	Payee/ biller name.
Payee Type	Payee Type.
Category	Payee Category.
Initiated By	Initiator type who initiates the transaction.
Reference Number	Reference number of transaction.
Status	Status of the transaction.

18.7.2 Party wise Pending Approvals List - Schedule Reports

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under schedule reports.

To generate the Party wise Pending Approvals List schedule report:

1. Click the **Schedule** tab.
2. From the **Report Name** list, select the appropriate report to be generated.
The receptive report generation screen appears.

Party wise Pending Approvals List - Scheduled Report

The screenshot shows the ZigBank Reports interface. At the top, there is a navigation bar with the ZigBank logo, a search icon, a notification icon with a red '5', and a Logout button. Below the navigation bar, the 'Reports' section is active, with 'Adhoc' and 'Schedule' tabs. The 'Schedule' tab is selected, and the following fields are visible:

- Report Name:** Party wise pending Approvals list Report (with a dropdown arrow and a link to 'View Scheduled Reports')
- Report Format:** PDF (with a dropdown arrow)
- Select Frequency:** ONCE (with a dropdown arrow)
- Start Generating:** 12/27/17 17:00 (with a calendar icon)
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom of the form, there are three buttons: 'Schedule Report' (in a dark teal box), 'Cancel', and 'Clear'. A footer at the bottom of the page reads: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The report type selected to generate the report.
View Scheduled Report	Link to view all the reports that are scheduled.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV

Field Name	Description
Select Frequency	The frequency at which the reports are generated. The options are: <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Start date of the date range from which you want to generate the report.
Stop Generating	End date of the date range up-to which you want to generate the report.
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. From the **Select Frequency** list, select the appropriate option.
5. From the Start Generating and Stop Generating list, select the appropriate duration.
6. Click **Schedule Report** to view and generate the report.
OR
Click the **View Scheduled Report** link to view all the scheduled reports. The **Scheduled Reports** screen appears.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
7. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. Click the **Scheduled Reports** tab, the list of scheduled reports appears.
8. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports > Scheduled Reports**.

18.8 Party wise User Groups Report

Party wise User Group Report provides a summary of User Groups created under a specific party ID. Corporate Administrator has to provide a party ID for which the Party wise User Group Report is to be generated.

Further, user has to select a format in which the report needs to be generated. The Corporate Administrator can generate reports under the following two categories.

- Adhoc Report
- Scheduled Report

How to reach here:

Corporate Administration Dashboard > Toggle menu > Reports > Report Generation

18.8.1 Party wise User Groups - Adhoc Report

Party wise User Groups Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Adhoc reports can be viewed using 'My Reports' screen.

To generate the Party wise User Groups adhoc report:

1. Click the **Adhoc** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise User Groups - Adhoc Reports

The screenshot shows the ZigBank Reports generation interface. At the top, there is a navigation bar with the ZigBank logo, a search icon, a notification icon with a red '5', and a Logout button. Below the navigation bar, the 'Reports' section is displayed. It features two tabs: 'Adhoc' (selected) and 'Schedule'. Under the 'Adhoc' tab, there is a form with the following fields:

- Report Name:** Party wise User Groups Report (with a dropdown arrow)
- Report Format:** PDF (with a dropdown arrow)
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom of the form, there are three buttons: 'Generate Report' (in a teal box), 'Cancel', and 'Clear'.

At the very bottom of the page, there is a footer with the text: "Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions"


Field Description

Field Name	Description
Report Name	The type of report to be generated.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. Click **Generate Report** to view and generate the report.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
5. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. The list of reports appears.
6. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports.**

For reference, a specimen of the report generated is given below:

Party wise User Group		
Party Id : 001164 Party Name : Exxon Mobil		
		
Group Code: rkcorpuser1 Group Description: Number of Users: 1		
Sr No	User Name	User Id
1	Corp User1	rkcorpuser1
Group Code: rkcorpadmin1 Group Description: Number of Users: 1		
Sr No	User Name	User Id
1	Rahul Kamble	rkcorpadmin1
Group Code: rkcorpadmin Group Description: Number of Users: 1		
Sr No	User Name	User Id
1	Rahul Kamble	rkcorpadmin
Group Code: rkautocorp Group Description: Number of Users: 1		
Sr No	User Name	User Id
1	Auto Auth	rkautocorp
Group Code: corpinit1 Group Description: Number of Users: 1		
Sr No	User Name	User Id
1	Corp Init1	corpinit1

1 Report generated by Mustufa Gari | 27 Oct 2017, 07:00

Field Description

Field Name	Description
------------	-------------

Report Parameters

Party ID	The Id of party for whom the report is to be generated.
-----------------	---

Field Name	Description
Party Name	The name of the party for whom the report is to be generated.
Group Code	The group code.
Group Description	The group description.
Number of Users	Number of users maintained under a group.
Sr No	Serial number of the records.
User Name	User name of the user maintained under a group.
User ID	User ID of the user maintained under a group.

18.8.2 Party wise User Groups - Scheduled Reports

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under schedule reports.

To generate the Party wise User Groups schedule report:

1. Click the **Schedule** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise User Groups - Scheduled Report

The screenshot displays the 'Reports' section of the ZigBank application. The 'Schedule' tab is active, showing the following configuration for a report:

- Report Name:** Party wise User Groups Report (with a dropdown arrow and a 'View Scheduled Reports' link)
- Report Format:** PDF (with a dropdown arrow)
- Select Frequency:** DAILY (with a dropdown arrow)
- Start Generating:** 12/27/17 17:00 (with a calendar icon)
- Stop Generating:** 12/27/17 00:00 (with a calendar icon)
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

At the bottom of the form, there are three buttons: 'Schedule Report' (highlighted in green), 'Cancel', and 'Clear'. The footer of the application shows the copyright notice: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
Report Name	The report type selected to generate the report.
View Scheduled Report	Link to view all the reports that are scheduled.
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	<p>The frequency at which the reports are generated.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Start date of the date range from which you want to generate the report.
Stop Generating	End date of the date range up-to which you want to generate the report.
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. From the **Select Frequency** list, select the appropriate option.
5. From the Start Generating and Stop Generating list, select the appropriate duration.
6. Click **Schedule Report** to view and generate the report.
OR
Click the **View Scheduled Report** link to view all the scheduled reports. The **Scheduled Reports** screen appears.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.

7. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. Click the **Scheduled Reports** tab, the list of scheduled reports appears.
8. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports > Scheduled Reports**.

18.9 Party wise Workflows Report

Party wise workflows Report provides a summary of approval workflows created under a specific party ID. Corporate Administrator has to provide a party ID for which the Party wise Workflows Report is to be generated.

Further, user has to select a format in which the report needs to be generated. The Corporate administrator can generate reports under the following two categories.

- Adhoc Report
- Scheduled Report

How to reach here:

Corporate Administration Dashboard > Toggle menu > Reports > Report Generation

18.9.1 Party wise Workflows - Adhoc Report

Party wise Workflows Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Adhoc reports can be viewed using 'My Reports' screen.

To generate the Party wise Workflows adhoc report:

1. Click the **Adhoc** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise Workflows - Adhoc Reports

The screenshot shows the 'Reports' section of the ZigBank interface. The 'Adhoc' tab is selected. The form contains the following fields and values:

Field	Value
Report Name	Party wise Workflows Report
Report Format	PDF
Party ID	***981
Party Name	Raytheon Incorporation

At the bottom of the form, there are three buttons: 'Generate Report' (highlighted in green), 'Cancel', and 'Clear'. The footer of the page contains the text: 'Copyright © 2005, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
------------	-------------

Report Name	The type of report to be generated.
--------------------	-------------------------------------

Field Name	Description
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

1. From the **Report Format** list, select the appropriate report output format.
2. Click **Generate Report** to view and generate the report.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
3. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. The list of reports appears.
4. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports.**

For reference, a specimen of the report generated is given below:

Party wise Workflows	
Party Id : 001164 Party Name : Exxon Mobil	
	
Workflow Code: rkcorpadmin1	
Workflow Description: rkcorpadmin1	
Approval Levels	User Group/User Name
1	rkcorpadmin1
Workflow Code: SingleLevelAppWF	
Workflow Description: Single Level approval WF	
Approval Levels	User Group/User Name
1	rkcorpuser1
1 Report generated by Mustufa Gari 27 Oct 2017, 09:39	

Field Description

Field Name	Description
------------	-------------

Report Parameters

Party ID	The Id of party for whom the report is to be generated.
Party Name	The name of the party for whom the report is to be generated.
Workflow Code	Code of the already maintained approval workflow.

Field Name	Description
Workflow Description	Description of the already maintained approval workflow.
Approval levels	Number of approval levels in each workflow.
User Group/Name	User name /group name of the user maintained under a group.

18.9.2 Party wise Workflows - Scheduled Reports

The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under schedule reports.

To generate the Party wise Workflows schedule report:

1. Click the **Schedule** tab.
2. From the **Report Name** list, select the appropriate report to be generated. The receptive report generation screen appears.

Party wise Workflows - Schedule Report

The screenshot shows the 'Reports' section of the ZigBank application. The 'Schedule' tab is active. The form contains the following fields and values:

- Report Name:** Party wise Workflows Report
- Report Format:** PDF
- Select Frequency:** DAILY
- Start Generating:** 12/27/17 17:00
- Stop Generating:** 01/28/18 00:00
- Party ID:** ***981
- Party Name:** Raytheon Incorporation

Buttons at the bottom include 'Schedule Report', 'Cancel', and 'Clear'. A 'View Scheduled Reports' link is also present.

Field Description

Field Name	Description
Report Name	The report type selected to generate the report.
View Scheduled Report	Link to view all the reports that are scheduled.

Field Name	Description
Report Format	<p>The format in which report is to be generated.</p> <p>The options with Oracle Business Intelligence (BI) Publisher are:</p> <ul style="list-style-type: none"> • PDF • XLS <p>The options with Internal Reporting Application are:</p> <ul style="list-style-type: none"> • PDF • CSV
Select Frequency	<p>The frequency at which the reports are generated.</p> <p>The options are:</p> <ul style="list-style-type: none"> • Once • Daily • Weekly • Monthly
Start Generating	Start date of the date range from which you want to generate the report.
Stop Generating	End date of the date range up-to which you want to generate the report.
Party ID	The party id of the user for whom report is to be generated.
Party Name	The name of party for whom the report is to be generated.

3. From the **Report Format** list, select the appropriate report output format.
4. From the **Select Frequency** list, select the appropriate option.
5. From the Start Generating and Stop Generating list, select the appropriate duration.
6. Click **Schedule Report** to view and generate the report.
OR
Click the **View Scheduled Report** link to view all the scheduled reports. The **Scheduled Reports** screen appears.
OR
Click **Clear** to reset the search parameters.
OR
Click **Cancel** to cancel the transaction.
7. The success message of request along with the status and **Report Request Id** and Reference Number appears. Click **Done** to complete the transaction.
OR
Click on the **Report Request Id** link to download the report. User is directed to My Reports screen. Click the **Scheduled Reports** tab, the list of scheduled reports appears.

8. Click on desired **Report ID** to view and download the generated report. You can download the report in PDF, XLS, and CLV formats.

Note: You can also download the requested report from **Administration Dashboard > Report > My Reports > Scheduled Reports.**

[Home](#)

19. My Reports

Corporate Administrator logs into the system and navigates to My Reports screen. On accessing 'My Reports' menu, last 10 reports which generated for a party are listed with the respective report status. User can choose to search the specific report using the search criteria or can opt to view/ download detailed report.

Reports are categorized as:

- Adhoc Reports
- Scheduled Reports

How to reach here:

Administration Dashboard > Toggle menu > Reports > My Reports

19.1 My Reports - Adhoc

Adhoc reports are generated on demand or on request. Reports can be requested from the 'Reports' screen. Adhoc reports can be viewed using 'My Reports' screen.

To view and download the generated adhoc reports:

My Reports - Adhoc


The screenshot displays the 'My Reports' interface for Adhoc reports. At the top, there is a search bar and filters for Report Id, Report Name, and Generation Date. Below the search area, a table lists the following reports:

Report Name	Report Sub Id	Generation Date and Time	Status
Party wise Payee Maintenance Report	261294677254001	26 Dec 2017 07:08:49 AM	Processed
Party wise File Identifiers Mapping Report	261233298818001	26 Dec 2017 07:07:10 AM	Processed
Party User wise File Identifiers Mapping Report	261294783746001	26 Dec 2017 07:06:09 AM	Processed
File Identifier wise Party User Mapping Report	261200949785001	26 Dec 2017 07:04:47 AM	Processed

The page shows 'Page 1 of 1 (1-4 of 4 Items)' and a 'Cancel' button at the bottom.

Field Description

Field Name	Description
Search	
Report ID	Report ID to search specific report. All the report IDs will be listed.
Report Name	Report Name to search specific report. All the reports with the names will be listed.
Generation Date	To search generated reports between specific date ranges. <ul style="list-style-type: none"> From date – to specify the date from which the generated reports to be searched. To date – to specify the date till which the generated reports to be searched.
Report List	
Report Name	Report Name to search specific report. All the reports with the names will be listed.
Report ID	Links of view the specific report.
Generation Date and Time	Report generation time and date.
Status	Status of generated reported. The status can be: <ul style="list-style-type: none"> Processed Pending Error


- Click search icon  to search the reports with given search criteria. The search results matching to the search criteria are shown on the same screen.
- Click on **Report ID** hyperlink to view the detailed report. (Refer specimen provided for each report)

19.2 My Reports - Scheduled

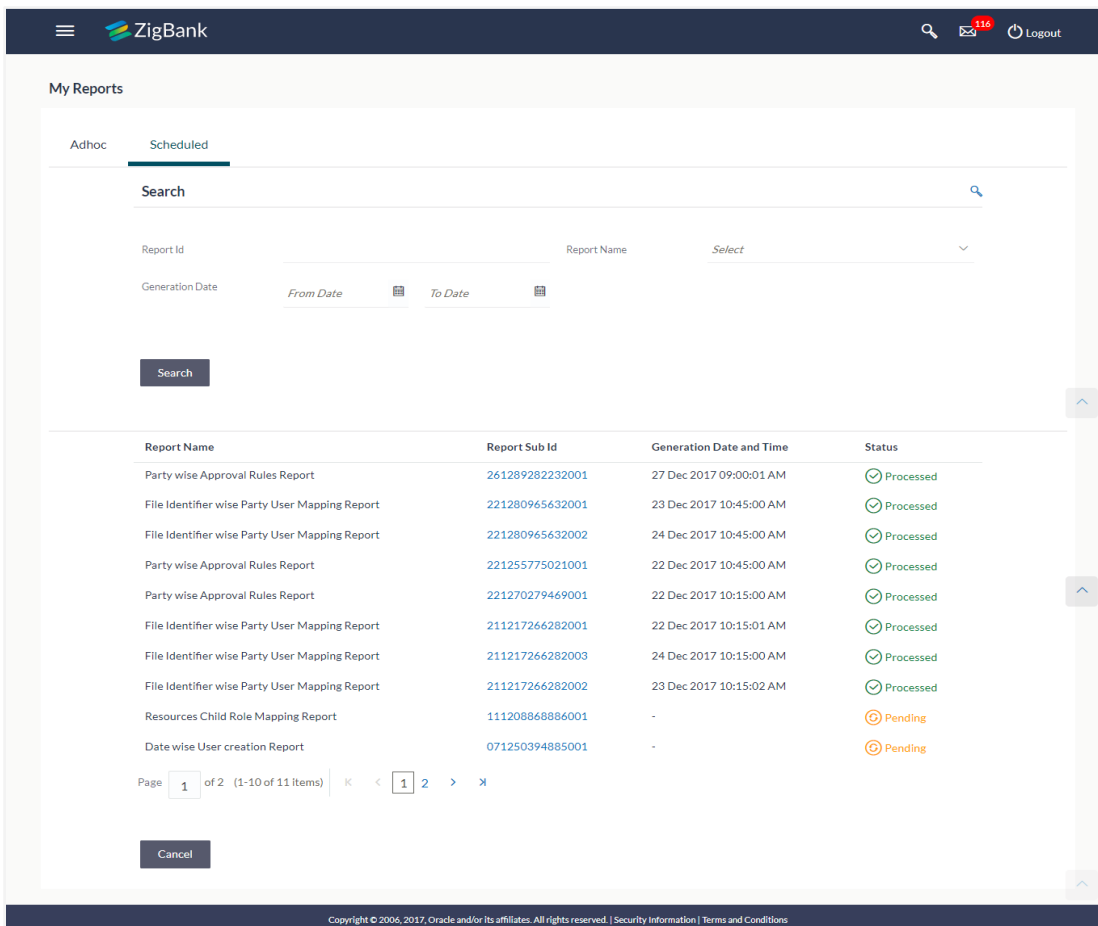
The reports that are generated in specific time frame such as daily, weekly, monthly, quarterly, and annually are categorized under scheduled reports.

To view and download the generated scheduled reports:

1. Click the **Scheduled** tab. The list of scheduled reports appears.
OR

Click search icon  to search the reports with given search criteria. The search results matching to the search criteria are shown on the same screen.

My Reports - Scheduled



The screenshot shows the 'My Reports - Scheduled' page in the ZigBank application. The page has a dark blue header with the ZigBank logo and a search icon. Below the header, there are tabs for 'Adhoc' and 'Scheduled', with 'Scheduled' selected. A search bar is present, followed by filters for 'Report Id', 'Report Name' (with a dropdown menu), and 'Generation Date' (with 'From Date' and 'To Date' date pickers). A 'Search' button is located below the filters. The main content area displays a table of reports with the following columns: Report Name, Report Sub Id, Generation Date and Time, and Status. The table lists 11 reports, with 9 marked as 'Processed' and 2 as 'Pending'. At the bottom of the table, there is a pagination control showing 'Page 1 of 2 (1-10 of 11 items)' and a 'Cancel' button. The footer contains copyright information: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Report Name	Report Sub Id	Generation Date and Time	Status
Party wise Approval Rules Report	261289282232001	27 Dec 2017 09:00:01 AM	Processed
File Identifier wise Party User Mapping Report	221280965632001	23 Dec 2017 10:45:00 AM	Processed
File Identifier wise Party User Mapping Report	221280965632002	24 Dec 2017 10:45:00 AM	Processed
Party wise Approval Rules Report	221255775021001	22 Dec 2017 10:45:00 AM	Processed
Party wise Approval Rules Report	221270279469001	22 Dec 2017 10:15:00 AM	Processed
File Identifier wise Party User Mapping Report	211217266282001	22 Dec 2017 10:15:01 AM	Processed
File Identifier wise Party User Mapping Report	211217266282003	24 Dec 2017 10:15:00 AM	Processed
File Identifier wise Party User Mapping Report	211217266282002	23 Dec 2017 10:15:02 AM	Processed
Resources Child Role Mapping Report	11120886886001	-	Pending
Date wise User creation Report	071250394885001	-	Pending

Field Description

Field Name	Description
------------	-------------

Search

Report ID	Report ID to search specific report. All the report IDs will be listed.
------------------	---

Field Name	Description
Report Name	Report Name to search specific report. All the reports with the names will be listed.
Generation Date	To search generated reports between specific date ranges. <ul style="list-style-type: none"> • From date – to specify the date from which the generated reports to be searched. • To date – to specify the date till which the generated reports to be searched.

Report List

Report Name	Report Name to search specific report. All the reports with the names will be listed.
Report ID	Links of view the specific report.
Generation Date and Time	Report generation time and date.
Status	Status of generated reported. The status can be: <ul style="list-style-type: none"> • Processed • Pending • Error

2. Click on **Report ID** hyperlink to view the detailed report. (Refer specimen provided for each report)

FAQs

1. Can I choose a format in which a report is to be downloaded from My Reports screen?

A report can be downloaded in a format selected while generating a report.

2. I can view and download a report which is generated by other administrator users?

Yes, you can view and download the reports which are generated by other administrator users using **My Reports** screen.

[Home](#)

20. User Report Mapping

The user report mapping maintenance allows the Corporate Administrators to map the report or set of reports to a specific corporate user. The corporate users can generate and view the reports of which they have an access to.

Corporate Administrator can view the reports mapped to him, he can also un-map the reports from specific corporate user so that access of the specific report/ s can be removed to that corporate user.

The Corporate Administrator can also map the accounts of primary and linked parties for which the reports can be generated by a corporate user, so that corporate user can generate the report only for the accounts mapped to him.

How to reach here:

Corporate Administration Dashboard > Toggle menu > Reports > User Report Mapping

User Report Mapping

20.1 User Report Mapping - View

Using this option Corporate Administrator can view the reports mapped to the user.

To view the reports mapping:

1. Navigate to the **User Report Mapping** screen.

User Report Mapping - View

User Report Mapping

Party ID: ***981
Party Name: Raytheon Incorporation

Users List

Initials	User Details	Contact Details	Mapping
MJ	May Jones rsemaker1	nelson.dsouza@oracle.com 9833441801	✓
RJ	Ray Jones rcsemaker	nelson.dsouza@oracle.com 9833441801	⚙️
JJ	Jack Jones raytheonmaker	nelson.dsouza@oracle.com 9833441801	⚙️



Cancel


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Field Description

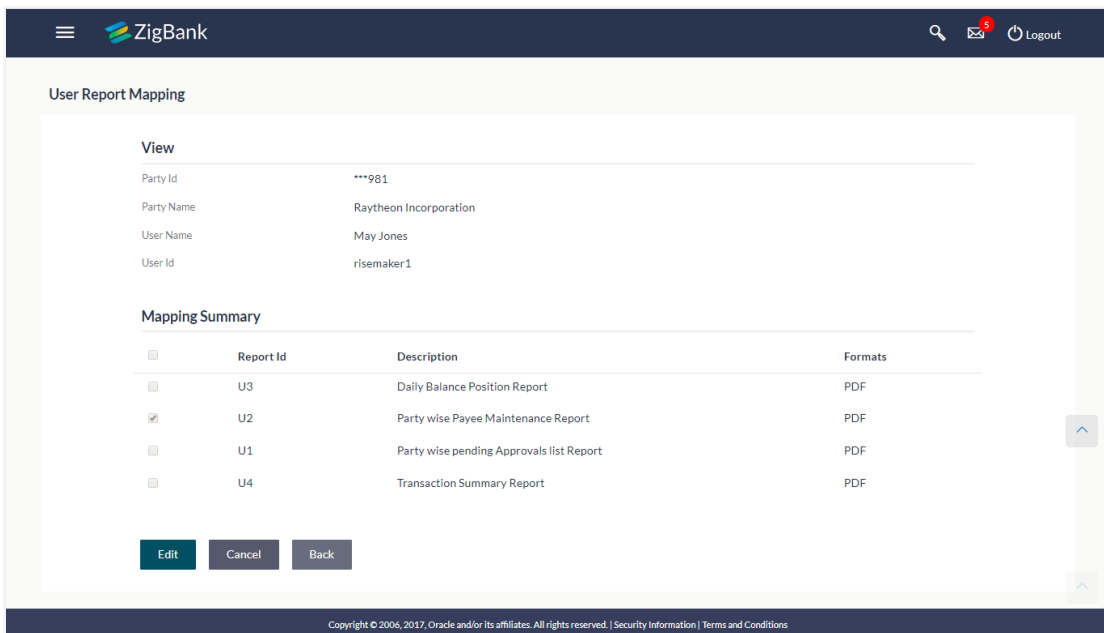
Field Name	Description
------------	-------------

Party ID	Party Id of the corporate user.
-----------------	---------------------------------

Field Name	Description
Party Name	Party name of the corporate user.
Users List	
Initials	The initials of the user.
User Details	The details of the user like user name or user id.
Contact Details	Contact number or Email ID of the user.
Mapping	Displays whether the file identifier is mapped to the user. <ul style="list-style-type: none">  - denotes that the report is mapped to the user  - denotes that the report is not mapped to the user.

- Click  against the user record for which you want to view the details. The **User Report Mapping - View** screen appears.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

User Report Mapping - View



The screenshot shows the 'User Report Mapping - View' screen. At the top, there is a navigation bar with the ZigBank logo and a 'Logout' button. Below the navigation bar, the screen displays the following information:

User Report Mapping

View

Party Id: ***981
Party Name: Raytheon Incorporation
User Name: May Jones
User Id: risemaker1

Mapping Summary

<input type="checkbox"/>	Report Id	Description	Formats
<input type="checkbox"/>	U3	Daily Balance Position Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF
<input type="checkbox"/>	U1	Party wise pending Approvals list Report	PDF
<input type="checkbox"/>	U4	Transaction Summary Report	PDF

At the bottom of the screen, there are three buttons: **Edit**, **Cancel**, and **Back**. The footer of the screen contains the text: Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions

Field Description


Field Name	Description
Party ID	Party Id of the corporate user.
Party Name	Party name of the corporate user.
User Name	Name of the corporate user.
User ID	User Id of the corporate user.
Mapping Summary	
Report ID	Unique id assigned to the mapped report.
Description	Description of the report.
Formats	Formats in which a reports can be generated.

3. Click **Edit** to modify the user report mapping.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

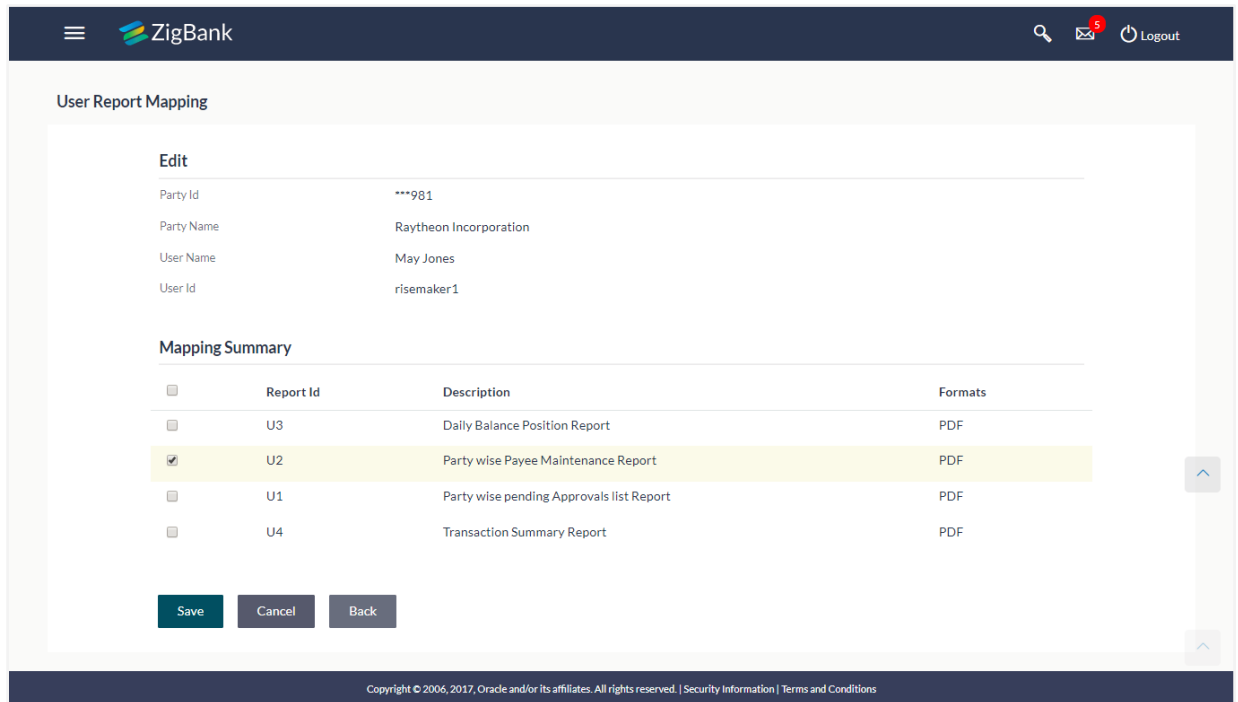
20.2 User Report Mapping - Create

Using this option Corporate Administrator can map the reports to a specific corporate user.

To map the reports to a user:

1. Click  of user record, for which you want to map the report/ s. The **User Report Mapping** screen to create the report mapping appears.

User Report Mapping - Create



The screenshot shows the 'User Report Mapping' screen in the ZigBank system. The user details are as follows:

Edit	
Party Id	***981
Party Name	Raytheon Incorporation
User Name	May Jones
User Id	risemaker1

Below the user details is a 'Mapping Summary' table:

<input type="checkbox"/>	Report Id	Description	Formats
<input type="checkbox"/>	U3	Daily Balance Position Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF
<input type="checkbox"/>	U1	Party wise pending Approvals list Report	PDF
<input type="checkbox"/>	U4	Transaction Summary Report	PDF

At the bottom of the mapping summary table are three buttons: 'Save', 'Cancel', and 'Back'. The footer of the screen contains the text: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
------------	-------------

Party ID	Party ID of the user.
Party Name	Party name of the corporate user.
User Name	Name of the corporate user.
User Id	User Id of the corporate user.

Mapping Summary

Report ID	Unique id assigned to a report.
Description	Description of the report.


Field Name	Description
Formats	The format in which the report is to be generated. The format could be PDF, XLSX.

2. In the **Mapping Summary** section, select the report id of the report which you want to map to the user.
3. Click **Save** to save the mapping.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
OR
Click **Back** to navigate to the previous screen.
4. The **User Report Mapping - Review** screen appears. Verify the details and click **Confirm**.
OR
Click **Edit** to make the changes if any. User is directed to **User Report Mapping – Create** screen with values in editable form.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
5. The success message appears along with the transaction reference number and status of the transaction.
Click **OK** to complete the transaction and navigate back to 'Dashboard'.

20.3 User Report Mapping - Edit

Using this option Corporate Administrator can edit the mapping or un-map the reports from specific corporate user.

To edit a User Report Mapping:

1. Click  against the file identifier record for which you want to view the details. The **User Report Mapping - View** screen appears.
2. Click **Edit**. The **User Report Mapping - Edit** screen appears.

User Report Mapping - Edit

The screenshot displays the 'User Report Mapping - Edit' interface. At the top, there is a navigation bar with the ZigBank logo and a 'Logout' button. Below the navigation bar, the page title 'User Report Mapping' is visible. The main content area is divided into two sections: 'Edit' and 'Mapping Summary'.

Edit Section:

- Party Id: ***981
- Party Name: Raytheon Incorporation
- User Name: May Jones
- User Id: risemaker1

Mapping Summary Section:

<input type="checkbox"/>	Report Id	Description	Formats
<input type="checkbox"/>	U3	Daily Balance Position Report	PDF
<input checked="" type="checkbox"/>	U2	Party wise Payee Maintenance Report	PDF
<input type="checkbox"/>	U1	Party wise pending Approvals list Report	PDF
<input type="checkbox"/>	U4	Transaction Summary Report	PDF

At the bottom of the mapping summary table, there are three buttons: 'Save', 'Cancel', and 'Back'. The footer of the page contains the copyright information: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

- View the details of report mapping already saved. Select or de-select the report id record to map / un-map a report to a user.
- Click **Save** to save the modified details.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
- The **User Report Mapping - Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to make the changes if any.
User is directed to **User Report Mapping – Edit** screen with values in editable form.
OR
Click **Cancel** the operation and navigate back to 'Dashboard'.

The success message appears along with the transaction reference number and status of the transaction.

Click **OK** to complete the transaction and navigate back to 'Dashboard'

[Home](#)

21. Session Summary

The option used by the user to check the log of transactions and login details for the previous five logins. The Corporate Administrator can view the entire session summary of the previous five logins, login and logoff date and time for each session, channel in which transactions are carried out in each session along with the IP address of the channel.

How to reach here:

Administrator Dashboard > Toggle Menu > Session Summary

Session Summary

Start Date & Time	End Date & Time	Channel	IP Address
▶ 27 Dec 2017 11:51:03 AM	27 Dec 2017 11:51:03 AM	Desktop Browser	10.180.56.255
▶ 27 Dec 2017 10:38:37 AM	27 Dec 2017 10:38:37 AM	Desktop Browser	10.180.56.255
▶ 27 Dec 2017 07:08:37 AM	27 Dec 2017 08:37:06 AM	Desktop Browser	10.180.56.255
▶ 27 Dec 2017 04:08:04 AM	27 Dec 2017 04:08:04 AM	Desktop Browser	10.180.56.255
▶ 26 Dec 2017 10:13:10 AM	26 Dec 2017 12:07:49 PM	Desktop Browser	10.180.56.255


Page 1 of 1 (1-5 of 5 items) | < 1 > ✕

Ok

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Field Description

Field Name	Description
Start Date & Time	The start date and time of the session.
End Date & Time	The end date and time of the session.
Channel	The channel of access for the session (Desktop Browser / Mobile / Application etc.)
IP Address	IP address of the channel.

1. Click  against a specific record to view the details of that session. The session details appear.
OR
Click **OK** to navigate to the Dashboard screen.

Session Summary - Details

Start Date & Time	End Date & Time	Channel	IP Address
▶ 27 Dec 2017 11:51:03 AM	27 Dec 2017 11:51:03 AM	Desktop Browser	10.180.56.255
▲ 27 Dec 2017 10:38:37 AM	27 Dec 2017 10:38:37 AM	Desktop Browser	10.180.56.255

Transaction Name	Status	Transaction Date & Time
Update FileIdentifier Registration	Success	27 Dec 2017 10:41:19 AM
Create FileIdentifier Registration	Success	27 Dec 2017 10:57:45 AM
Update UserFI Mapping	Success	27 Dec 2017 10:58:49 AM

Start Date & Time	End Date & Time	Channel	IP Address
▶ 27 Dec 2017 07:08:37 AM	27 Dec 2017 08:37:06 AM	Desktop Browser	10.180.56.255
▶ 27 Dec 2017 04:08:04 AM	27 Dec 2017 04:08:04 AM	Desktop Browser	10.180.56.255
▶ 26 Dec 2017 10:13:10 AM	26 Dec 2017 12:07:49 PM	Desktop Browser	10.180.56.255

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Ok

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Field Description

Field Name	Description
Start Date & Time	The start date and time of the session.
End Date & Time	The end date and time of the session.
Channel	The channel of access for the session (Desktop Browser / Mobile / Application etc.).
IP Address	IP address of the channel.

Session Summary - Details

Transaction Name	Name of the transaction, performed in the session.
Status	Status of the transaction.
Transaction Date & Time	The date and time of the transaction.

22. Audit Log

Audit log has records providing information about who has accessed the system and what operations he or she has performed during a given period of time.

Audit logs are useful both for maintaining security and for recovering lost transactions.

As part of this function, the Corporate Administrator can view details about the transactions and maintenances performed by different user(s) of the corporate party to which he/she is associated.

The Corporate Administrator can search records by providing specific search parameters and system will display matching records for the search criteria.

Transactions carried out by corporate users can be audited if required by the Corporate Administrator.

How to reach here:

Corporate Administrator Dashboard > Audit Log

Audit Log

The screenshot displays the 'Audit Log' interface within the ZigBank system. At the top, there is a dark blue header with the ZigBank logo on the left and search, notification, and Logout icons on the right. The main content area is white and titled 'Audit Log'. It features a search form with the following elements:

- Date and Time*:** A dropdown menu currently set to 'Today'.
- Party ID:** A text input field containing '000814'.
- Activity:** An empty text input field.
- User ID:** An empty text input field.
- Search User:** A blue button located below the User ID field.
- More search options:** A blue link with a dropdown arrow.
- Search, Cancel, Clear:** Three buttons at the bottom of the form.

At the bottom of the page, a dark blue footer contains the text: 'Copyright ZigBank Ltd. All Rights Reserved | Security Information | Terms and Conditions'.

22.1 Search Audit Details

To view audit log:

1. From the **Date and Time** list, select the period for which you want to view the audit log.
2. Enter required search criteria. Click **Search**.
Click **Clear** to reset the details.
OR
Click **Cancel** to cancel the transaction and navigate the user back to **Dashboard**.

Audit Log - Search

ZigBank
Logout

Audit Log

Date and Time* Date Range

01 May 2017 12:00 AM

13 Jul 2017 12:00 AM

Party ID 000814

Activity User ID

[Search User](#)

[Less search options ^](#)

Action Initiated Approved Enquired Edited Created Deleted

Status Successful Failed

User Type Corporate User Reference Number

Search
Cancel
Clear

Date / Time	User ID / Name	Party ID / Name	User Type	Event	Action	Reference Number	Status
07 Jul 2017 04:59:17 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User		Enquired		Success
07 Jul 2017 04:59:12 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User	Own Account Transfer Pay Now	Created		Success
07 Jul 2017 04:58:38 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User		Enquired		Success
07 Jul 2017 04:53:46 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User		Enquired		Success
07 Jul 2017 04:53:39 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User	Internal Transfer Pay Now	Created		Success
07 Jul 2017 04:53:12 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User		Enquired		Success
07 Jul 2017 04:52:52 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User		Enquired		Success
07 Jul 2017 04:52:39 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User		Created		Success
07 Jul 2017 04:52:21 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User		Enquired		Success
07 Jul 2017 04:52:16 PM	ajcorp Ashok Jain	000814 NATRAJ INDUSTRIES	Corporate User	Internal Transfer Pay Later/SI	Created		Success

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Field Description

Field Name	Description
------------	-------------

Date and Time	<p>The date and time from which audit log is to be generated.</p> <p>The options are:</p> <ul style="list-style-type: none">• Today• Yesterday• Last 3 days• Date Range
Start Time	<p>Start time of the request processing.</p> <p>This field appears if you select Date Range option from the Date and Time list.</p>
End Time	<p>End time of the request processing.</p> <p>This field appears if you select Date Range option from the Date and Time list.</p>
Activity	<p>Select specific transaction or maintenance from the list.</p>
Party ID	<p>Party ID of the logged in user for which audit details are logged.</p>
Party Name	<p>Party Name of the logged in user for which audit details are logged.</p>
User ID	<p>User id for which the audit details are logged.</p>
User Name	<p>User Name for which audit details are to be searched.</p> <p>This field appears if you click on Search User.</p>
Action	<p>Type of action.</p> <p>The options are:</p> <ul style="list-style-type: none">• Initiated: To be selected if only initiated transactions are to be searched• Approved: To be selected if only transactions/maintenances in approved state are to be searched.• Enquired: To be selected if only maintenances which were enquired are to be searched• Edited: To be selected if only maintenances which were edited are to be searched• Created: To be selected if only maintenances which were created are to be searched• Deleted: To be selected if only maintenances which were deleted

Status	Status of the transaction. The options are: <ul style="list-style-type: none"> • Successful • Failed
User Type	To be selected if the search is to be based on the user type. Following are user types. <ul style="list-style-type: none"> • Retail • Corporate • Admin
Reference Number	To be selected for search based on Reference number of the transaction.
Search Result	
Date / Time	The date and time of the activity i.e. transaction/maintenance.
User ID/ Name	User id / Name of the user who performed the transaction or carried out the maintenance.
Party Id/ Name	Party Id for which the maintenance or transaction was carried out.
User Type	User type for which audit details of transaction are log User type of the user who performed an activity i.e. maintenance/transaction.
Event	Name of activity i.e. transaction/maintenance for which audit details of transaction are logged.
Action	Name of transaction action. <ul style="list-style-type: none"> • Enquired • Initiated • Created • Edited • Deleted • Approved
Reference Number	Reference number of the transaction/maintenance.

Status Status of the transaction.

The options are:

- Successful
 - Failed
-

FAQs

1. Do I need to enter all the parameters to search?

No, you need to enter at least the date and time criteria to proceed with audit search. Rest of the search parameters are optional and can be entered if the search results are to be narrowed down.

2. I do not remember the user ID for input, can I search a user if I need to view audit details for a specific user?

Yes, you can search a user by clicking 'Search User' and searching the user by entering the user name.

3. As part of input search criterion/parameters, in the action field there are certain options disabled. Is there a specific reason?

If you select any maintenance in the activity field, 'Initiated' as an action will not be available.

If you select any transaction in the activity field, 'Created', 'Edited' or 'Deleted' as actions will not be available.

[Home](#)

23. My Profile

Using this option, the Corporate Administrator can view his profile details. Details that can be viewed include user name, last login time, email id, phone number, and date of birth and address of the user.

Pre-requisites

User must have a valid Login credentials

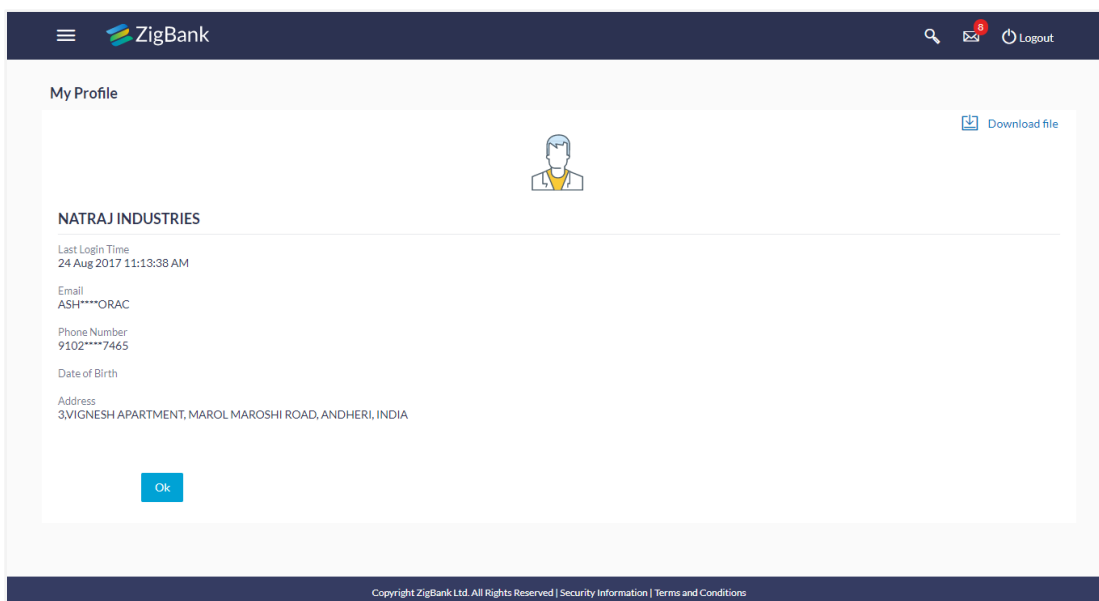
Features Supported In Application

- View the profile details of Corporate Administrator user

How to reach here:

Corporate Administrator Dashboard > Toggle Menu > My Profile

My Profile



Field Description

Field Name	Description
User Name	First name and last name of the logged in user
Last Login Time	The date and time of the last login of the user.
Email	Email id of the user, in masked format.

Field Name	Description
Phone Number	The mobile number of the user, in masked format.
Date of Birth	Date of birth of the user.
Address	Address of the user.

1. Click **OK** to navigate to the previous screen.
OR

Click  to download the file.

FAQs

1. Can the Corporate Administrator user edit his profile information?

No, the Corporate Administrator user cannot edit his profile information; he can only view the profile details.

[Home](#)

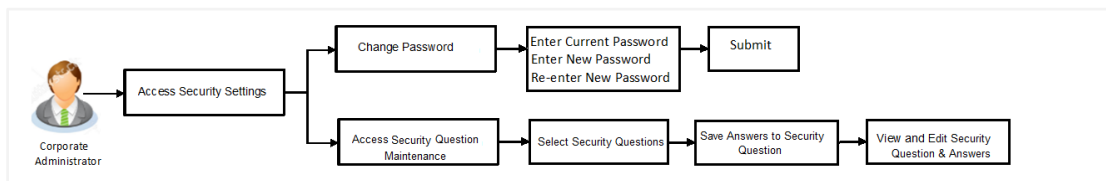
24. Security Settings

Security settings features are the second layer authentication mechanism provided by bank to its customers for increased protection against threats. This features protects the application from unauthorized access, modification, analysis or exploitation. The security settings include changing of password and setting of security questions.

Pre-requisites

- User must have a valid Login credentials
- Transaction access is provided to Corporate Administrator
- Approval rule set up for Corporate Administrator to perform the actions

Workflow



Features supported in application

The Security Settings maintenance allow the Corporate Administrator to:

- Changing of old password to new Password
- Set Security Questions
- View Security Questions
- Edit Security Questions

How to reach here:

Corporate Administrator Dashboard > Toggle Menu > Security Settings

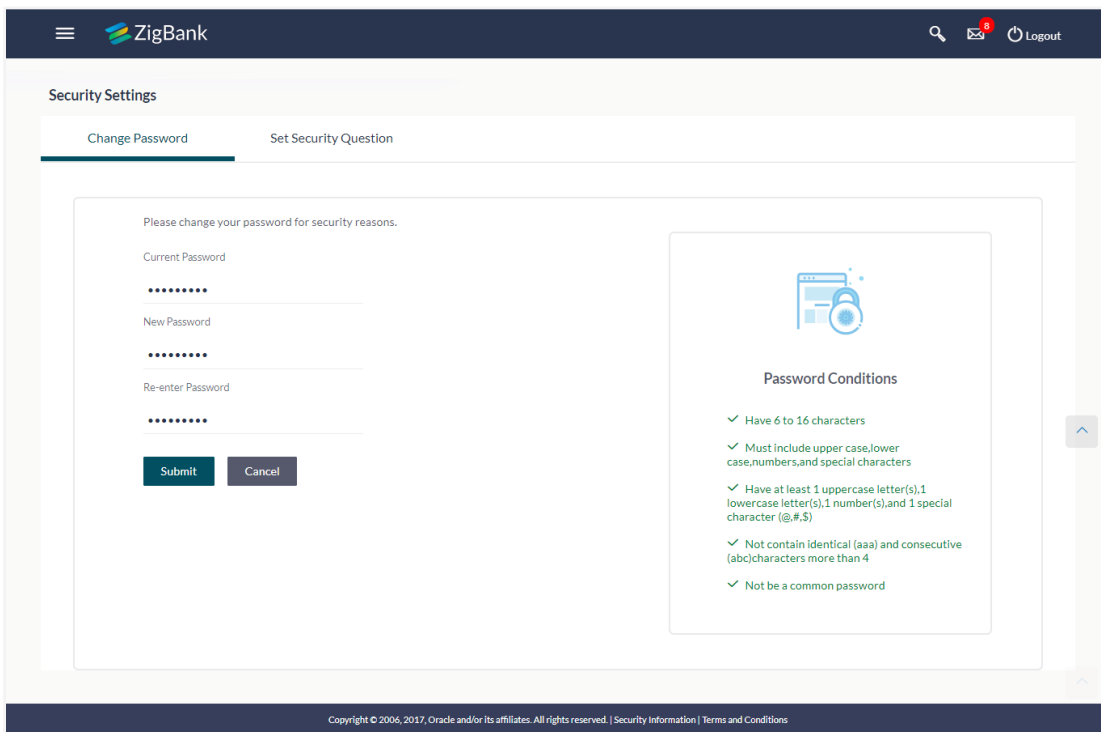
24.1 Change Password

This feature allows the Corporate Administrator to change their password.

How to reach here:

Corporate Administrator Dashboard > Toggle Menu > Security Settings > Change Password

Change Password



Field Description

Field Name	Description
Old Password	Old password for channel access.
New Password	New password for channel access.
Re-enter Password	Re-enter the new password to confirm.

To reset the password:

1. In the **Old Password** field, enter the password.
2. In the **New Password** field, enter the password.
(See Password Condition section on the application screen to view the policy of setting a new password.)
3. In the **Re-enter Password** field, re-enter the password.
4. Click **Submit**.
OR
Click **Cancel** to cancel the transaction.
5. The success message of changing the password appears. Click **Login** on confirmation screen to log in to the application.

Note: Password Conditions gets highlighted in green if the user's password is meeting the Password Policy criteria and similarly in Red if the password is not as per the Password Policy maintained.

24.2 Set Security Questions

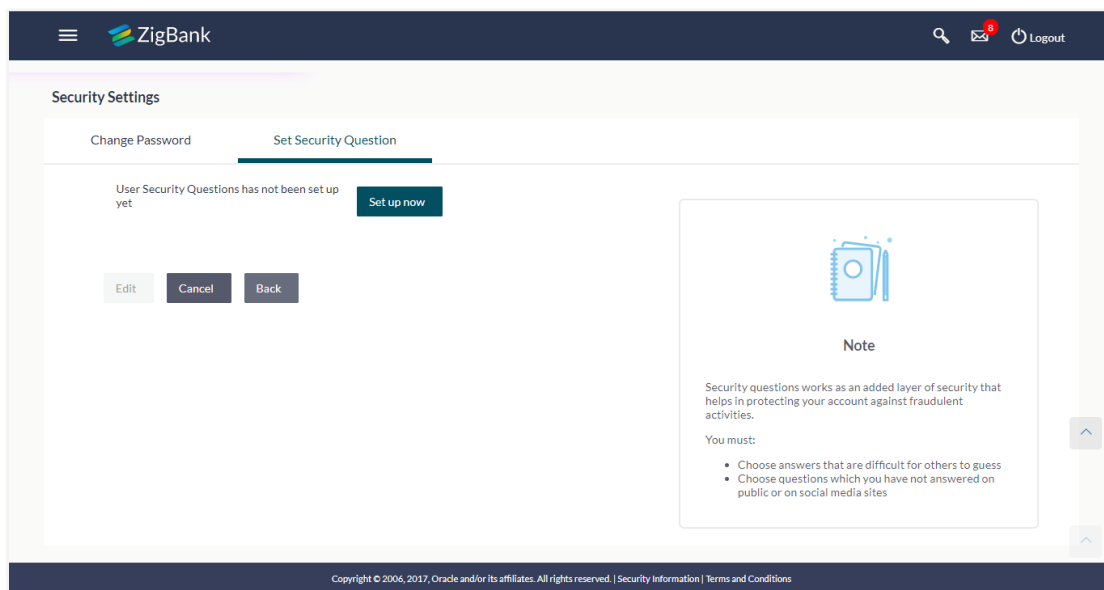
Application allows the corporate administrator user to set up security questions, which will then be used as another layer of security (Over & above the Login credentials), before a user (Retail/ Corporate/ Corporate Administrator) can complete transactions through the internet channel.

Through the Manage Security Questions functionality, the corporate administrator user can create and modify security questions. He / She can add the security questions, if required.

How to reach here:

Corporate Administrator Dashboard > Toggle Menu > Security Settings > Set Security Question

Set Security Questions



To set up security questions:

Note: Since security questions have not been set-up by the user, message will be displayed "Security Questions are not set up yet".

1. Click **Set up now** to set-up security questions. The **User Security Question** screen appears.

User Security Question

The screenshot displays the 'User Security Question' configuration page. It features a list of five security questions, each with a dropdown menu for selection and a text input field for the answer. The questions and answers are as follows:

- Security Question 1: In which state were you born? (Answer: Goa)
- Security Question 2: Who is your favorite player? (Answer: Ronaldo)
- Security Question 3: Which is your favorite browser? (Answer: Google Chrome)
- Security Question 4: Who was your childhood hero? (Answer: Phantom)
- Security Question 5: What is your favorite color? (Answer: Grey)

A 'Note' box on the right side of the page contains the following text:

Note

Security questions works as an added layer of security that helps in protecting your account against fraudulent activities.

You must:

- Choose answers that are difficult for others to guess
- Choose questions which you have not answered on public or on social media sites

At the bottom of the form, there are three buttons: 'Save', 'Cancel', and 'Back'. The footer of the page reads: 'Copyright © 2006, 2017, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

Field Description

Field Name	Description
------------	-------------

User Security Questions

Security Question	Questions available for selection to add to the set.
--------------------------	--

Answer	The answers corresponding to the security question.
---------------	---

- From the **Security Questions** list, select the appropriate security question to be added in set.
- In the **Answers** field, enter the answers corresponding to the security question.
- Click **Save** to save the changes made.
OR
Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.
OR
Click **Back** to go back tom previous screen.

5. The **User Security Question – Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Back** to make the changes if any.
The **User Security Question – Edit** screen with values in editable form screen appears.
OR
Click **Cancel** to cancel the operation and navigate back to **'Dashboard'**.
6. The success message appears status of transaction.
Click **OK** to complete the transaction and navigate back to **'Dashboard'**.

24.2.2 View Security Questions

On accessing 'Manage Security Questions' option, system displays the existing security questions already maintained if any.

To view the existing t security questions maintenance:

1. Navigate to **Set Security Questions** screen, **Set Security Question- View** screen appears.

User security questions - View

Field Description

Field Name	Description
------------	-------------

User Security Questions- View

User ID	User ID of the logged in user.
----------------	--------------------------------

Security Questions	The list of security question, which is the existing set, for the user
---------------------------	--

2. Click **Edit** to make the changes if any. The **User Security Question – Edit** screen with values in editable form appears.

OR

Click **Cancel** to cancel the operation and navigate back to 'Dashboard'.

OR

Click **Back** to go back to previous screen.

24.2.3 User Security Question - Edit

Corporate Administrator can modify existing maintenance for security questions. Corporate Administrator is allowed to add security questions but cannot delete the existing questions.

To edit the security questions set:

1. Click **View** to view the security questions already set. The **User security questions – View** screen appears.
2. Click **Edit**. The **User security questions - Edit** screen with values in editable form screen appears.

User security questions - Edit

The screenshot shows the 'User Security Question' edit interface. It features a header with the ZigBank logo and navigation icons. The main content area is divided into two columns. The left column contains five security questions, each with a dropdown menu for the question and a text input field for the answer. The right column contains a 'Note' box with a blue icon of a notepad and a pencil. The note explains that security questions serve as an additional layer of security and provides two bullet points: 'Choose answers that are difficult for others to guess' and 'Choose questions which you have not answered on public or on social media sites'. At the bottom of the form, there are three buttons: 'Save' (green), 'Cancel' (grey), and 'Back' (grey). A vertical scrollbar is visible on the right side of the form area.

User Security Question

Security Question 1
Who is your favorite player?

Answer 1
Ronaldo

Security Question 2
What is your favorite color?

Answer 2
Grey

Security Question 3
Which is your favorite browser?

Answer 3
Google Chrome

Security Question 4
What is the name of your first school?

Answer 4
Mt. Carmel

Security Question 5
Who was your childhood hero?

Answer 5
Phantom

Note

Security questions works as an added layer of security that helps in protecting your account against fraudulent activities.

You must:

- Choose answers that are difficult for others to guess
- Choose questions which you have not answered on public or on social media sites

Save **Cancel** **Back**

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Field Description

Field Name	Description
------------	-------------

User Security Questions- Edit

Questions	The list of security question, which is the existing set, for the user.
Answer	The answers corresponding to the security question.

3. From the **Security Questions** list, view the existing questions. Modify if required.
4. In the **Answers** field, enter the answers corresponding to the security question.
5. Click **Save** to save the changes made.
OR
Click **Cancel** to cancel the operation and navigate back to '**Dashboard**'.
OR
Click **Back** to go back to the previous screen.
6. The **User Security Question– Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Back** to make the changes if any.
OR
Click **Cancel** to cancel the operation and navigate back to '**Dashboard**'.
7. The **User Security Question– Edit** screen with values in editable form screen appears.
OR
Click **Cancel** to cancel the operation and navigate back to '**Dashboard**'.
The success message of security question setup appears along with the transaction reference number.
Click **OK** to complete the transaction and navigate back to '**Dashboard**'.

FAQs

1. Can I delete the existing security questions?

No, you can add more questions, but cannot delete the existing questions.

2. How many questions will be asked to the user as layer of security?

Number of questions to be asked shall be defined while defining 'Authentication' pattern using 'Authentication' maintenance.

[Home](#)